

REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS

TUESDAY, SEPTEMBER 6, 2016

The Pamlico County Board of Commissioners met in regular session on Tuesday, September 6, 2016 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott let the assemblage in a moment of silence and Pledge of Allegiance.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the special session minutes of the July 28, 2016 meeting and the regular session minutes of the August 15, 2016 meeting. There being none, on a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the special session minutes of the July 28, 2016 meeting and the regular session of the August 15, 2016 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There was one (1). On a motion made by Commissioner Paul Delamar and seconded by Commissioner Carl Ollison, the following addition was unanimously approved.

- Sheriff Davis' quote for body cameras

Chairman Pat Prescott asked if there were any members of the Public to speak during Public Comment Period. There were two (2).

1. Charlie Gaskill: Mr. Gaskill stated his opinion of the Sheriff and said he had \$50,000 worth of items stolen.
2. Hank Williams: Mr. Williams stated that he thinks it is a great idea for the Sheriff's Deputies to wear body cameras and that they will protect everyone involved. It is in the best interest of Pamlico County.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Ann Holton, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Tax Reliefs and Releases are hereby approved.

Name:	Year	Tax/Ticket	Reason	Amount
Gladys Green	2016	6597373	SCE Applied	\$ 226.57
Douglas Whelan	2016	6592776	Incorrect year model for boat	\$ 75.79
Ken McClung	15/16	6566228/2592639	Clerical Error/Boat sold in 2015	\$ 733.46
Matt's Lawn Care	2016	6591789	Out of Business in 2014	\$ 30.34
Selena Scott	2016	6591299/6591298	Boat sold in 2015	\$ 5.52
Hilda White	2016	6614521	Doublewide set up on wrong parcel	\$ 261.17
Hilda White	12/13	6486614/6531649	Doublewide set up on wrong parcel	
Hilda White	14/15	6561109/6587757	Doublewide set up on wrong parcel	\$1044.68
Reba Harris	2016	660329	Mobile Home hook up double listed	\$ 73.00
Reba Harris	12/13	6473032/6518080	Mobile Home hook up double listed	
Reba Harris	14/15	6547360/6573836	Mobile Home hook up double listed	\$ 293.45
Trawler Divine Mercy	2016	6613750	Trawler taxed in Newport News, VA, letter from City of Newport News on file	\$ 650.19
Trawler God's Mercy	2016	6614068	Trawler taxed in Newport News, VA, letter From City of Newport News on file	\$ 436.19
Patrick McFadden	2016	6601945/6601944	Boat and motor sold in 2014	\$ 279.15

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: JCPC

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0213-435832	Stillwaters	\$15,000.00	
10-5835-500000	Expenditure – Stillwaters	\$15,000.00	

Reason for Budget Revision: To recognize additional revenue for the 2017 budget year.

Department: Sheriff/Recreation

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0400-435900	Installment Loan Proceeds		\$109,547.99
10-4310-555000	Capital Outlay	\$ 95,190.51	
10-4310-535300	M & R Auto	\$ 2,873.39	
10-4310-535300	M & R Auto	\$ 2,884.09	
10-6120-529000 MAJ	Departmental Supplies (Major)	\$ 8,600.00	

Reason for Budget Revision: To recognize First Citizens loan proceeds and fund purchase of 1 Chrysler 300S, 2 Ford F150 trucks and light upfit for Sheriff's Department and lawn mower for Recreation Department.

Department: Water Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
30-7140-533000 VAN	Electrical - Vandemere		\$5,000.00
30-7140-533000 MIL	Electrical - MillPond		\$5,000.00
30-7140-533000 GRT	Electrical – Grantsboro		\$5,000.00
30-7140-533000	Electrical	\$15,000.00	

Reason for Budget Revision: To move funds to cover electrical bills.

Department: Senior Services

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0214-434948	SHIIP (Senior Health Insurance Information Prog.)		\$552.00
10-4948-519900	Contracted Services		\$552.00

Reason for Budget Revision: To adjust the above line items to actual cost.

BE IT RESOLVED, Senior Center Director, Violet Ollison's request for approval of the FY 2016-17 Senior Health Insurance Information Program (SHIIP) Grant in the amount of \$1845.00 with no local match is hereby approved.

BE IT RESOLVED, the request for approval of the Veterans Day Parade Application and that the County be named as the sponsoring agency for the parade is hereby approved.

BE IT RESOLVED, the following resolution is hereby approved.

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of drinking water distribution system, and

WHEREAS, Pamlico County has need for and intends to construct a drinking water distribution system project described as an elevated storage tank to resolve system pressure problems, and

WHEREAS, Pamlico County intends to request state loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF PAMLICO COUNTY:

That Pamlico County, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of Pamlico County to make scheduled repayment of the loan, to withhold from Pamlico County any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Pat Prescott, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the

project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 6th day of September, 2016 at Bayboro, North Carolina.

8On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, Sheriff Davis' request to purchase fourteen (14) body cameras in the amount of \$18,147.50 is hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the following resolution is hereby approved.

BE IT RESOLVED, the change order for Engineering Services by Appian Engineers, HMGP in the amount of \$142,248 is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the recommendation to select Contractors for HMGP Elevation Contract 5 is hereby approved as follows:

1. Unit #7 – William & Florence Bray: Recommend award of this unit to Paul Woolard Construction, Inc., the low bidder for \$103,824.
2. Unit #14 – Tiffany Edmonds: Recommend award of this unit to Goose Creek Construction, the low bidder for \$149,620.
3. Unit #25 – Robert Jones: Recommend award of this unit to Paul Woolard Construction, Inc., the low bidder for \$102,951.
4. Unit #46 – Samuel & Rosanne Rowe: Recommend award of this unit to Goose Creek Construction, the low bidder for \$84,283.
5. Unit #50 – Clarence & Nancy Squires: Recommend award of this unit to Goose Creek Construction, the low bidder for \$81,925.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the request for approval of Selection of contractor for 34 Middle Prong Road, Lowland is hereby tabled until the next meeting on September 19, 2016.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the quote from Tru-coat, Inc for sealing the exterior windows of the Courthouse in the amount of \$7,400 is hereby approved.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the application of Mr. John Deaton to serve on the Workforce Development Board is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Carl Ollison, the following resolution was passed by majority vote with Commissioners Ann Holton, Christine Mele, and Carl Ollison casting dissenting votes.

BE IT RESOLVED, the request for approval of Contract for Provision of School Resource Officer to be staffed at Pamlico Middle School is hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of starting salary of DSS Director Debra Green in the amount of \$60,000 is hereby approved.

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the Board adjourned until September 19, 2016 at 7:00 p.m.

Chairman

Clerk to the Board