

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 6, 2017**

The Pamlico County Board of Commissioners met in regular session on Monday, February 6, 2017 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar recognized Reverend Grady Simpson who led the assemblage in prayer. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions, and/or deletions to the regular and closed session minutes of the January 17, 2017 meeting. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the Monday, January 17, 2017 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar opened the floor for a motion to appoint Ms. Missy Baskervill to the Pamlico County Board of Commissioners to fill the vacant seat of Township 5. On a motion made by Commissioner Carl Ollison and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the vacant seat of Township 5 is hereby filled by Ms. Missy Baskervill until the election of 2018.

Judge Willey administered the Oath for Ms. Missy Baskervill. Commissioner Baskervill took her seat at the Board of Commissioners' table.

Chairman Paul Delamar recognized the new Health Director, Mr. Scott Lenhart. "My vision is to bring back public health to this county with the services that are mandated by the general statutes. Making Pamlico county one of the best small health departments in the State. Public is for everyone, not for certain individuals. Public is Every Where, for Everybody and Every day."

Chairman Paul Delamar recognized Mr. Chris Watson from Arapahoe Charter School. Mr. Watson gave a presentation to the Pamlico County Board of Commissioners regarding upcoming new improvements to Arapahoe Charter School.

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda. There were four (4). On a motion made by Commissioner Ann Holton and seconded by Commissioner Ed Riggs, the following four (4) items are hereby added to the Agenda.

- Arapahoe Charter School to Speak on New Improvements.
- Tax Release Request for Mr. Becton Broughton.
- Request from Mr. Garry Cooper to Apply for Recycling Grant.
- Budget Amendment for Jail Overtime.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Tax Reliefs and Releases are hereby approved.

Name:	Year	Tax/Ticket	Reason	Amount
Susan Stephens	2016	6592593	Vessel was totaled on Jan 18, 2015, submitted insurance claim	\$ 355.36
Leola Blount	2016	6612817	SCE Applied	\$ 253.10
James Moore	2016	6611487	SCE Applied	\$ 365.14
Vanderbuilt Mortgage Burton Farm	2016	6608884	SCE Applied	\$ 333.56
Development Co., LLC Burton Farm	2016	6602238	Acreage Change	\$2251.27
Development Co., LLC	12/13 14/15	6475481/6520215 6549426/6575805	Acreage Change	REFUND \$7794.30
Robert Reardon	2016	6617079	Listed/Paid in Craven County for 2016	\$ 499.14
Charles Oates	2016	6592359	Boat sold in 2015 – bill of sale provided	\$ 199.12
Johnny Warren	2016	6614292	Property Double Listed	\$ 556.85
Justin Harris	2016	6596245	Did not own per Sarah Davis	\$ 13.33
Hughes Welding & Service Co	2016	6591157	Company is Out of Business	\$ 139.94
CVS 3987 NC LLC	2016	6609724	Parcel Double Listed	\$ 152.63
Doug Brown	12/13 14/15	6488286/6533263 6562664/6589270		
	2016	6615999	Double Listed with Txpr #7382	\$ 21.27
Roy Carey	12/13 14/15	6479304/6523895 6552981/6579266		
	2016	6605629	Clerical Error in Acreage	REFUND \$ 292.89
Weyerhaeuser Co.	2016	6614421	Clerical Error – Value Change	\$ 275.48
Goodfellow Construcion, Inc	2007	17568	Was not in business in 2007	\$ 407.23
Channing Bell	2015	6566059	Clerical Error – late list should not have been added	\$ 4.18
Roy Carey	2016	6591053	Clerical Error	\$ 65.30
William Saliston	2015	6566162	Double Listed with Acct# 0040160	\$ 994.22
Green's Home Daycare	07/08	17574/10257	Was not in business at the time	\$ 154.46
Town of Mesic	2016	6595591	Government Exempt	\$ 494.49
Pearl Beppard			Clerical Error – Mobile Home Repo'd and not removed from tax scroll	\$ 308.00
Chester Jones	2016	6591515	Taxpayer deceased in 2015	\$ 6.99

United States of America	2013	6531622	Government Exempt	\$ 30.11
Dennis Aultman	2016	6593431	Double listed with Craven County	\$ 33.70
Jimmy Gray	2016	6591519	Did not own boat in 2016	\$ 122.39
Jose Rito Felix-Obeso	08/09	10185/6314865		
	10/11	6385197/6426314	MH was listed in Craven County per Grace at Craven Co. Tax Office	\$ 416.33
	2012	6469166		
Jose Rito Felix-Obeso	13/14	6514337/6543751	MH was listed in Craven County per Grace at Craven Co. Tax Office	\$ 178.55
	15/16	6570381/6597014		
Pat Carrington-House	12/13	6477126/6521813		
	14/15	6550940/6577277	Sold land in 2011, moved to MA and took boat with them	\$ 17.93
	2016	6603673	Boat Salvaged in 2014	\$ 166.15
Tim Ott	15/16	6564799/6591285	Value Adjusted with in the 30 days-	
Michael Thomas	2017	6617710	bill of sale provided	\$ 51.18
Florence Moore	2016	6611480	SCE Applied	\$ 418.74
Theodore Taylor/ Brown's Dairy Products			Taxpayer requesting interest to be released on 2012 bill due to new owners not receiving bill	\$ 194.97
Abby Leary	2012	6465400	SCE Applied	\$ 174.68
Warren Padilla	2016	6605951	Boat was located in FL, proof of boat license was brought in	
	2015	6588729/6588728	Boat was located in FL, proof of boat license was brought in	\$ 50.99
	2016	6615482/6615481	Wrong owner	\$ 32.98
Sandford Ropp	2010	6388139	Value Adjusted per appeal	\$ 63.43
Gregory Cowen	2016	6617334		
Neva Jones	14/15	6543540/6570193		
	2016	6956822	Double Billed with 0038389	\$ 405.19
Richard Reynolds	2017	6617635/6617636	Value adjusted due to appeal	\$ 78.48
Kenneth Van Hook			Clerical Error – Appeal was sent in but not applied	\$ 435.84
	2016	6614178	Taxpayer passed away in 2014	\$ 41.38
Daniel Barnes	15/16	6570554/6597174	Boat damaged in Hurricane – have documentation	\$ 86.47
Clyde Spears	14/15	6538412/6538413	County acquired property in 2013	\$ 425.38
	15/16	6564901/6564902		
Walter Williams	2014	6555055		
Miles Ireland, Jr.	08/09	10385/6315195		
	10/11	6358951/6426614		
	12/13	6469437/6514596		
	14/15	6543992/6570594	Wrong Owner – Father's boat not son's	\$ 262.89
Gary Gowans	12/13	6469457/6514610		
	14/15	6544006/650606	Boat destroyed in Hurricane Irene, per insurance papers	\$ 362.32
	2016	6597228	Listed in Mecklenburg County – verified 01/24/14	\$ 19.11
Paul Creech	2016	6603013/6603014		
		6603015		
James W Bryant	11/12	6426346/6469196		
	13/14	6514367/6543783		
	2015	6570410	Boats have been in Florida since 2010	\$ 320.42
James W Bryant	11/12	6426344/6469195		
	13/14	6514365/6543781		
	2015	6570408	Boats have been in Florida since 2010	\$2075.66
Triple H Plumbing	2013	6531000/1001		
		6531003/1002		
		6531004/1005		
		6531006/1007		
		6531008/1009	Business closed in 2012	\$ 338.08
Triple H Plumbing	2013	6531010/6531011	Business closed in 2012	\$ 5.76

BE IT RESOLVED, the request from Mr. Garry Cooper to apply for Solid Waste Reduction/Recycling Grants is hereby approved.

BE IT RESOLVED, the request from Sheriff Chris Davis for a Budget Amendment to allow adequate funding to pay jail overtime through June 30, 2017 is hereby approved.

Department: Jail/Dispatch

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4320-518500	Unemployment-Jail		\$4,494.00
10-4321-512200	Overtime-Dispatch		\$4,000.00
10-4320-533002	Natural Gas-Jail		\$2,000.00
10-4320-512200	Overtime-Jail	\$10,494.00	

Reason for Budget Revision: To move funds to allow adequate funding to pay jail overtime through June 30, 2017.

BE IT RESOLVED, the request to advertise tax liens in accordance with NCGS § 150-369 of the Machinery Act of North Carolina is hereby approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Senior Services

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4930-512100	Salaries & Wages		\$3,110.00
10-4930-555000	Capital Outlay	\$3,110.00	

Reason for Budget Revision: To move funds to cover the cost of the remaining tile work for the bathrooms and kitchen area.

Department: Animal Control

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0600-400000	Miscellaneous Revenue	\$97.92	
10-4380-519900	Contracted Services	\$97.92	

Reason for Budget Revision: To recognize Animal Control restitution and increase associated expenditure line.

Department: Health Department

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5151-512100	Salaries & Wages		\$ 500.00
10-5151-512100 OS	Salaries & Wages (Other Services)		\$ 1,000.00
10-5190-512100	Salaries & Wages		\$ 2,000.00
10-5151-519900	Contracted Services	\$ 500.00	
10-5151-519900 OS	Contracted Services (Other Services)	\$1,000.00	
10-5190-519900	Contracted Services	\$2,000.00	

Reason for Budget Revision: To move funds to cover the cost of Dr. Carperos working in the clinic while we do not have a provider on staff.

Department: Jail

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0200-434326	Jail Fees – Other	\$100,000.00	
10-0200-434309	State Misdemeanant Funds	\$ 33,716.00	
10-4320-512100	Salaries & Wages	\$ 30,933.32	
10-4320-518100	FICA Expense	\$ 2,766.75	
10-4320-518101	Medicare Expense	\$ 647.06	
10-4320-518200	Retirement Expense	\$ 3,288.86	
10-4320-518300	Group Insurance	\$ 5,163.40	
10-4320-518600	Workers Comp	\$ 1,825.61	
10-0000-439900	Fund Balance Appropriated		\$89,091.00

Reason for Budget Revision: To recognize projected revenue and reduce fund balance per Board of Commissioners vote.

Department: Tax Office

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4140-531000	Travel		\$750.00
10-4140-529000	Departmental Supplies	\$750.00	

Reason for Budget Revision: To move funds to cover the purchase of a new desk.

Department: Veterans Office

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5820-518500	Unemployment		\$190.00
10-5820-549904	Veterans Parade		\$ 75.00
10-5820-531000	Travel	\$265.00	

Reason for Budget Revision: To move funds to cover travel.

Department: Elections

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4170-512600	Part Time Salaries & Wages		\$400.00
10-4170-512100	Salaries & Wages	\$400.00	

Reason for Budget Revision: To move funds to cover Doreen Gifford's probationary completion period of 6%.

Department: Sheriff/Dispatch

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4310-531000	Travel		\$600.00
10-4321-521200	Uniforms		\$800.00
10-4310-529000	Departmental Supplies	\$600.00	
10-4321-529000	Departmental Supplies	\$800.00	

Reason for Budget Revision: To move funds to cover the expense of keyboards and a new desk.

Department: Health Department

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0211-435181	Food & Lodging	\$2,954.70	
10-0211-435180	Environmental Health	\$1,010.00	
10-0211-435161	WIC Client Services	\$ 696.00	
10-5167-519900	Contracted Services	\$ 696.00	
10-5180-531000	Travel	\$1,010.00	
10-5191-531000	Travel	\$2,954.70	

Reason for Budget Revision: To recognize revenue and move funds to cover the Nutrition Plus contract and training for Tammy Rodriguez.

BE IT RESOLVED, the following resolution requesting adequate funding for mental health is hereby approved.

Resolution of Support for Adequate Funding to meet the Mental Health, Intellectual and Developmental Disabilities, and Substance Use Disorder service needs for Citizens of Pamlico County

WHEREAS, Pamlico County knows that citizens dealing with mental illness and substance use disorders can achieve recovery with the appropriate services and supports and that citizens with intellectual and developmental disabilities can live productive lives in our communities with similar services and supports; and

WHEREAS, the funding needed for such services and supports is increasing due to North Carolina’s increasing population and the opioid epidemic in our State; and

WHEREAS, Pamlico County is a member of Trillium Health Resources, a twenty-four county LME/MCO serving eastern North Carolina; and

WHEREAS, in accordance with the intent of the NC General Assembly and the NC Department of Health and Human Services, the Board of Trillium Health Resources has developed and is implementing a robust reinvestment plan to use savings that is benefiting the citizens of Pamlico County with such enhancements as accessible playgrounds, Access Point Kiosks, and new evidenced-based services; and

WHEREAS, the North Carolina General Assembly has made significant budget reductions in State funding for the past two years; and

WHEREAS, the formula used to allocate the reduction statewide in the current fiscal year was based on 2015 information which has resulted in a disproportionate reduction to Trillium Health Resources; and

WHEREAS, these budget reductions can no longer be absorbed by Trillium Health Resources without jeopardizing services to Pamlico County citizens, negatively impacting the lives of people in need of service as well as potentially impacting the local economy through job loss;

NOW, THEREFORE BE IT RESOLVED that we, the Pamlico County Board of Commissioners do hereby request that the North Carolina General Assembly:

- Maintain full State funding for mental health, developmental disabilities and substance abuse services without further reductions; and
- Allow Trillium Health Resources to continue to use its savings to reinvest in enhanced services in our communities rather than having to use that funding to replace State budget reductions; and
- Modify the formula by which any future reductions in funding are allocated, if such reductions must be made, to ensure the reduction is fairly distributed statewide.

ADOPTED this 6th day of February, 2017.

BE IT RESOLVED, the request for approval of Intent to Lease County Owned Properties that were advertised in New Bern Sun Journal on January 11, 2017 is hereby approved.

Tract 1: 1.4 acres located at 773 Horne Road, Lowland; and
Tract 2: 0.8 acres located at 4834 Lowland Road, Lowland

On a motion made by Chairman Paul Delamar and seconded by Commissioner Ed Riggs, the motion to grant relief to Mr. Becton Broughton failed for lack of a majority vote with Commissioners Missy Baskervill, Ann Holton, Candy Bohmert, Pat Prescott, and Carl Ollison casting dissenting votes.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the Pamlico County Board of Commissioners tabled Tax Release Request, Mr. Becton Broughton until March 6, 2017 to give Attorney Dave Baxter time to research the request.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Economic Developer Beth Bucksot to move forward with the Broadband Survey and to offer a \$100 gift card drawing as an incentive is hereby approved.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Emergency Manager Chris Murray to purchase Vesta 911 equipment for compatibility with our existing 911 equipment and with Craven County's new equipment is hereby approved at a cost not to exceed \$160,000.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Senior Center Director Violet Ollison for approval of the following projects is hereby approved:

1. Install VCT tiles in the Senior Center kitchen and bathrooms. The floors are in poor condition and need replacement. Cost of the project is \$3,200 (rounded).
2. Purchase storage building from High School Carpentry class at cost, \$3,500. Request a budget of \$4,000 for delivery contingency.
3. Install new sinks and toilets in dining area of Senior Center. .Approximate cost is \$1,700.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the request to sell the below listed county owned properties at the price offered by the respective interested parties is hereby approved.

<u>Property</u>	<u>Interested Party</u>	<u>Offer</u>	<u>Taxes</u>
H031-41	Demaurio Dudley	\$2,500	\$3,139
H031-27-2	Tysha Ushry	\$1,000	\$2,548
H031-27-1	Tysha Ushry	\$1,500	\$2,855

On a motion made by Commissioner Ann Holton and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request to table the two (3 year term) vacancies on the Regional Aging Advisory Committee (RAAC) is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to appoint Chairman Paul Delamar to the Regional and Local Library Board is hereby approved.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ed Riggs, the request to install GPS units in county vehicles failed for lack of a majority vote with Commissioners Missy Baskervill, Ann Holton, Candy Bohmert, Paul Delamar and Pat Prescott casting dissenting votes.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the Board met in closed session pursuant to NCGS §143.318-11(a)(3) and 143.318-11(a)(5).

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board went back into open session.

No action was taken in closed session.

There being no further business, on a motion made by Commissioner Carl Ollison and seconded by Commissioner Missy Baskervill, the Board adjourned until Monday, February 20, 2017 at 6:30 p.m. in the Pamlico County Department of Social Services Conference Room.

Chairman

Clerk to the Board