

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 3, 2017**

The Pamlico County Board of Commissioners met in regular session on Tuesday, January 3, 2017 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Kenny Heath. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar recognized Reverend Grady Simpson who led the assemblage in prayer. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions, and/or deletions to the regular and closed session minutes of the December 5, 2016 meeting and the closed session minutes of the November 21, 2016 meeting. The closed session minutes of the November 21, 2016 and December 5, 2016 meetings were pulled for discussion. On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the Monday, December 5, 2016 meeting are hereby approved and the Chairman's signature authorized thereon.

Mr. Dave Peterson from Trillium Health Resources came before the Board to present the Annual Report. Mr. Peterson thanked Commissioner Ann Holton for serving on the Trillium Health Resources Board of Directors.

Chairman Paul Delamar asked if there were any additions, and/or deletions to the agenda. There were two (2). On a motion made by Commissioner Ann Holton and seconded by Commissioner Pat Prescott, the following addition was unanimously approved.

- Workforce Development Board Appointee, Dr. Jim Ross.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following item was unanimously approved to be removed and discussed in closed session.

- Request for approval of tolling agreement.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Ed Riggs, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Elections

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4170-538100	Programming		\$482.00
10-4170-535200	M & R Equipment		\$353.46
10-4170-537000	Advertising	\$482.00	
10-4170-532001	Postage	\$353.46	

Reason for Budget Revision: To move funds to cover the costs associated with the November 8, 2016 General Election.

Department: Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5167-512100	Salaries & Wages		\$ 8,000.00
10-5168-512100	Salaries & Wages		\$10,000.00
10-5169-512100	Salaries & Wages		\$ 2,000.00
10-5167-519900	Contracted Services	\$ 8,000.00	
10-5168-519900	Contracted Services	\$10,000.00	
10-5169-519900	Contracted Services	\$ 2,000.00	

Reason for Budget Revision: To move funds to cover the cost of Nutrition Plus services for WIC until a nutritionist is hired.

Department: Emergency Management

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0213-434349	Homeland Security	\$5,200.00	
10-4330-529000 HSGP	Departmental Supplies (Homeland Security)	\$1,300.00	
10-4330-539500 HSGP	Training (Homeland Security)	\$2,900.00	
10-4330-535200 HSGP	M & R Equipment (Homeland Security)	\$1,000.00	

Reason for Budget Revision: To set up budget for new Homeland Security Grant EMW-2016-SS-00011-S01.

BE IT RESOLVED, the request for approval to appoint Ms. Sarah Davis as Tax Collector as well as Tax Assessor with the same effective date of December 5, 2016 is hereby approved.

BE IT RESOLVED, the request for approval to gross up Commissioner stipend for Health Insurance and to tax such that it is of zero costs to Board members is hereby approved.

BE IT RESOLVED, the request for approval for Non-Emergency Ambulance Franchises for Friendly Medical Transportation, LLC and Coastal Medical Transport, Inc. is hereby approved.

BE IT RESOLVED, the request to advertise for upset bids for tax parcel H041-282 is hereby approved.

BE IT RESOLVED, the request to advertise for upset bids for tax parcel H031-41 is hereby approved.

BE IT RESOLVED, the request to advertise for upset bids for tax parcel H031-27-2 is hereby approved.

BE IT RESOLVED, the request to advertise for upset bids for tax parcel H031-27-1 is hereby approved.

BE IT RESOLVED, the request to appoint Dr. Jim Ross to the Workforce Development Board is hereby approved.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request to set a Public Hearing date of January 17, 2017 for the Solar Ordinance is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to purchase a stove for the Jail kitchen not to exceed \$6,700 financed with the First Citizens equipment/vehicle loan, staff to make necessary budget amendments to support the transaction, and staff to sign necessary documents is hereby approved.

Chairman Paul Delamar tabled the request for approval of Committee appointments and directed Clerk to the Board to email all Commissioners with vacancies on Boards.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request to table new appointments to serve on the Pamlico County Foundation of the Aged Board until next meeting, January 17, 2017 per Board policy is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to reappoint Vice Chair Pat Prescott to East Carolina Council's Board is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to replace appointment of Commissioner Kenny Heath with Commissioner Pat Prescott as Voting Delegate to the NCACC 2017 Legislative Goals Conference is added to Correspondence Agenda.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to appoint Commissioner Pat Prescott as Voting Delegate to the NCACC 2017 Legislative Goals Conference is hereby approved.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the Board met in closed session pursuant to NCGS §143-318.11(a)(3), Attorney-Client Privilege.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the Board went back into open session.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the Board adjourned until Tuesday, January 17, 2017 at 7:00 p.m.

Chairman

Clerk to the Board