

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY, FEBRUARY 1, 2016**

The Pamlico County Board of Commissioners met in regular session on Monday, February 1, 2016 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Dave Baxter. County Manager Tim Buck, Clerk to the Board Courtney L. Norfleet. Finance Officer Bill Fentress was absent.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott led the assemblage in a moment of silence and Pledge of Allegiance.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the regular and closed session minutes of the January 19, 2016 and January 25, 2016 meetings. Commissioner Ed Riggs stated that in the January 19, 2016 minutes, "the action in closed session minutes took place in open session". The Board directed Clerk to the Board Courtney Norfleet to insert the action from closed session as is into the spot where it says no action was taken in closed session in the regular session minutes. On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, that the minutes of the January 19, 2016 and January 25, 2016 meetings are hereby approved with the corrections duly noted and the Chairman's signature is authorized thereon.**

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There was one (1). On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the following addition was unanimously approved.

- Resolution in Support of Supporting Locally Owned and Operated Businesses.

Chairman Pat Prescott asked if there were any members of the Public to speak during Public Comment Period. There were none.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

*Department:* Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-0211-435200	Medicaid Reimbursement	\$1,150.00	
10-5164-535100	M & R Grounds	\$1,150.00	
10-0000-202413	Health Department Restricted		\$1,150.00

*Reason for Budget Revision:* To move funds to cover improvements to the clinic exam rooms and the drug closet.

*Department:* DSS

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**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5481-500000 LIEAP	Expenditure for LIEAP Program	\$642.00	
10-0212-435310	Administrative Reimb. DSS	\$642.00	

*Reason for Budget Revision:* To recognize additional Federal funds received.

*Department:* Dispatch

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4321-512100	Salaries & Wages		\$7,000.00
10-4321-512200	Overtime	\$7,000.00	

*Reason for Budget Revision:* To move funds to cover overtime.

**BE IT RESOLVED**, the request from Ms. Kathy Tyndall, Tax Administrator for tax lien advertisement is hereby approved.

**BE IT RESOLVED**, the tax report for December, 2015 is hereby approved.

**BE IT RESOLVED**, the request to approve the Resolution Supporting Prevention Partners Statewide Wellness Initiative is hereby approved.

## **RESOLUTION SUPPORTING PREVENTION PARTNERS STATEWIDE WELLNESS INITIATIVE**

**WHEREAS** North Carolina counties strive to create a healthy workforce environment for county employees; and

**WHEREAS** North Carolina counties are responsible for providing public health services to citizens; and

**WHEREAS** Prevention Partners builds healthier communities through a suite of products that guide schools, workplaces, hospitals and clinics to address the leading causes of preventable disease, such as tobacco use, poor nutrition, physical inactivity and obesity; and

**WHEREAS** The Healthy Together NC campaign draws on a broad partnership crossing the public and private sectors to bring workplace health and wellness to hospitals, businesses, schools, government agencies, nonprofits, universities and more; and

**WHEREAS** Prevention Partners has set a goal to build healthy workplaces across sectors in at least 10 organizations in all 100 counties of North Carolina by the year 2025; and

**WHEREAS** improving the health of citizens will help counties by reducing costs for providing public health services; and

**WHEREAS** former NCACC President Kenneth Edge, of Cumberland County, initiated the Healthy Living Presidential Taskforce in an effort to bring greater awareness to healthy living and wellness activities; and

**WHEREAS** the NCACC has had a long history of promoting healthy living and wellness programs;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the North Carolina Association of County Commissioners that it does hereby express its support for the Healthy Together NC campaign; and

**BE IT FURTHER RESOLVED** that a copy of this resolution is sent to all 100 counties with encouragement for each county to become a healthy workplace.

**ADOPTED**, this the 1<sup>st</sup> day of February, 2016 by the Board of County Commissioners of Pamlico County, North Carolina.

**BE IT RESOLVED, the Resolution in Support of Supporting Locally Owned and Operated Businesses is hereby approved.**

**Resolution in Support of Supporting Locally Owned and Operated Businesses**

**WHEREAS** locally owned and operated businesses are an important part of the economy of Pamlico County; and

**WHEREAS** many of these businesses and producers contribute to the cultural and economic vitality of our local community; and

**WHEREAS** the purchasing decisions of consumers play a significant role in the wellbeing of our communities and county; and

**WHEREAS** visitors are attracted to our county through the unique attractions and products offered by our local businesses; and

**WHEREAS** for every \$100 spent by consumers for local produce and at local businesses, up to \$68 will recycle throughout the local community and therefore continue to help our communities and county over time; and

**NOW THEREFORE, BE IT RESOLVED** by the Pamlico County Board of Commissioners, Pamlico County Departments will strive to set an example by actively considering local businesses in the transaction of county business and encourages all Pamlico County citizens to do the same.

Adopted this the 1st day of February, 2016.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Christine Mele, the following resolution was passed by majority vote. With Commissioners Paul Delamar and Kenny Heath cast dissenting votes.

**BE IT RESOLVED, the request of Public Services Director, Mr. Garry Cooper to apply for solid waste grants to assist with the cost of constructing manned convenience/recycling sites is hereby approved.**

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the request of Field Operations Supervisor, Mr. Al Gerard to adjust Grades and job duties for Water Department Staff is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

**BE IT RESOLVED, the appointment of Ms. Beth Bucksot to the PCC Board of Trustees is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to solicit a Request for Qualifications for engineering services related to the design of the Reelsboro Water Tank Project is hereby approved.**

On a motion made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the following resolution was passed by majority vote. With Commissioner Carl Ollison cast a dissenting vote.

**BE IT RESOLVED, the request to move forward with bids for Courthouse Renovations, Phase II is hereby approved.**

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the Board adjourned until Monday, February 15, 2016 at 7:00 p.m.

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Chairman

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Clerk to the Board