

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 16, 2015**

The Pamlico County Board of Commissioners met in regular session on Monday, November 16, 2015 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Carl Ollison. Also present were County Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott read a Proclamation honoring the eighteen (18) years of hard work and dedication of former Clerk to the Board, Kathy P. Cayton.

Chairman Pat Prescott asked if there were any corrections, additions and/or deletions to the regular minutes of the November 2, 2015 minutes. There being none, on a motion made by Commissioner Ed Riggs and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the regular minutes of the November 2, 2015 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Pat Prescott recognized Mr. Gordy Eure and Mr. Ed Eatmon from NC Department of Transportation. Mr. Eatmon stated the bridge reconstruction on Highway 304 will be completed by the second week of December. Mr. Eatmon also stated that the widening and paving of Highway 304 to NC 33 is due to start next spring and has a projected completion date of July 1, 2016.

Chairman Pat Prescott recognized Mr. Daniel Simpson from Cooperative Extension. Mr. Simpson discussed the different programs that Cooperative Extension currently offers the children of Pamlico County. Agriculture, 4-H Youth Development, and Food are the three (3) Core Program Areas of Cooperative Extension.

Throughout the Agriculture Core Program Area, Extension worked with local farmers to assist in providing information on crop varieties, management strategies, and new technologies; local producers to help achieve greater yield and profitability all across NC; and local citizens to identify and correct various problems in their landscape.

4-H Youth Development allowed students to attend 4-H Summer Camp in Reidsville, NC where campers were exposed to many different activities including horseback riding, rock climbing, outdoor camping, archery, canoeing, and many other projects. 4-H Youth Development also has a School Enrichment program where

Pamlico Primary School students participated and learned about plants and honeybees, chickens, wildlife, marine wildlife, and forestry. 4-H Summerfest held a series of summertime activities including community service projects, environmental field trips, and art projects.

All 3rd grade students at Fred A. Anderson Elementary participated in planting a school garden with help from Master Gardener and FFA student volunteers. Students also received presentations on honeybees and pollinators, and seed germination. Extension provided information displays and provided Q&A at the Oriental Farmers Market to help inform the public about producing fruits and vegetables, and managing their landscapes responsibly. A school garden club was started as a result, to continue to teach students about the origins of food and the science behind food production.

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There were three (3) additions.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the Board unanimously agreed to the addition of Employee Luncheon to the Consent Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the Board unanimously agreed to the addition of Resolution from S.E. Pamlico Fire Department Fire Truck Loan to the Consent Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board unanimously agreed to the addition of Fee Schedule For Solar Panels to the Consent Agenda with the idea of coming back for discussion during the meeting on December 7th, 2015.

There were no members of the Public to speak during Public Comment Period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the following resolutions were unanimously approved.

BE IT RESOLVED, the following tax reliefs and releases were hereby approved.

Name:	Year	Tax/Ticket	Reason	Amount
W & W Developers Inc.	12-13	6464434/6509775	Double listed	\$ 713.53
Sea Gull Villas Homeowners Ins.	14-15	6548077/6574501	Double listed	\$ 768.83
Jones, Joseph	2015	6565390	MH sold in 2013	\$ 43.44
Piedmont Natural Gas Co.	2015	6590703	Double billed	\$ 587.39
Quay, Bert	2015	6585643/6585642	Does not own boat	\$ 18.67
W A McKinney, Heirs	14-15	6557444/6584232	No longer active by State since 2013	\$ 8.71
Duke Energy Progress Inc.	2015	6590696	Double billed	\$1537.08
Duke Energy Progress Inc.	2015	6590692	Double billed	\$2811.47
Tideland, Inc.	2015	6590716	Double billed	\$1330.25
Carolina Telephone	2015	6590679	Double billed	\$ 190.91

BE IT RESOLVED, the following Budget Amendments were hereby approved.

Department: Veterans

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4110-555001	Special Board Projects		\$120.00
10-5820.549904	Veterans Parade	\$120.00	

Reason for Budget Revision: To move funds to cover expenses for the Veterans Day parade.

Department: Sheriff's Department

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0400-438312	Sheriff Miscellaneous Revenue	\$200.00	
10-4310-535300	M & R Auto	\$200.00	

Reason for Budget Revision: To recognize donation made to the Sheriff's Department.

Department: Sheriff's Department

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0600-434262	Insurance Claims Loss Sheriff	\$4,100.00	
10-4310-535300	M & R Auto	\$4,100.00	

Reason for Budget Revision: To recognize anticipated revenue from insurance company for flooded patrol car.

Department: Sheriff's Department

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0400-438312	Sheriff Miscellaneous Revenue	\$200.00	
10-4310-535300	M & R Auto	\$200.00	

Reason for Budget Revision: To recognize donation

BE IT RESOLVED, the request to accept the Senior Center Health Promotion Grant of \$1,940 and the county match of \$216 was hereby approved.

BE IT RESOLVED, the request to advertise public hearings for CDBG Grant Close Out was hereby approved.

BE IT RESOLVED, the request to approve the Annual Employee Appreciation Luncheon to take place on December 11, 2015 at the Delamar Center from 11:30 a.m. to 2:30 p.m. was hereby approved.

BE IT RESOLVED, the request for Southeast Pamlico Fire Department to purchase a fire truck for the department was hereby approved.

BE IT RESOLVED, the following fee schedule for solar panels from Chief Building Inspector, Skip Lee was hereby approved:

Commercial prices will be as follows:

\$150.00 minimum + \$5.00 per panel

Residential prices will be as follows:

\$40 minimum + \$3.00 per panel

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request for Sheriff Chris Davis to submit a Governors Crime Commission Grant Application for the fiscal year 15-16 grant cycle was hereby approved.

Commissioner Christine Mele made a motion for the Planning Board to research Solar Projects and report back to the Commissioners. This motion died for lack of a second.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, Economic Developer, Ms. Beth Bucksot was hereby approved to make 29 hours per week for the remainder of the fiscal year 15-16.

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the Board adjourned until Monday, December 7, 2015 at 7:00 p.m.

Chairman

Clerk to the Board