

# REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS

JUNE 20, 2016

The Pamlico County Board of Commissioners met in regular session on Monday, June 20, 2016 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the regular and closed session minutes of the June 6, 2016 meeting, and the closed session minutes of the May 2, 2016 meeting. There being none, on a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular and closed session minutes of the June 6, 2016 meeting and the closed session minutes of the May 2, 2016 meeting are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Pat Prescott declared the Public Hearing regarding the FY 2016-17 Budget open. County Manager Tim Buck gave an overview of the Budget. He stated the highlights of the budget, including the following:

- General Fund is balanced at approximately \$19 million
- A General Fund balance allocation of approximately \$1.3 million is recommended for FY 16-17.
- It is projected that we will use in the range of \$100,000 to \$150,000 in fund balance reserve in the current year. It is projected that our available fund balance will be in the 35% - 40% range by June 30, 2016.
- The Water Fund is balanced at \$2.6 million
- A usage rate increase of \$.25 is in the recommended budget
- A Water Fund retained earning appropriation of almost \$300,000 is recommended
- All funds are balanced at \$22.7 million

Chairman Pat Prescott recognized Ms. Doreen Gifford to speak during the Public Hearing.

Ms. Gifford spoke regarding the requested budget item of full time Assistant to the Director of the Board of Elections position that was recently denied.

There were no other members of the public to speak. Chairman Pat Prescott declared the Public Hearing closed.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

**BE IT RESOLVED, the Fee Schedule for Fiscal Year 2016-17 is approved as set out below and incorporated into the minutes.**

Pamlico County, North Carolina

Resolution Adopting and Setting System Fees for FY 2016-2017

**BE IT RESOLVED,** that the following fees are hereby adopted and set for Fiscal Year 2016-2017:

**BUILDING INSPECTION FEE SCHEDULE**

Permit Type	Residential	Commercial
Building	\$40.00 + .12 Sq. Ft.	\$.16 Sq. Ft.
Insulation	\$40.00 + .04 Sq. Ft.	\$.06 Sq. Ft.
Electrical	\$ 40.00 + .06 Sq. Ft.  Temporary Electric Pole      \$50.00 Electric to Pier                      \$40.00 Electric LPP                              \$40.00  Electric Service Change or New Electrical Installation to existing structures:  60 to 100 amp                      \$50.00 200           amp                      \$75.00 400           amp                      \$100.00	\$.10 Sq. Ft.

	500 amp	\$100.00	
Plumbing		\$40.00 + .06 Sq. Ft.	\$40.00 +.08 Sq. Ft.
Mechanical		\$40.00 + .06 Sq. Ft.	\$40.00 + .08 Sq. Ft.
Single Wide Mobile Home			
	Development Permit	\$10.00	
	Set-Up (Building)	\$25.00	
	Electrical	\$30.00	
	Mechanical	\$30.00	
	Plumbing	\$30.00	
	FEMA Fee	<u>\$25.00</u>	
	Total	\$150.00	
Double Wide Mobile Home			
	Development Permit	\$10.00	
	Set-up (Building)	\$50.00	
	Electrical	\$30.00	
	Mechanical	\$30.00	
	Plumbing	\$30.00	
	FEMA Fee	<u>\$25.00</u>	

	Total	\$175.00	
Construction Trailers	Temporary	\$60.00	
	Electrical	<u>\$40.00</u>	
	Total	\$100.00	
<b>Permits Required</b>	<b>Charge</b>		
CAMA Minor Permits		\$100.00	
Bulkhead/Jetty		\$40.00 +.65 Lineal Ft	
Piers, Walkways over Marsh, Boatlifts, Boat Ramps		\$40.00 +.10 Sq. Ft.	
Signs	32 sq. ft.	\$50.00	
	Electric to signs	\$40.00	
Storage Tanks	Above or below	\$40.00	
Phone Booths	Including Electric	\$40.00	
Gas Dispensers		\$40.00	

In Ground Swimming Pool	Electric	\$50.00	
Minimum Permit Fee for any Permit		\$40.00	
Re-Inspection Fee		\$40.00	
Fire Inspection Fee		\$40.00	
Institutional/Educational/Mercantile		\$75.00	
Fire Inspection III			
Solar Panels	<b>Commercial:</b> \$150.00 minimum + \$5.00 per panel <b>Residential:</b> \$40.00 minimum + \$5.00 per panel		

### PLANNING BOARD

Planning Board	New subdivisions - \$50.00 Per Lot
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### PARKS AND RECREATION DEPARTMENT

Program	Fee	Team	Monthly	Seasonal	Season
Girls Volleyball	\$30.00			Yes	Fall
Youth Soccer	\$30.00			Yes	Fall
Basketball	\$35.00			Yes	Fall/Winter
Adult Basketball (with Trophies)	\$450.00	Yes		Yes	Spring
Adult Basketball					

(w/o Trophies)	\$350.00	Yes		Yes	Spring Summer
Co-Ed Softball	\$350.00	Yes		Yes	Spring Summer
Hershey Track & Field	Free			Yes	Summer
Adult Women Volleyball	\$200.00			No	Fall

**PAMLICO COUNTY TAX OFFICE**

Copies	\$.25 (8.5 x 11 & 11x17)
Faxes	\$1.00 per page
Map Copies	
Color Map Copies	\$1.00
Personal Property Print Outs	\$25.00

**ENVIRONMENTAL HEALTH FEES**

Description	Charge
Lead Investigation for confirmed case	No Charge
On-Site Waste	
Water Improvement Permits	
Residential/Single Family Duplex	
New Permits (up to two acres)	\$ 200.00
Existing Systems	\$ 150.00
Repairs	No Charge \$200.00
Redesign (1 visit)	\$200.00
Flow addition (2 visits)	

Commercial/Multi-Family Existing Repairs	\$300.00
Redesign Flow Addition (New)	No Charge
Up to 1000 GPD	\$300.00
1000-2999 GPD	\$300.00
Over 3000 GPD	\$300.00
(NCDENR must approve)	\$600.00
Non-Profit Organization up to 3000 GPD	\$600.00
Non-Profit Organization over 3000 GPD (NCDENR must approve)	\$150.00
Revisit Fee	\$100.00
	\$50.00
	\$50.00
Authorization to Construct Residential/Commercial **	
Conventional (1 visit)	\$100.00
(Includes polystyrene and chambered) Shallow (1 visit)	\$100.00
<b>Description</b>	<b>Charge</b>
(Includes polystyrene and chambered) Mound (3 visits)	\$150.00
LPP (2 visits)	\$200.00

LPP and Mound (3 visits)	\$200.00
Pressure Manifold (2 visits)	\$150.00
Pressure Manifold Mound (3 visits)	\$200.00
Maintenance entity operational permit (1 visit)	\$80.00
** Repeat visit after initial denial for installer	State Certified
Installation Inspection	\$100.00
Annual Septic Tank Installer (will include an annual class for installers)	No Longer Performed
Swimming Pools (Public)	
Annual Operations Permit Fee	\$125.00
Additional Visits	\$75.00
Plan Review	\$175.00
Tattoo Parlors (by appointment)	
Permit (initial and annual)	\$200.00
Per Artist	\$100.00
<b>Wells (per ordinance)</b>	
New Well testing	\$100.00
Site Approval (1 visit)/Installation (2 visits)	\$200.00



Closure / Abandonment/ Irrigation	\$100.00
Additional Visits	\$50.00
Water Samples	
Bacteria	\$50.00
Inorganic	\$50.00
Pesticide	\$70.00
Volatile Organic	\$70.00
Petroleum	\$80.00
Medically Indicated	No Charge
<b>Food and Lodging</b>	
Plan Review and Application Fee	\$200.00

#### HEALTH DEPARTMENT

Patient Care	Medicaid rate plus 25%, Sliding Fee based on Income
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#### SENIOR SERVICES FEES

Description	Fees
Security Deposit for all who use building	\$100.00
Private, Non-Profit Organizations/Agencies comprised primarily of older adults	No Fee
Private for Profit Entities( must be sponsored by a county department)	\$15.00 per hour
Class Reunions and Family Reunions (requests must be made by a senior citizen)	

	\$150.00 at discretion of Director
Birthdays, Weddings and Anniversaries honoring a senior citizen	\$100.00

### REGISTER OF DEEDS

Notarial Acts	\$5.00 each signature
Birth Certificate – certified copy	\$10.00
Birth Certificate registration one year or more after birth	Birth to be registered in another County - \$10.00  Papers prepared and registered in same county, with one certified copy - \$20.00  Papers prepared in another County, with one certified copy - \$10.00
Birth Record Amendment	\$10.00
Copies	\$.25 \$.50 \$3.00 \$4.00
Certified for which no other provisions is made	\$5.00 first page, \$2.00 each additional
Uncertified	Reasonable Amount
Comparison of Copy for Certification	\$5.00
Death Certificate – certified copy	\$10.00
Death Record – amendment	\$10.00
Instruments in General	\$26.00 up to first 15 pages, \$4.00 each additional page
Multiple Instruments	\$10.00 each additional instrument
Additional Indexing of names over 20	\$2.00 each additional name

Legitimation	\$10.00
For preparation of documents (does not include a certified copy)	\$10.00 to County \$24.00 to NC Vital Records \$15.00 to NC Vital Records for expedited service
Instruments except deeds of trust and mortgages	\$26.00 (1 <sup>st</sup> 15 pages); \$4 each additional page
Recording the first page up to 15 pages of Deeds of Trust and mortgages	\$56.00 (1 <sup>st</sup> 15 pages); \$4 each additional page
Maps and Plats	Issuing Certified Copy - \$5.00 Recording each original or revised copy \$21.00
Marriage License	Correcting Name with One Certified Copy - \$10.00 Issuing Certified Copy - \$10.00 Issuing Delayed Certificate, with one Certified Copy - \$20.00 Issuing License - \$60.00
Non-Standard Document Fee	\$25.00 in addition to all other fees
Notary Public Qualification	\$10.00
Right-of-way plans	\$21.00 first page, \$5.00 each additional page
Uniform Commercial Code Fees – Standard and Non Standard Forms	If communicated in writing
Initial Financing Statement, correction statements, and all amendments, including terminations:	One Page or Two Pages - \$38.00 Three to Ten Pages - \$45.00 Over Ten Pages - \$45.00 plus \$2.00 per page over ten

	<p>All Electronically Filed Statements - \$38.00 per document regardless of pages</p> <p><b>Termination Filed Concurrently with In Lieu Of Statement - \$38.00 for both</b></p> <p>Request for Information - \$38.00</p> <p>Copies - \$2.00 each page</p>
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G.S. 165-11 provides that no fees may be charged for records furnished pursuant to a request by the Department of Military and Veterans Affairs in assisting persons to obtain any veterans benefits. G.S. 161-19(a) (1a) prohibits charging any fee for recording a record of satisfaction in connection with the cancellation of a deed of trust. Normal charge is \$10.00

### WATER DEPARTMENT

Water Usage Rate	<p>\$4.50/1,000 gallons (2 inch meters and less)</p> <p>\$6.51/1,000 gallons (3 inch meters and up)</p>
Fixed Facility Fee	<p>Flat Rate Monthly Charge for ¾ inch meter - \$15.00</p> <p>Flat Rate Monthly Charge for 1 inch meter- \$15.00</p> <p>Flat Rate Monthly Charge for 2 inch Meter or greater- \$40.00</p>
Capital Reserve Fees	<p>¾ inch and 1 inch Meters</p> <p>\$500 each service for 1-8 services</p>

	<p>(360-7200 gpd)</p> <p>\$ 1,500 each service for 9-20</p> <p>\$2,500 each service for 21-250 services (7201-90,000 gpd)</p> <p>\$3,500 each service for 251 and greater services (90,001 and greater gpd)</p> <p>2 inch meter - \$ 10,425</p> <p>3 inch meter - \$ 20,850</p> <p>4 inch meter - \$ 50,040</p> <p>6 inch meter - \$ 91,740</p> <p>8 inch meter - \$ 145,950</p>
Tap on Fees	<p><math>\frac{3}{4}</math> inch meter - \$ 700</p> <p>1" meter - \$ 870</p> <p>2" meter - \$ 1,200</p> <p>3" or greater – Cost plus 20%</p>
Meter Charge	<p><math>\frac{3}{4}</math>" \$215.00</p> <p>1" \$260.00</p> <p>2" \$ 750.00</p> <p>3" or greater – current cost</p>
Returned Check or Draft	\$25.00
Special Reading at customer request	\$25.00
Deposit (non-owner)	\$75.00
Account Activation Fee	\$25.00
Reconnect Fee (non-payment)	\$25.00, additional \$25.00 if after
Service Fee	5:00 pm
Meter Tampering	Triple the amount of losses/damages

	or \$500.00 whichever is greater
Broken Lock Fee	Current cost
Broken Angle Stop	Current cost

**BOARD OF ELECTIONS**

Voter List, Full (diskette, cd)	\$25.00
Voter List, Partial (diskette, cd)	Prorated
Copy	\$0.25 per sheet
Label, Avery 5160	\$0.25 per sheet
Notice of Candidacy Filing Fee	
Board of Education	\$5.00
Soil and Water Conservation	\$5.00
Municipal Board Member and Mayor	\$5.00
County Commissioner	1% of Annual Salary
Sheriff	1% of Annual Salary
Clerk of Court	1% of Annual Salary
Register of Deeds	1% of Annual Salary
All State and Federal Offices	Reference NCGS 163-107

**BE IT FURTHER RESOLVED, that the Budget Officer and Finance Officer are hereby authorized and directed to take action necessary to accomplish the intent and purpose of this Resolution.**

On a motion made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the motion to increase taxes by 2 <sup>1</sup>/<sub>2</sub> cents to \$.65 per \$100 failed for lack of a majority vote with Commissioners Kenny Heath, Ann Holton, Pat Prescott, and Carl Ollison cast dissenting votes.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the FY 2016-17 Budget as presented by County Manager Tim Buck is hereby approved.**

**Board of Commissioners**

Pat Prescott, Chairman  
Township #1

Christine Mele, Vice Chairman  
Township #2

Paul Delamar  
At-Large

Ann A. Holton  
At-Large

Edward Riggs Jr.  
Township #3

Carl Ollison  
Township #4

Kenny Heath  
Township #5



**County Manager**

Timothy A. Buck

**Clerk to the Board**

Courtney L. Norfleet

**County Attorney**

Jimmie B. Hicks, Jr.

**COUNTY OF PAMLICO**

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[TIM.BUCK@PAMLICOCOUNTY.org](mailto:TIM.BUCK@PAMLICOCOUNTY.org)

**SECTION**

1. The following amounts are hereby appropriated in the General Fund for the operations of the County Government and its activities for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for the County:

<b>ADMINISTRATION:</b>			\$1,202,012
	Governing Body	479,633	
	County Manager	172,337	
	Personnel	146,066	
	Finance	362,476	
	Data Processing	41,500	
		<hr/>	
<b>TAX LISTING SUPERVISOR</b>			\$508,321
<b>BOARD OF ELECTIONS</b>			\$167,828
<b>REGISTER OF DEEDS</b>			\$147,748
<b>ANIMAL CONTROL</b>			\$87,871
<b>PUBLIC SAFETY:</b>			\$3,769,454
	Sheriff	1,854,852	
	Jail	1,587,824	
	Dispatch	311,778	
	Medical Examiner	15,000	
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<b>EMERGENCY MANAGEMENT:</b>			\$635,036
	Emergency Management	134,694	
	Fire Protection	69,342	
	Rescue Squad	431,000	
		<hr/>	
<b>INSPECTIONS</b>			\$179,311
<b>RECYCLING:</b>			\$197,840
	Recycling	188,240	
	Landfill Monitoring	9,600	
		<hr/>	
<b>PLANNING:</b>			\$70,967

	Planning Board	2,603	
	Planning	<u>68,364</u>	
<b>SENIOR CENTER:</b>			\$338,467
	Senior Center	205,372	
	HCCBG	17,282	
	Nutrition Program	91,598	
	Small Home Repair	4,000	
	NRCOG Health	2,022	
	Senior Center Operations	15,787	
	Senior's Health Insurance Information Program	<u>2,406</u>	
<b>COOPERATIVE EXTENSION</b>			\$108,227
<b>NC DIVISION OF FOREST RESOURCES</b>			\$94,665
<b>SOIL CONSERVATION:</b>			\$94,887
	Soil Conservation Cost Share	50,694	
	Soil Conservation	<u>44,193</u>	
<b>PUBLIC BUILDINGS</b>			\$596,397
<b>GENERAL HEALTH:</b>			\$1,043,627
	Health	270,100	
	Primary Care	114,964	
	BioTerrorism	37,055	
	TB Control	34,754	
	Communicable Disease	50,069	
	Immunization Action Plan	24,195	
	Breast-Cervical Cancer	25,930	
	Child Health	41,436	
	Maternal Health	45,567	
	Women Preventive Health	127,277	
	Health Promotion	31,555	
	WIC Client Services	66,913	
	WIC Nutrition	25,557	
	WIC Breast Feeding	6,825	
	Child Services Coordinator	20,767	
	Wise Women	0	
	WIC Admin	5,629	
	Breast Feeding Peer	8,000	
	AIDS Control	35,048	
	Food & Lodging	<u>71,986</u>	
<b>ENVIRONMENTAL HEALTH:</b>			\$180,206
	Environmental Health	168,409	
	Mosquito Control	<u>11,797</u>	
<b>EAST CAROLINA BEHAVIORAL HEALTH</b>			\$34,593
	East Carolina Center	34,593	
	ABC 7% Rehabilitation Funds	incl	
	ABC Bottle Tax	<u>incl</u>	
<b>SOCIAL SERVICES:</b>			\$3,509,141
	Social Services Department	2,280,421	
	Chore In Home	1,400	
	Jobs Program	11,000	
	CAP DA	52,371	
	LEVEL III	incl	
	Work First Transportation	5,363	
	Medicaid Transportation	120,000	
	Child Support/Blood	3,000	
	Links Scholarship Program	5,000	
	Special Assistance Aged/Disabled	90,191	
	State Foster Care	7608	



AFDC Foster Care IV-E	67,992	
Emergency Foster Care	2,500	
Drug Testing	5,000	
Medicaid Payment to State	1,000	
Aid to the Blind	1,500	
Adoption Assistance	38,000	
Crisis Intervention Program	102,990	
Carolina Power Utility Program	18,236	
Chore Services	68,305	
Day Care	536,798	
Transportation	46,310	
Transportation-RGP Grant	44,156	
<b>VETERANS SERVICE</b>		\$23,309
<b>DJJP-DEPARTMENT OF JUVENILE JUSTICE PARTNERSHIP:</b>		\$54,863
Juvenile Service Restitution	1,650	
Task Force Certification	50	
Intervention and Delinquency	53,163	
<b>PAMLICO COUNTY BOARD OF EDUCATION:</b>		\$3,757,710
Current Expense	3,507,710	
Capital Outlay	250,000	
<b>PAMLICO COMMUNITY COLLEGE:</b>		\$566,028
<b>LIBRARIES</b>		\$222,394
<b>RECREATION</b>		\$656,863
<b>DEBT SERVICE:</b>		\$891,484
Johnson Building Roof	60,000	
Law Enforcement Building	322,450	
PCHS Cafeteria	390,303	
DSS Building	118,731	
<b>GRAND TOTAL EXPENDITURES</b>		<b>\$19,139,249</b>

It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

**SECTION 2.**

<b>AD VALOREM TAXES:</b>			\$10,089,448
Taxes	2015 & prior	329,000	
Taxes	2016	8,941,448	
Taxes-DMV		720,000	
Tax Penalties		99,000	
<b>SALES TAXES:</b>			\$2,215,000
Miscellaneous (State Hold Harmless Medicaid Funds)		125,000	
Local Option Sales & Use Tax (LOSUT)		873,000	
½% LOSUT Article 40		538,000	
½% Restricted LOSUT Article 40		224,000	
Add. ½% LOSUT Article 42		180,000	
Add. Restricted ½% LOSUT Article 42		275,000	
<b>OTHER TAXES AND LICENSES:</b>			\$96,200
Revenue Stamps		60,000	
Scrap Tire Disposal Tax		16,000	
White Goods Disposal Tax		4,100	
Utilities		10,000	
Solid Waste		6,100	
<b>UNRESTRICTED INTERGOVERNMENTAL:</b>			\$1,305,488
ABC Net Revenues		30,000	

	Beer & Wine Excise Taxes	33,000	
	Facilities Fees	13,000	
	Civil	1,200	
	Pistol Permits	1,200	
	Concealed Weapons	8,500	
	Concealed Weapons - Application Fee	5,000	
	State Misdemeanant Program	60,000	
	Electronic Monitoring	6,000	
	Resource Officer Reimbursement	40,000	
	Jail Fee-Inmates From Other Counties	<u>1,107,588</u>	
<b>RESTRICTED-STATE-HEALTH:</b>			<b>\$397,222</b>
	TB Control	2,163	
	Immunization Action Plan	1,782	
	Communicable Disease	10,077	
	TM - Med. SVC	540	
	Prescription	1,500	
	Aids-State	1,738	
	Women Preventative Health Local	60,735	
	Comp. Breast/Cerv. Cancer Contr.	6,885	
	WIC Client Services	42,803	
	WIC Nutrition	13,000	
	Child Health	30,602	
	Maternal Health	6,279	
	PMH	30,180	
	Health Promotion	26,708	
	WIC Breast Feeding	2,644	
	Breast Feeding	8,000	
	WIC General Admin.	5,237	
	Child Services	20,400	
	Environmental Health	4,000	
	Medicaid	16,500	
	Aid to Counties Health	71,701	
	Bioterrorism	29,948	
	Bioterrorism H1-11	0	
	Hope	<u>3,800</u>	
<b>RESTRICTED-STATE-DSS:</b>			<b>\$2,409,207</b>
	Smart Start	56,095	
	Administrative Reimbursement-DSS	1,564,075	
	CAP Mcaid	30,000	
	CAP Mcaid	74,039	
	NRCOG Aide	77,466	
	Elderly Dis. Trans. Asst. Prog.	46,310	
	Work First	5,363	
	RGP-Grant	44,156	
	DayCare-nonFSA	480,703	
	State Foster Care	<u>31,000</u>	
<b>RESTRICTED-STATE-OTHER:</b>			<b>\$492,687</b>
	Lottery Funds	100,000	
	Veterans Officer	1,200	
	(DJJP) Juvenile Service Restitution	1,500	
	(DJJP) Intervention & Delinquency	48,330	
	(DJJP) Task Force	50	
	Playground	275,000	
	Controlled Substance	21,355	
	Governors Crime Commission Grant	<u>45,252</u>	

<b>RESTRICTED-STATE-SENIOR SERVICES:</b>			\$98,589
	Home Delivered Meals	29,874	
	Congregate C1	27,265	
	Small Home Repair	2,877	
	USDA C1&C2	10,106	
	Health Promotion	2,000	
	Senior Center Operations	12,680	
	HCCBG	11,343	
	SHIIP	2,179	
	ECC Fan	265	
		<u>265</u>	
<b>RESTRICTED-FEDERAL-DSS:</b>			\$153,845
	Independent Living	5,000	
	CSE-SFHF	-800	
	CSE-Setoff	300	
	CSE-Incentive	13,345	
	Max IV-E	16,000	
	Medical Transportation	120,000	
		<u>120,000</u>	
<b>RESTRICTED-FEDERAL-OTHER:</b>			\$46,041
	Emergency Management Supplement	20,023	
	Cost Share District Technician	20,418	
	Soil Conservation State Match Fund	3,600	
	USDA - Soil Conservation Office Space	2,000	
		<u>2,000</u>	
<b>LOCAL REVENUES:</b>			\$3,500
	ABC Bottle Tax	3,500	
	7% Rehabilitation Funds	0	
	ABC Law Enforcement	0	
		<u>0</u>	
<b>LOCAL CONTRIBUTION:</b>			\$12,500
	HHB14-057	12,500	
		<u>12,500</u>	
<b>PERMITS AND FEES:</b>			\$277,410
	Building Permits	65,000	
	Insulation Fees	11,500	
	Electrical Inspections	35,000	
	Plumbing Inspection Fees	15,500	
	Mechanical Permit Fees	19,000	
	Development Permit/Flood Ord.	1,800	
	Contractor's Permit Fee	800	
	Fire Inspection	1,500	
	Towns Tax Collections	15,000	
	Elections Reimbursement	0	
	App. Fees	50	
	Recording Fees	52,000	
	CAMA App.	300	
	Environmental Health	50,000	
	Patient Reimbursement	9,960	
		<u>9,960</u>	
<b>SALES AND SERVICES:</b>			\$112,378
	Reproduction Fees	1,500	
	Recycling Revenues	8,000	
	White Goods Sold	1,000	
	Third Party	647	
	Food Stamp Claims	200	
	Recreation Revenues	6,000	
	Administrative	7,835	
	Senior Services Revenues	2,250	
	Title III Hdm Income	6,000	

	Jail Miscellaneous	24,900	
	Sheriff - Misc	1,200	
	Sheriff - Vending Machine	10,000	
	Small Home Repair	100	
	Franchise Fees - Telemedia	225	
	Health Promotion	200	
	Senior Operations	1,000	
	Office-ASCS	34,821	
	Title III Congregate	2,200	
	NC Health Choice Enrollment Fee	2,600	
	Street Sign	200	
	Child Supplement	<u>1,500</u>	
<b>INVESTMENT EARNINGS:</b>			\$10,000
	Interest Earned Investments	10,000	
	Interest Earned (1994)	0	
	Interest- Rice Scholarship	<u>0</u>	
<b>MISCELLANEOUS:</b>			\$4,170
<b>GENERAL FUND:</b>			\$1,415,564
	General Fund Balance Appropriated	1,298,564	
	Operating Transfer From Water	<u>117,000</u>	
<b>GRAND TOTAL REVENUES</b>			<b><u>\$19,139,249</u></b>

**SECTION 1.**

It is estimated that the following revenues will be available for the FY2020 Reappraisal for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Percentage of Ad Valorum tax	\$42,000
Investment Earnings	<u>\$0</u>
<b>Total</b>	<b><u>\$42,000</u></b>

**SECTION 2.**

Reappraisal for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Expenditures	<u>\$42,000</u>
<b>Total</b>	<b><u>\$42,000</u></b>

**SECTION 3.**

The following amounts are hereby appropriated in the Board of Education budget for the operation of activities for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017. The Current Expense figure equates to an ADM amount of approximately \$2,257. (The FY 2016-2017 ADM for Pamlico County is estimated by the Dept of Public Instruction to be 1,301 for the Pamlico County Schools and 253 for the Arapahoe Charter School. Total ADM of 1,554.) The Pamlico County Schools Budget Officer is authorized to make line item transfers within the existing Current Expense and Capital Outlay budgets. Any transfers between the Current Expense and Capital Outlay budgets must be approved the Pamlico County Board of Commissioners:

Current Expense	\$3,507,710
Capital Outlay	<u>\$250,000</u>
<b>Total</b>	<b><u>\$3,757,710</u></b>

**SECTION 4.**

It is estimated that the following revenues will be available in the Board of Education budget for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

School share sales tax	\$332,485
Contribution from General Fund	<u>\$3,425,225</u>
	<u>\$3,757,710</u>

**SECTION 5.**

The following amounts are hereby appropriated in the Pamlico Community College budget for the operation of activities for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017. (The expected Total Annual Enrollment for FY2016-2017 will be approximately 750. The Continuing Education Students population is approximately 2,200). The Pamlico Community College Budget Officer is authorized to make line item transfers within the existing Current Expense and Capital Outlay budgets. Any transfers between the Current Expense and Capital Outlay must be approved by the Pamlico County Board of Commissioners:

Current Expense	\$566,028
Debt Johnson Building	<u>\$60,000</u>
Total	<u>\$626,028</u>

**SECTION 6.**

It is estimated that the following revenues will be available in the Pamlico Community College budget for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Contribution from General Fund	<u>\$626,028</u>
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**SECTION 7.**

The following amounts are expected to be disbursed in the Water Service Fund during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Expenditures	<u>\$2,644,180</u>
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**SECTION 8.**

The following is an estimate of revenues available to the Water Service Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Fund Balance Appropriated	\$292,986
Charges for Utilities	\$2,261,494
Tap-On & Connection Fees	\$45,000
Reconnection Fees	\$25,000
Bad Check Charges	\$100
BRMSD	<u>\$19,600</u>
Total	<u>\$2,644,180</u>

**SECTION 9.**

The following amount is expected to be disbursed in the Enhancement and Preservation Fund during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Expenditures \$9,500

**SECTION 10.**

The following is an estimate of revenues available to the Enhancement and Preservation Fund during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Percentage of fees collected	\$9,500
Fund Balance Appropriated	\$0
Total	<u>\$9,500</u>

**SECTION 11.**

The following amounts are expected to be disbursed in the Emergency Telephone System Fund during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Wireless E-911 Expenditures	<u>\$197,093</u>
Total	<u>\$197,093</u>

**SECTION 12.**

The following is an estimate of revenues available to the Emergency Telephone Fund during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Wireless E-911 Revenues	<u>\$197,093</u>
Total	<u>\$197,093</u>

**SECTION 13.**

The following amounts are expected to be disbursed in the CDBG/HMGP Funds during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

HMGP 4019-01	\$1,819,862
HMGP 4019-31	\$6,373,277
HMGP 4019-32	<u>\$4,778,931</u>
Expenditures	<u>\$12,972,070</u>

**SECTION 14.**

The following is an estimate of revenues available to the CDBG/HMGP Funds during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

HMGP 4019-01	\$1,819,862
HMGP 4019-31	\$6,373,277
HMGP 40919-32	<u>\$4,778,931</u>
Revenue	<u>\$12,972,070</u>

**SECTION 15.**

The following amounts are expected to be disbursed in the 4-H Funds during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Expenditures	<u>\$18,000</u>
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**SECTION 16.**

The following is an estimate of revenues available to the 4-H Fund Fund during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Fees, Fundraisers and Other Donations	\$15,500
United Way	<u>\$2,500</u>
	<u>\$18,000</u>

**SECTION 17.**

There is hereby levied a tax rate as shown below per one hundred dollars (\$100) valuation on property listed for taxes as of January 1, 2016, located within the nine (9) Fire Districts listed for the purpose of raising revenue for the district. The rate of tax is based on an estimated total valuation of property for the purpose of taxation as listed.

Fire District	Assessed Value	Tax Rate	2016-2017 AdVal	Collection Prior Years	Sales Tax Dist.	2016-2017 Expenditure
Arapahoe	\$323,300,920	0.0323	\$104,426	\$574	\$23,000	\$128,000
Florence/ Whortonsville	\$188,777,039	0.0613	\$115,720	\$4,280	\$25,000	\$145,000
Goose Creek Island	\$32,971,134	0.0600	\$19,783	\$1,217	\$4,200	\$25,200
Grantsboro/ Silver Hill	\$97,632,137	0.0550	\$53,698	0	\$10,000	\$63,698
Olympia	\$27,665,426	0.0760	\$21,026	\$2,974	\$4,600	\$28,600
Reelsboro	\$96,368,292	0.0720	\$69,385	\$2,615	\$8,000	\$80,000
Southeast	\$565,892,198	0.0232	\$131,287	\$3,713	\$28,000	\$163,000
Triangle	\$102,405,143	0.0302	\$30,926	\$4,074	\$6,540	\$41,540
Vandemere	\$82,502,298	0.0300	\$24,751	\$249	\$4,600	\$29,600

There is appropriated to the Fire Districts tax in the amount as shown for any expenditure as allowed by law. In the event actual net proceeds exceed or fall short of the appropriated amounts, the actual net proceeds shall constitute the appropriation.

**SECTION 18.**

Pamlico County serves as the collection agent for the towns listed for the purpose of collection of property taxes. The applicable fee schedule per town is listed.

Town	Ad Val Fee	Utility Fee	DMV Fee
Alliance	2% of collected	2%	1.5% of collected
Arapahoe	500	incl annual	1.5% of collected
Bayboro	2% of collected	2%	1.5% of collected
Grantsboro	500	incl annual	1.5% of collected
Mesic	500	incl annual	1.5% of collected

Minnesott	2% of collected	2%	1.5% of collected
Oriental	2% of collected	2%	1.5% of collected
Stonewall	500	incl annual	1.5% of collected
Vandemere	500	incl annual	1.5% of collected

**SECTION 19.**

The following amounts are expected to be disbursed for the Pamlico County High School Cafeteria Debt Service during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

Expenditures	Total	<u>\$390,303</u>
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**SECTION 20.**

The following is an estimate of revenues available to the Pamlico County High School Cafeteria Debt Service beginning July 1, 2016 and ending June 30, 2017:

School Lottery Proceeds	\$100,000
School share sales tax	<u>\$290,303</u>
	<u>\$390,303</u>

**SECTION 21.**

The following amount is hereby appropriated to the Law Enforcement Center Debt Service for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Expenditures	<u>\$322,450</u>
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**SECTION 22.**

It is estimated that the following revenues will be available to the Law Enforcement Center Debt Service for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Contribution from General Fund	<u>\$322,450</u>
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**SECTION 23.**

The following amount is hereby appropriated to the Johnson Building Roof Repair Debt Service for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Expenditures	<u>\$61,000</u>
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**SECTION 24.**

It is estimated that the following revenues will be available to the Johnson Building Roof Repair Debt Service for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Contribution from General Fund	<u>\$61,000</u>
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**SECTION 25.**

There is hereby levied a tax at the rate of sixty two point five cents (\$.625) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016, located within Pamlico County for the purpose of raising revenues for the County. These revenues are listed as 2015 Ad Valorem Taxes in the General Fund Section of this Ordinance. The rate of tax is based on an estimated total valuation of property



for the purpose of taxation of \$1,496,476,653 (non DMV) and 115,200,000 for DMV  
The estimated collection rate is based on Fiscal Year 2016 rate of 95.61%, non DMV.

**SECTION 26.**

The Budget Officer may transfer monies from one appropriation to another within the same fund. The Budget Officer shall report such transfers at the next regular meeting of the Board of Commissioners, at which time they will be entered into the minutes thereof.

**SECTION 27.**

The Budget Officer may advance or loan monies between funds as necessary to maintain fund solvency, with a report of such action at the next regular meeting of the Board of Commissioners, at which time they will be entered into the minutes thereof.

**SECTION 28.**

Copies of the Budget Ordinance shall be furnished to the Finance Officer, the Tax Administrator, the Superintendent of the Pamlico County Schools, the President of Pamlico Community College, and filed with the Local Government Commission to assist them in the performance of their duties.

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**Pat Prescott, Chairman**  
**Pamlico County Board of Commissioners**

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There was one (1). On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the following addition was approved.

- Approval of authorization of Sheriff Chris Davis to be designated official making recommendation to the North Carolina Alcoholic Beverage Commission regarding ABC permit applications.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Kenny Heath, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

Department: 4H

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
70-0226-436126	United Way	\$1,800.00	
70-7160-529000	SUMME Departmental Supplies (Summer Fest)	\$1,800.00	

Reason for Budget Revision: To recognize additional grant monies received and to increase associated expenditure line.

Department: Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5110-512100	Salaries & Wages	\$1,543.00	
10-5110-512200	Overtime	\$ 225.38	
10-5110-518101	Medicare Expense	\$ 13.00	
10-5110-518500	Unemployment Insurance Benefit	\$ .10	
10-5127-512100	Salaries & Wages		\$1,543.00
10-5127-512100	Salaries & Wages		\$ 225.38
10-5127-518101	Medicare Expense		\$ 13.00
10-5110-518300	Group Insurance		\$ .10
10-5165-512100	Salaries & Wages	\$ 300.00	
10-5151-512100 (OS)	Salaries & Wages		\$ 923.00
10-5171-512100	Salaries & Wages	\$ 623.00	
10-5171-518100	FICA Expense	\$ 49.00	
10-5171-518101	Medicare Expense	\$ 9.00	
10-5171-518200	Retirement	\$ 74.00	
10-5151-518100 (OS)	FICA Expense		\$ 49.00
10-5151-518101	Medicare Expense		\$ 9.00
10-5151-518200 (OS)	Retirement		\$ 74.00

Reason for Budget Revision: To move funds to cover expenses for the remainder of the fiscal year.

*Department:* **Planning**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4920-537000	Advertising	\$773.00	
10-4920-518100	FICA Expense	\$287.73	
10-4920-518101	Medicare Expense	\$ 67.48	
10-4920-549100	Dues & Subscriptions		\$400.00
10-4920-531000	Travel		\$373.00
10-4920-518200	Retirement Expense		\$355.21

Reason for Budget Revision: To move funds to cover expenses for the remainder of the fiscal year.

*Department:* **DSS**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5310-512100	Salaries & Wages		\$577.00
10-5310-512700	Longevity	\$577.00	

Reason for Budget Revision: To reflect actual spending.

*Department:* **Sheriff's Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4310-521200	Uniforms	\$840.00	
10-4310-529000 MAJ	Departmental Supplies-Major		\$910.00
10-4310-539500	Training	\$ 70.00	

Reason for Budget Revision: To cover expenses for the remainder of the fiscal year.

*Department:* Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-0300-435113	Environmental Health Fees	\$10,000.00	
10-0300-435116	Patient Reimbursement		\$ 1,800.00
10-0300-435116 FP	Patient Reimbursement (Family Planning)	\$ 1,400.00	
10-0300-435116 IMM	Patient Reimbursement (Immunization)	\$ 250.00	
10-0300-435116 OS	Patient Reimbursement (Other Services)	\$ 8,000.00	
10-0300-435116 PC	Patient Reimbursement (Primary Care)	\$ 800.00	
10-5180-537000	Advertising	\$ 200.00	
10-0000-439900	Fund Balance Appropriated		\$18,450.00

Reason for Budget Revision: Due to changes in reporting revenue we need to recognize and increase the Environmental Health fees.

*Department:* JCPC

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-0213-435832	DJJP-Intervention & Delinquency	\$2,794.00	
10-5835-500000	Stillwaters	\$2,794.00	

Reason for Budget Revision: To recognize additional grant monies received and to increase associated expenditure line.

*Department:* Sheriff's Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4310-555000	Capital Outlay		\$13,517.00
10-4310-529000 MAJ	Departmental Supplies (Major)		\$ 3,000.00
10-4310-535300	M & R Auto	\$ 5,200.00	
10-5000-555000	Capital Outlay	\$11,317.00	

Reason for Budget Revision: To move funds to cover expenses for the remainder of the fiscal year.

*Department:* Sheriff's Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4310-529000 MAJ	Departmental Supplies (Major)		\$265.00
10-4310-532001	Postage	\$200.00	
10-4310-539500	Training	\$ 65.00	

Reason for Budget Revision: To move funds to cover expenses for the remainder of the fiscal year.

*Department:* E911

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
47-4326-519900	Contracted Services		\$23.67
47-4326-555000	Capital Outlay	\$23.67	

Reason for Budget Revision: To move funds to cover expenses.

**BE IT RESOLVED, the JCPC Budget of \$64,880 with a County Match of \$6,483 is hereby approved.**

**BE IT RESOLVED, the resolution recognizing Bob Johnson is hereby approved.**

**RESOLUTION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS  
HONORING THE SERVICE OF D.S.S. DIRECTOR ROBERT “BOB” JOHNSON**

**WHEREAS,** on April 9, 2001 ROBERT “BOB” JOHNSON began serving as director of Pamlico County Department of Social Services (D.S.S.); and

**WHEREAS,** at the time Mr. Johnson became director, D.S.S. was in the process of correcting regulatory violations issued by the State of North Carolina; and

**WHEREAS,** subsequently, Mr. Johnson successfully led D.S.S. to achieve full compliance with State regulations and returned the department to good standing with the State; and

**WHEREAS,** Mr. Johnson was instrumental in hiring and training qualified staff that were key in stabilizing the organization; and

**WHEREAS,** during his 15 year tenure with Pamlico County, Mr. Johnson oversaw numerous changes to the department including construction of the Human Services Building in 2004-2005, transition to the NC Fast System for service delivery, and implementation of a paperless system; and

**WHEREAS,** Mr. Johnson embodies the vision of D.S.S.: “...to enhance Pamlico County by helping create and support stable individual, family and community relationships...”; and

**NOW, THEREFORE, BE IT RESOLVED** that the Pamlico County Board of Commissioners hereby recognizes Robert Johnson’s 15 years of exemplary service to Pamlico County.

**BE IT FURTHER RESOLVED,** that the Pamlico County Commissioners extends best wishes to Mr. Johnson upon his retirement in June, 2016.

ADOPTED the 20<sup>th</sup> of June, 2016 by the Pamlico County Board of Commissioners.

**BE IT RESOLVED, the Budget Officer is hereby authorized to make any transfers necessary to close out Fiscal Year 2015-16, any actions will be reported at the next regular meeting.**

**BE IT RESOLVED, the request to move the next regular meeting from Monday, July 4, 2016 to Tuesday, July 5, 2016 due to a conflict with the July 4<sup>th</sup> Holiday is hereby approved.**

**BE IT RESOLVED, the request for a Budget Amendment for Senior Services to budget additional funds received from East Carolina Council Area Agency on Aging is hereby approved.**

Department: Senior Services

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0214-435552	Operation Fan Heat	\$15.00	
10-4930-529903	Operation Fan	\$15.00	

*Reason for Budget Revision:* To recognize revenue received from ECC-AAA.

**BE IT RESOLVED, Sheriff Davis’ request for approval of authorization as the designated official making recommendations to the North Carolina Alcoholic Beverage Commission regarding ABC permit applications is hereby approved.**

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for Mr. Justin Lee to fill the seat on the Pamlico Community College Board of Trustees vacated by Mr. Steven Hollowell is hereby approved.**

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to close inactive funds is hereby approved.**

<u>Fund</u>	<u>Original Purpose</u>
31	SE Water
48	Pre-K Elem
51	Bay River Apartment Project
52	Baird’s Shore
55	Single Family
56	Roof Courthouse
58	Lynches Beach Holts Chapel
63	LEC
64	CDBG Hurricane recovery
67	Human Services Building
65	Raccoon Creek
69	Regional Land App Site
71	Cafeteria

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, Mr. Barry Johnson's contractor recommendations for Debris Removal and Disposal are hereby approved.**

**Phase I, Debris Clearing**

Primary- Bobby Cahoon Construction Inc., see schedule for pricing

Secondary – TFR Enterprises, Inc., see schedule for pricing.

<b>Company:</b>	<b>TFR Enterprises, Inc.</b>		<b>Bobby Cahoon Construction</b>	
<b>Equipment</b>	<b># Units</b>	<b>Rate \$</b>	<b># Units</b>	<b>Rate \$</b>
6-10cy Dump Truck/ Hourly Rate	20	\$88.00	3	\$40.00
12-18cy Dump Truck/ Hourly Rate	25	\$105.00	15	\$60.00
19-25cy Dump Truck/ Hourly Rate	25	\$115.00	15	\$70.00
26+cy Dump Truck/ Hourly Rate	25	\$225.00	8	\$95.00
Knuckelboom	15	\$300.00	10	\$150.00
Excavator (1-2cy bucket)	10	\$200.00	5	\$100.00
Excavator (2-3cy bucket)	10	\$250.00	5	\$100.00
Backhoe/ loader (1cy bucket)	10	\$175.00	5	\$125.00
Backhoe/ loader (1.5cy bucket)	10	\$200.00	5	\$125.00
Front-end loader(1.5-3 cy bucket)	15	\$200.00	4	\$95.00
Front-end loader (3-4 cy bucket)	10	\$250.00	4	\$105.00
Dozer (1-2 cy blade)	5	\$200.00	4	\$90.00
Dozer (2-3 cy blade)	5	\$300.00	N/A	N/A
Chainsaw w/operator (min 16" bar)	40	\$80.00	25	\$49.00
Laborer w/ hand tools	40	\$55.00	25	\$48.99
All Units Cost/Hour		\$2,743.00		\$1,252.99



Company Submitting Proposal	1 <sup>st</sup> Place Bids	2 <sup>nd</sup> Place Bids	3 <sup>rd</sup> Place Bids
TFR Enterprises	1	14	0
Bobby Cahoon Construction	14	0	0

**Phase II, Vegetative and C&D Debris Removal**

Primary – Custom Tree Care Inc. –Unit Price 1- \$69.00/ton (C&D), Unit Price 2 – \$6.98 cubic yard (Veg)

Secondary - TFR Enterprises, Inc. - Unit Price 1- \$78.00/ton (C&D), Unit Price 2 – \$6.90 cubic yard (Veg)

**Vegetative Debris Disposal**

Primary – Santee Modular Homes, \$7.50 per cubic yard

Secondary – Four Points Recycling LLC, \$9.90 per cubic yard

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

**BE IT RESOLVED, the Pamlico County Board of Commissioners will be referring the solar farms issue to the Planning Board to draft an ordinance similar to the one from Chocowinity.**

The consensus of the Board is to have County Manager, Tim Buck obtain more information regarding extension of operating hours at Grantsboro Transfer Station.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Carl Ollison, The Pamlico County Board of Commissioners met in closed session pursuant to N.C.G.S. § 143-318.11 (a)(5)(6) to discuss the Interim Health Director Salary and a personnel issue.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Christine Mele, the Board went back into open session.

No action was taken in closed session.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was approved by majority vote with Commissioner Carl Ollison casting dissenting vote.

**BE IT RESOLVED, Susan McRoy, Interim Health Director’s salary will be \$41,000 per year as requested by Health Board.**

There being no further business, on a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the Board adjourned until Tuesday, July 5, 2016 at 7:00 p.m.

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Chairman

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Clerk to the Board