

REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS

MONDAY, OCTOBER 17, 2016

The Pamlico County Board of Commissioners met in regular session on Monday, October 17, 2016 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Ann Holton. Also present were Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott asked if there were any corrections, and/or deletions to the regular and closed session minutes of the October 3, 2016 meeting. There being none, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the October 3, 2016 meeting are hereby approved with the Chairman's signature is authorized thereon.

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There was one (1) addition.

- Capital Improvement Fund Increase from Pamlico County ABC Board Chairman, Mr. Robert Sadler – Item 4a

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Carl Ollison, the Board unanimously agreed to the addition of Item 4a to the agenda.

Chairman Pat Prescott asked if there were any members of the Public to speak during Public Comment Period. There was one (1).

1. Ms. Michelle Willis-Krauss: Ms. Krauss is Pamlico Community College's Interim Vice President. Ms. Krauss expressed the appreciation of the Board's support of the Generator and said that residents at the Shelter had power during Hurricane Matthew.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Christine Mele, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0000-439900	Fund Balance Appropriated	\$44,071.15	
10-5470-500065	Adoption Promotion	\$44,071.15	

Reason for Budget Revision: To move funds to cover the return of Adoption Promotion funds received in error from the State.

Department: Health Department

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5151-529000	Departmental Supplies		\$300.00
10-5151-519900	Contracted Services	\$300.00	

Reason for Budget Revision: To move funds to cover the cost of lab services for our Primary Care patients.

Department: Health Department

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5151-512100	Salaries & Wages		\$500.00
10-5151-512100 OS	Salaries & Wages (Other Services)		\$500.00
10-5151-519900	Contracted Services	\$500.00	
10-5151-519900 OS	Contracted Services (Other Services)	\$500.00	

Reason for Budget Revision: To move funds to cover the cost of Dr. Carperos working in the clinic.

BE IT RESOLVED, the following properties are hereby approved for lease for a period of ten (10) years at the rate of one dollar (\$1.00) per lot per year.

- Tract 1: 5.4 acres located at 2852 Florence Road, Merritt;
- Tract 2: 0.7 acre located at 4993 Lowland Road, Lowland;
- Tract 3: .81 acres referenced at Deed Book 590, Deed Page 395;
- Tract 4: 7 acres located at 15031 NC 304/33 HWY, Lowland;
- Tract 5: 1+- acres located at 1013 Paradise Shores, Merritt;
- Tract 6: 2 acres located at 5451 Lowland Road, Lowland;
- Tract 7: 6.8 acres located at 15131 NC 304/33 HWY, Lowland;
- Tract 8: 1.7 acres located at 70 Lancaster Lane, Merritt;
- Tract 9: 1+- acre located at 3467 Whortonsville Road, Merritt;
- Tract 10: 1+- acre located at 1858 Lynchs Beach Loop Road, Bayboro;
- Tract 11: 1+- acre located at 248 Park Avenue, Bayboro;
- Tract 12: 3.4 acres located at 9737 NC 304 HWY, Bayboro;
- Tract 13: 1+- acre located at 53 Dolls Creek Road, Hobucken;
- Tract 14: 6.5 acres located at 15703 NC 304/33 HWY, Hobucken;
- Tract 15: 1+- acres located at 4390 NC 304 HWY, Bayboro;
- Tract 16: 7.3 acres located at 5354 Lowland Road, Lowland; and
- Tract 17: 1.4 acres located at 773 Horne Road, Lowland

BE IT RESOLVED, the request to delay October cutoffs for nonpayment to October 24, allow customers to sign an extension prior to October 21 that will allow payment of the past due balance by November 7 and waive \$25 reconnect fee is hereby approved.

BE IT RESOLVED, the Employee Appreciation Luncheon is hereby approved to take place on December 15, 2016 from 11:30 am to 2:00 pm at the Delamar Center.

BE IT RESOLVED, the request from Pamlico County ABC Board Chairman, Robert Sadler to retain \$10,000 to better facilitate improvements to the stores in the near future is hereby approved.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the Board went into closed session under NCGS § 143-318.11(a)(3).

On a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the Board went back into regular session.

No action was taken in closed session.

With no further business, on a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the Board adjourned until Monday, November 7, 2016 at 7:00 p.m.

Chairman

Clerk to the Board