

## REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 4, 2016

The Pamlico County Board of Commissioners met in regular session on Monday, April 4, 2016 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Dave Baxter, County Manager Tim Buck, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott led the assemblage in a moment of silence and Pledge of Allegiance.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the regular session minutes of the March 21, 2016 meeting. There being none, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular session minutes of the Monday, March 21, 2016 meeting are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Pat Prescott recognized Mr. Daniel Simpson from Cooperative Extension and the Mount Olive University Representatives. Mr. Simpson presented the findings of the Cost of Community Services Study:

In 2012, an Agricultural Development Plan was created for Pamlico County with the assistance of the University of Mount Olive. The ultimate goal for this agricultural development plan was to express the needs of the agricultural industry in Pamlico County as well as to convey the challenges and opportunities that were identified by residents, farms, and agribusinesses in Pamlico County. From this study, a number of recommendations were created, which included the completion of a Cost of Community Services Study for Pamlico County. It was believed that a Cost of Community Services Study for Pamlico County, could help us make informed decisions about how we develop and utilize our land resources. The Cost of Community Services Study is a snapshot of the revenue-to-expenditure ratios in Pamlico County. It provides a simple analysis to help us understand that we need a balance between residential, commercial, and agricultural lands as we try to retain fiscal stability and farming sustainability in our county. For each \$1 of county revenue contributed by residential uses, the county spent \$0.99 to provide necessary community services for those landowners. For each \$1 of county revenue derived from commercial uses, Pamlico County spent \$0.71 for county-

provided services. For each \$1 of income received from agriculture/forestry uses, the county spent \$0.51 to provide required services.

The biggest take home here is that Pamlico County is in a good position to plan for the future. We hope folks will realize that Agricultural lands are an important contributor to the county's fiscal well-being, and that preservation of those lands can help retain that status. Not only does agriculture contribute to our local economy, but it dominates our landscape and frames the rural setting of our county. If residential development increases, that near breakeven ratio could quickly become a deficit and commercial and agricultural lands would shoulder that cost. Also, if development occurs on those valuable agricultural lands, the revenue from those lands may also be lost and balancing our community budgets could become more difficult.

There were no additions/deletions to the agenda.

Chairman Pat Prescott asked if there were any members of the Public to speak during Public Comment Period. There was one (1).

1. Maria Fraser Molina: Ms. Molina stated that Pamlico Community College will be having Open House on Tuesday, April 12, 2016 from 6:00 to 8:00 p.m. and invited the Board of Commissioners to attend and get reacquainted with the College. She reminded the Board that several departments will be providing small services such as Culinary, Cosmetology, and Nursing.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ed Riggs, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Board Release from Pamlico County Tax Office is hereby approved.**

<b>Name:</b>	<b>Year</b>	<b>Tax/Ticket</b>	<b>Reason</b>	<b>Amount</b>
Celia P O'Brian	2015	6583499	Deferred Billing	\$ 39.89
Nina W Parsons	2015	6590757	Deferred Billing	\$417.64
Nina W Parsons	2015	6590758	Deferred Billing	\$388.67
Nina W Parsons	2015	6590759	Deferred Billing	\$376.53
Celia P O'Brian	2015	6590760	Deferred Billing	\$316.21

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

*Department:* Sheriff's Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4320-539500	Training		\$417.89
10-4310-539500	Training	\$417.89	

Reason for Budget Revision: To move funds to cover budget shortfall.

*Department:* Register of Deeds

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**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4180-519900	Contracted Services		\$1,400.00
10-4180-534000	Printing & Binding	\$1,400.00	

Reason for Budget Revision: To move funds to purchase a new plat cabinet.

*Department:* Sheriff's Department

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**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4320-512100	Salaries & Wages		\$2,702.82
10-4310-521200	Uniforms	\$2,702.82	

Reason for Budget Revision: To correct budget amendment #16-088.

*Department:* Water Department

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**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
30-7140-555000	Capital Outlay		\$30,500.00
30-7140-533000 GRT	Electrical-Grantsboro		\$ 5,500.00
30-7140-533000 MIL	Electrical-Millpond		\$ 7,500.00
30-7140-533000	Electrical	\$ 5,500.00	
30-7140-533000 KER	Electrical-Kershaw	\$ 7,500.00	
30-7140-529001 KER	Dept'l Supplies & Chemicals-Kershaw	\$20,000.00	
30-7140-529001 VAN	Dept'l Supplies & Chemicals-Vandemere	\$ 9,000.00	
30-7140-512200	Overtime	\$ 1,500.00	

Reason for Budget Revision: To move funds to cover projected shortfalls.

*Department:* Animal Control

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4380-531000	Travel		\$500.00
10-4380-529000	Departmental Supplies	\$500.00	

Reason for Budget Revision: To move funds to replace the camera for Animal Control.

**BE IT RESOLVED, the request for approval of the Resolution honoring Mr. Tom Braaten is hereby approved.**

**RESOLUTION  
RECOGNIZING THOMAS A. BRAATEN  
ON HIS RETIREMENT FROM  
COASTAL CAROLINA REGIONAL AIRPORT**

WHEREAS, Thomas A. Braaten – better known throughout Eastern North Carolina as General Braaten- has served as the director of the Coastal Carolina Regional Airport since 2006; and

WHEREAS, prior to serving as the director of Coastal Carolina Regional Airport, General Braaten served as a Major General in the United States Marine Corps and after his retirement from the military, he served as the CEO of the New Bern YMCA from 2001 to 2006; and

WHEREAS, during his ten years of service, General Braaten has been responsible for promoting to the surrounding areas the benefits of Coastal Carolina Regional Airport's convenience, unique service abilities, excellent facilities and its safety programs; and

WHEREAS, accomplishments during General Braaten's tenure have included the construction of a new General Aviation Terminal opened in 2008, installation of advanced navigation systems, and extension of the runway safety area through the use of an Engineered Material Arresting System; and

WHEREAS, other key accomplishments also included improved branding of the airport and region by changing the name of the airport in 2008 from Craven Regional Airport to Coastal Carolina Regional Airport; and

WHEREAS, General Braaten has volunteered many hours of service in key organizations within our community including The Marine Corps Scholarship Foundation, Eastern Carolina Aviation Heritage, New Bern Military Alliance, Civitans, The Bridge Run, MS Bike Ride and Swiss Bear Downtown Development Corporation; and

BE IT RESOLVED, that the Pamlico County Board of Commissioners, extends its sincere appreciation to Tom Braaten for his many years of public service to Pamlico, Craven and surrounding counties; and

BE IT FURTHER RESOLVED, that the Pamlico County Board of Commissioners wishes General Braaten upon his retirement in 2016, many years that are filled with good health, joy, relaxation, and personal fulfillment.

Adopted this the 4<sup>th</sup> day of April, 2016

**BE IT RESOLVED, the request for approval of the updated Surplus List is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of the following five (5) Appointments to Western Bay River Metropolitan Sewerage District is hereby approved; Pat Prescott, Larry Scott, Fred Buck, Alan Woodard, Matt Scheaffer.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to table authorizing Mr. Jim Hicks to review and make any necessary amendments to the current sign ordinance is hereby approved.**

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board adjourned until Monday, April 18, 2016 at 7:00 pm.

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Chairman

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Clerk to the Board