

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS**

**MONDAY, JULY 18, 2016**

The Pamlico County Board of Commissioners met in regular session on Monday, July 18, 2016 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Carl Ollison. Also present were County Attorney Jim Hicks, County Manager Tim Buck, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the regular and closed session minutes of the June 20, 2016 meeting and the regular session minutes of the July 5, 2016 meeting. There being none, on a motion made by Commissioner Ed Riggs and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular and closed session minutes of the June 20, 2016 meeting and the regular session minutes of the July 5, 2016 meeting are hereby approved and the Chairman's signature is authorized thereon.**

There were no additions and/or deletions to the Agenda.

There were no members of the Public to speak during Public Comment Period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following resolutions were unanimously approved.

**BE IT RESOLVED, the request to post Tax Administrator job opening due to Retirement of Tax Administrator is hereby approved.**

**BE IT RESOLVED, the Meter Reading Contract with Metermark at a price of \$1.16 per meter for a 36 month term is hereby approved.**

**BE IT RESOLVED, the request for payment of invoice for veterinary care for K-9 Daisy is hereby approved.**

**BE IT RESOLVED, the HCCBG Funding and Budget for FY 16-17 is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the Declaration of Official Intent to Reimburse is hereby approved.**

**PAMLICO COUNTY, NORTH CAROLINA**

**DECLARATION OF OFFICIAL INTENT TO REIMBURSE**

This declaration (the "Declaration") is made pursuant to the requirements of the United States Treasury Regulations Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The undersigned is authorized to declare the official intent of Pamlico County, North Carolina (the "Issuer") with respect to the matters contained herein.

1. **Expenditures to be Incurred.** The Issuer anticipates incurring expenditures (the "Expenditures") for 2 Sheriff Department Vehicles and one phone system for Sheriff Department (the "Project").

2. **Plan of Finance.** The Issuer intends to finance the costs of the Project with the proceeds of debt to be issued by the Issuer (the "Borrowing"), the interest on which is to be excluded from gross income for Federal income tax purposes.

3. **Maximum Principal Amount of Debt to be Issued.** The maximum principal amount of the Borrowing to be incurred by the Issuer to finance the Project is \$325,000.

4. **Declaration of Official Intent to Reimburse.** The Issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by it prior to the issuance of the Borrowing.

Adopted this 18th day of July, 2016.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to table Appointments to Workforce Development Board until August 1, 2016 is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to reappoint Ms. Lori Altman, Mr. Cliff Braly, Mr. Jason Rose, and Mr. Richard Shaw to the Pamlico County Board of Health is hereby approved.**

**BE IT FURTHER RESOLVED, the request to table the replacement to the Pamlico County Board of Health until August 1, 2016 is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, Interim DSS Director, Ms. Deborah Jones will receive an extra \$3,000 for a two (2) month period is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the Pamlico County Board of Commissioners met in closed session pursuant to NCGS §.143-318.11(a)(5)(6) to discuss personnel matters.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the Board went back into open session.

No action was taken in closed session.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the Board directed County Manager Tim Buck and Finance Officer Bill Fentress to organize a draft report recommending the consolidation of the Health Department and Department of Social Services.**

There being no further business, on a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the Board adjourned until Monday, August 1, 2016.

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Chairman

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Clerk to the Board