

## REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS

TUESDAY, JANUARY 19, 2016

The Pamlico County Board of Commissioners met in regular session on Tuesday January 19, 2016 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All commissioners were present with the exception of Commissioner Carl Ollison. Also present were Attorney Jimmie Hicks, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the regular session minutes of the January 4, 2016 meeting. There being none, on a motion made by Commissioner Ed Riggs and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular session minutes of the Monday, January 4, 2016 meeting are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Pat Prescott recognized Mr. Andre Greene and Mr. Greg Singleton from Craven Pamlico Re-Entry Council. Mr. Singleton spoke about the mission of Craven Pamlico Re-Entry Council which is; making communities safer by reducing recidivism and victimization, assisting those who return from prison and jail in becoming productive citizens, and saving taxpayer dollars by lowering the direct and collateral cost of incarceration. The services offered by Pamlico Craven Re-Entry Council include education, employment, mental health, substance abuse, housing, transportation, food, and clothing.

Chairman Pat Prescott recognized Mr. Daniel Simpson from Cooperative Extension. Mr. Simpson made an announcement that he was chosen as the Director of Cooperative Extension.

Chairman Pat Prescott recognized Commissioner Christine Mele. Commissioner Mele gave an update on Cherry Point MCAS Joint Land Use Study. JLUS is designed to create a collective regional dialogue around sometimes complex issues of balancing military operational demands and mission changes with the region's and local communities' land use plans, economic development and infrastructure needs, and goals for environmental sustainability.

The primary study area is Cherry Point Air Station, ALF Bogue, OLF Atlantic and BT-9 and BT-11.

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There was one (1). On a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following addition was approved:

- Request from Sheriff Davis to hire Courtroom Deputy

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolutions were unanimously approved.

**BE IT RESOLVED, the tax report for November, 2015 is hereby approved.**

**BE IT RESOLVED, the following Tax Releases are hereby approved.**

Name:	Year	Tax/Ticket	Reason	Amount
Gabriela Lugo Castro	12-13	6463489/6508570/	Double listed	\$229.49
	14-15	6538057/6564564		
Jasper Spain	2015	6590752	Double billed	\$ 78.26
Tim Ott	2015	6564799	Boat removed from Pamlico Co. in2014	\$ 77.10
Clyde Spears, Jr.	14-15	6538412/6538413	Clerical error-boat destroyed in June 2013	\$ 79.74
	2015	6564901/6569402		

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

*Department:* Senior Services

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2015-2016**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0400-438303	General Revenue	\$500.00	
10-4934-529000	Departmental Supplies	\$500.00	

*Reason for Budget Revision:* To recognize a donation made for Senior Services programs.

*Department:* Sheriff's Department/Jail

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**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-0000-439900	Fund Balance Appropriated	\$8,353.00	
10-4310-512200	Overtime	\$4,176.50	
10-4320-512200	Overtime	\$4,176.50	

*Reason for Budget Revision:* To move funds to cover overtime expense due to northeast storm in October, 2015.

*Department:* E911

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**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
47-0000-439900	Fund Balance Appropriated	\$730.00	
47-4326-531000	Travel	\$730.00	

*Reason for Budget Revision:* To move funds to cover E-911 training.

*Department:* Dispatch

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**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4321-512100	Salaries & Wages		\$500.00
10-4321-512200	Overtime	\$500.00	

*Reason for Budget Revision:* To move funds to cover overtime for Dispatch.

*Department: Sheriff's Department*

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**FISCAL YEAR 2015-2016**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-0000-439900	Fund Balance Appropriated	\$92,196.04	
10-4310-512100	Salaries & Wages	\$35,000.00	
10-4310-555000	Capital Outlay	\$37,000.00	
10-4310-521200	Uniforms	\$ 2,349.53	
10-4310-529000	Departmental Supplies	\$ 1,606.51	
10-4310-518100	FICA Expense	\$ 2,217.00	
10-4310-518101	Medicare Expense	\$ 518.00	
10-4310-518200	Retirement Expense	\$ 2,556.00	
10-4310-518300	Group Insurance	\$ 7,425.00	
10-4310-518500	Unemployment Insurance Benefit	\$ 214.00	
10-4310-518600	Workers Comp.	\$ 1,522.00	
10-4310-518210	401K Employer Contribution	\$ 1,788.00	

*Reason for Budget Revision:* To move funds to cover a new position and the necessary equipment for the new position.

**BE IT RESOLVED, the request for approval of Community Services Block Grant Application is hereby approved.**

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of Waterproof Courthouse Exterior and Paint Courthouse Front Trim is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to appoint Chairman Pat Prescott and Commissioner Ed Riggs, Jr. to sit on the Pamlico Community College's Presidential Search Committee is hereby approved.**

The consensus of the Board was to bring the issue of Appointment to Pamlico Community College Board of Trustees back in two (2) weeks, per Board practice.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of an Easement to Duke Energy to repair an electric line at the Bambino Baseball Field is hereby approved and the signature of Chairman authorized thereon.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the Pamlico County Board of Commissioners met in closed session pursuant to N.C.G.S. §§ 143-318.11(a)(5),(6) and N.C.G.S. §§ 143-318.11(a)(3) to discuss personnel matters and ongoing litigation matters in *R. R. Development North III, LLC v. Pamlico County and Kathryn Tyndall*.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the Board went back in to open session.

The Board members discussed the qualifications and hire rates of a potential Courtroom Deputy. On a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

**BE IT RESOLVED, Sheriff Davis is hereby authorized to hire a Courtroom Deputy at the rate of pay under the terms as set forth in the memorandum dated January 19, 2016.**

There being no further business Chairman Pat Prescott recessed the meeting until Monday, January 25, 2016 at 8:30 a.m.

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Chairman

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Clerk to the Board