

## REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 7, 2016

The Pamlico County Board of Commissioners met in regular session on Monday, November 7, 2016 at 7:00 pm in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Manager Tim Buck, County Attorney Dave Baxter, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott asked if there were any corrections, additions and/or deletions to the minutes of the October 17, 2016 regular and closed session minutes. There being none, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular and closed session minutes of the November 7, 2016 meeting are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Pat Prescott recognized Mr. Ed Mitchell from River Dunes to present an update to the River Dunes Master Plan. Mr. Mitchell stated that the Master Plan had not changed. Since 2006, there have been forty-nine (49) homes completed, five (5) are in construction, and seven (7) are in the planning stage to be constructed. He spoke of the amenities that River Dunes offers its residents including tennis courts, South East Substation 19, Community Information/Sales Center, Amphitheatre, and Grace Harbor Provision Company. River Dunes hosted the Harbor Fest, Hope Regatta, and Dragon Boat Festival. Mr. Mitchell spoke of the many awards River Dunes has received such as the 2016 Schutze Award from the Institute of Classical Architecture and Art, Southeast Chapter for their design of the River Dunes Harbor Club, was voted one of the Top Ten Best All-Around Marinas in the world, according to Marinas.com, and Southern Living ran an article on River Dunes in Spring, 2016, and lastly there will be an article in the October, 2017 Issue of Coastal Living. With a projected opening date of April, 2017 is a lovely café/retail/fitness and spa that can also be used by businesses for retreats. The economic impacts to Pamlico County by River Dunes are impressive. The tax valuation is \$90,503,215; amount of taxes paid is \$588,270.19.

Chairman Pat Prescott asked if there were any additions/ deletions to the agenda. There being none, the Board then turned their attention to the Consent Agenda. The request for North Carolina Housing Finance Agency (NCHFA) 2017 Essential Single-Family Rehabilitation Loan Pool and grant submission was pulled from the Consent Agenda and placed in the Correspondence Agenda.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

*Department:* County Manager

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2016-2017**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4120-525100	Auto Supplies		\$200.00
10-4120-526000	Office Supplies	\$200.00	

*Reason for Budget Revision:* To transfer money to cover office supplies.

*Department:* Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2016-2017**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5110-535100	M & R Grounds	\$500.00	
10-5110-535200	M & R Equipment		\$500.00

*Reason for Budget Revision:* To transfer money to cover the cost of installing new outlets.

*Department:* Register of Deeds (Enhancement & Preservation Fund)

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2016-2017**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
35-0000-439900	Fund Balance Appropriated	\$11,890.43	
35-0226-441800	Enhancement & Preservation Funds	\$ 6,452.00	
35-4180-555000	Capital Outlay	\$18,342.43	

*Reason for Budget Revision:* To transfer money to cover the cost of preserving marriage records.

**BE IT RESOLVED, the request for approval of County Manager Tim Buck and Finance Officer Bill Fentress as designated agents for any grants related to Hurricane Matthew is hereby approved.**

**BE IT RESOLVED, the request for approval of 2% increase in salary for Ray Bennett completing the Electrical Inspector Level III certification is hereby approved. Mr. Bennett's salary will increase from \$38,217 to \$38,981.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of recommended contractor, McDavid Associates, Inc/RSM Harris Associates for North Carolina Housing Finance Agency (NCHFA) 2017 Essential Single-Family Rehabilitation Loan Pool is hereby approved.**

**BE IT FURTHER RESOLVED, the request for approval for North Carolina Housing Finance Agency (NCHFA) 2017 Essential Single-Family Rehabilitation Loan Pool grant submission is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval to refer Mr. Lee Cox's Appeal of Value I092-29-I Dock to the Board of Equalization and Review is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of refund for Mr. Lee Cox tax parcel I092-29-1 is hereby tabled.**

On a motion made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the following changes to the proposed Solar Ordinance are approved.**

**SECTION V**  
**LOCATION**

**A. Delete: MCAS Cherry Point Bass Commander**

**A. Delete: or designated official for comment**

**A. Delete: The base commander must be given 21 days for a response**

**A. Add: site plans for**

**A. Add: North Carolina Department of Military and Veterans Affairs and the North Carolina Commanders' Council for comment within 21 days from the date the site plans are sent.**

**C. Delete: a primary residential, commercial, or institutional structure upon property|**

**Add: any contiguous property line**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of Public Hearing date of November 21, 2016 for the Solar Ordinance is hereby approved.**

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of reappointment of Ms. Joan Gracie to the Regional Aging Advisory Committee is hereby approved.**

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Ann Holton, the Pamlico County Board of Commissioners met in closed session pursuant to NCGS § 143-318.11 (a)(3) Client-Attorney Privilege.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the Board went back into open session.

Action was taken in closed session.

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the Board adjourned until Monday, November 21, 2016 at 7:00 p.m.

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Chairman

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Clerk to the Board