

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY OCTOBER 19, 2015**

The Pamlico County Board of Commissioners met in regular session on Monday October 19, 2015 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioner Carl Ollison. Also present were County Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Bill Fentress, Clerk to the Board Kathy P. Cayton and Incumbent Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott offered condolences from the Board of Commissioners regarding the passing of Dr. Cleve Cox, President of Pamlico Community College to his family and colleagues.

Chairman Pat Prescott asked if there were any corrections, additions and/or deletions to the regular and closed session minutes of the September 21, 2015 minutes. There being none, on a motion made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the September 21, 2015 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There was one addition.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the Board unanimously agreed to the addition of a budget amendment to the agenda.

Chairman Pat Prescott asked if there were any members of the Public to speak during Public Comment Period. There were three (3).

1. Mr. Bill White: Mr. White was concerned with the roadside spraying by the Department of Transportation. Mr. White stated he felt it was an eyesore and a visual affront to nature.
2. Dr. Maria Frazier Molina: Dr. Molina stated that it was business as usual at the Pamlico Community College because that is what Dr. Cox would have wanted. She introduced Mr. Mark Pullium, the new Vice President of Administrative Services to the College. Mr. Pullium said that he looked forward to working with the College.

- Mr. Julian Broughton: Mr. Broughton stated that thirty (30) years ago Legislature cut funds from the Department of Transportation and the lack of funding has determined how they deal with roadside shrubbery.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments were hereby approved.

Department: Health

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5159-531000	Travel	\$125.00	
10-5159-532001	Postage		\$125.00

Reason for Budget Revision: To cover cost of required BCCCP training for our new FNP.

Department: DSS

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5374-548709	Work First Transportation	\$ 134.00	
10-5800-548703	EDTAP DSS	\$ 62.00	
10-5800-548704	EDTAP Senior Center	\$ 30.00	
10-5800-548706	EDTAP PCC	\$ 65.00	
10-5801-548708	RGP Transportation	\$1,264.00	
10-0212-435800	Elderly & Disabled Transp. Program	\$ 157.00	
10-0212-435803	Work First Transportation	\$ 134.00	
10-0212-435808	RGP Grant	\$1,264.00	

Reason for Budget Revision: To adjust the budget to reflect actual FY 2016 ROAP Grant.

Department: Register of Deeds

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4180-519900	Contracted Services	\$3,652.00	
10-0000-439900	Fund Balance Appropriated	\$3,652.00	

Reason for Budget Revision: To move funds to cover copier upgrades for the Register of Deeds.

Department: Sheriff's Dept.

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0213-434328	Controlled Substance Restricted	\$15,692.88	
10-4310-539801	Controlled Substance Expenditures	\$15,692.88	

Reason for Budget Revision: To move unspent funds from FY 14-15 (Controlled Substance) to current year and increase associated expenditure line.

Department: Sheriff's Dept.

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0213-434328	Controlled Substance Restricted	\$2,416.91	
10-4310-539801	Controlled Substance Expenditures	\$2,416.91	

Reason for Budget Revision: To recognize controlled substance revenue received FY 15-16 and increase associated expenditure line.

Department: Veteran's Office

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5820-531000	Travel	\$350.00	
10-5820-529000	Departmental Supplies		\$150.00
10-5820-549909	Contribution		\$200.00

Reason for Budget Revision: To move funds to cover travel expenses.

Department: Sheriff's Dept.

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4320-539500	Training		\$7,549.66
10-4320-529000 (MAJ)	Departmental Supplies	\$7,549.66	

Reason for Budget Revision: To transfer funds to cover the cost of upgrading the camera system in the Detention Center. In the original 2016 budget, \$17,351.04 was approved for a camera system. Actual cost per attached quote is \$24,901.00. Request increase in total camera expenditure to \$24,901.00 (for new camera system) and transfer of funds per attached budget amendment to cover cost.

Department: Dispatch

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4321-512200	Overtime	\$2,600.00	
10-4310-512100	Salaries & Wages		\$2,600.00

Reason for Budget Revision: To move funds to cover overtime in the Dispatch Dept.

BE IT RESOLVED, the request to send legislative changes that may affect our Subdivision Ordinance to the Planning Board is hereby approved.

BE IT RESOLVED, the request to appoint Ms. Cynthia Delamar to the Jury Commission is hereby approved.

BE IT RESOLVED, the following amendments to the Health Department Fee Schedule is hereby approved.

Description of service	Current Fee	Requested Fee	Difference	Justification
Physical exams for new patients (ages 12 to 39)	\$ 195.00	\$ 180.00	\$ (15.00)	State is now requiring full physical exam based on age of patient for any type of physical (ie: pre-employment, sports, etc). Our abbreviated physicals were \$100 or less. Local providers are charging \$200+ for these physicals.
Depo Provera	\$ 60.00	\$ 75.00	\$ 15.00	Cover cost of providing the service
Vision Screen	\$ 20.00	\$ 25.00	\$ 5.00	Cover cost of providing the service
Hearing Screen	\$ 20.00	\$ 25.00	\$ 5.00	Cover cost of providing the service
Dental Varnish	\$ 22.00	\$ 30.00	\$ 8.00	Cover cost of providing the service
Smoking Cessions (15 - 30 min.)	\$ 15.00	\$ 35.00	\$ 20.00	Cover cost of providing the service
Smoking Cessions (> 30 min.)	\$ 25.00	\$ 65.00	\$ 40.00	Cover cost of providing the service
Removal of Ear Wax - bilateral	\$ 50.00	\$ 100.00	\$ 50.00	Established fee was the same whether it was 1 ear or both.
Nebulizer		\$ 50.00	\$ 50.00	No fee has been being charged. We need to establish a fee so that we can bill Medicaid.
Albuteral		\$ 25.00	\$ 25.00	No fee has been being charged. We need to establish a fee so that we can bill Medicaid.
Nebulizer Supplies		\$ 30.00	\$ 30.00	No fee has been being charged. We need to establish a fee so that we can bill Medicaid.
Nexplanon	\$ 580.00	\$ 600.00	\$ 20.00	Increase in cost of devise
Nexplanon Insertion	\$ 125.00	\$ 135.00	\$ 10.00	Fee has not been adjusted since 2011.
Nexplanon Removal	\$ 137.00	\$ 145.00	\$ 8.00	Fee has not been adjusted since 2011.
Nexplanon Reinsertion	\$ 230.00	\$ 250.00	\$ 20.00	Fee has not been adjusted since 2011.
Paragard/Mirena	\$ 390.00	\$ 400.00	\$ 10.00	Increase in cost of devise
Insertion IUD	\$ 86.00	\$ 100.00	\$ 14.00	Fee has not been adjusted since 2010
Removal IUD	\$ 100.00	\$ 110.00	\$ 10.00	Fee has not been adjusted since 2010

Routine Check IUD		\$ 20.00	\$ 20.00	No fee has been being charged. We need to establish a fee so that we can bill Medicaid.
Drug Screen	\$ 10.00	\$ 20.00	\$ 10.00	Cover cost of providing the service
Pap only	\$ 36.31	\$ 40.00	\$ 3.69	Fee has not been adjusted since 2009
Pap w/Reflux HPV	\$ 36.31	\$ 75.00	\$ 38.69	Increase to cover LabCorp cost
Pap w/Cotest HPV	\$ 36.31	\$ 80.00	\$ 43.69	Increase to cover LabCorp cost
Rapid Strep Test	\$ 24.00	\$ 30.00	\$ 6.00	Increase in cost of supplies
U/A	\$ 10.00	\$ 15.00	\$ 5.00	Increase in cost of supplies
Fecal Occult Stool	\$ 10.00	\$ 15.00	\$ 5.00	Fee has not been adjusted since 2009
Glucose (w/history DM)	\$ 10.00	\$ 15.00	\$ 5.00	Fee has not been adjusted since 2009
Hemoglobin	\$ 10.00	\$ 15.00	\$ 5.00	Fee has not been adjusted since 2009
Wet Mount	\$ 15.00	\$ 20.00	\$ 5.00	Fee has not been adjusted since 2009
HepB (adult)	\$ 75.00	\$ 80.00	\$ 5.00	Increase cost of the vaccine
Rabies Prophalactic	\$ 240.00	Mkt price		The cost of the vaccine varies. We need to bill the client (vets office) for the actual cost of the vaccine so that we do not lose money. This vaccine is only ordered when it is requested by another agency/vet office.
Incision/Drain	\$ 90.00	\$ 100.00	\$ 10.00	Fee has not been adjusted since 2009
Removal of Superficial Foreign Body	\$ 116.00	\$ 120.00	\$ 4.00	Fee has not been adjusted since 2009
Evac. Subungual Hematoma	\$ 56.00	\$ 60.00	\$ 4.00	Fee has not been adjusted since 2009
Gland Abscess (Bartholin's)	\$ 160.00	\$ 175.00	\$ 15.00	Fee has not been adjusted since 2009
MNT - initial visit	\$ 25.00	\$ 35.00	\$ 10.00	Fee has not been adjusted since 2009
MNT - Subsequent visit	\$ 25.00	\$ 65.00	\$ 40.00	Fee has not been adjusted since 2009
PP - HV Assessment	\$ 65.00	\$ 75.00	\$ 10.00	Cover cost of providing the service
NB - HV Assessment	\$ 70.00	\$ 80.00	\$ 10.00	Cover cost of providing the service

Commissioner Carl Ollison arrived.

The Board then turned their attention to the Correspondence Agenda.

Sheriff Chris Davis came before the Board requesting to spend \$8,000 for the purchase of a Drug Seizure Vehicle. He is requesting the funds come from his drug seizure line item.

BE IT RESOLVED, the request from Sheriff Chris Davis to purchase a Drug Seizure Vehicle for \$8,000 is hereby approved. Funds to come from his drug seizure line item.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

Resolution Requesting the North Carolina Department of Transportation to Cease the Application of Chemicals for Roadside Vegetation Control

WHEREAS, it was recently reported that the North Carolina Department of Transportation applied chemicals along the public roadways in Pamlico County for the purpose of controlling roadside vegetation; and

WHEREAS, Pamlico County lies within an environmentally sensitive location with large amounts of forested land, vital estuaries, wildlife, and aquatic life; and

WHEREAS, the chemical name and application practices were not released to the public in advance of application; and

WHEREAS, the effects of the applied chemicals on the wildlife and aquatic life are unknown; and

WHEREAS, there are potential cases in which the overspray of chemicals killed trees and other vegetation on private property; and

WHEREAS, there are other environmentally safe methods available for vegetation control and;

NOW THEREFORE BE IT RESOLVED, the Pamlico County Board of Commissioners request that the North Carolina Department of Transportation cease the practice of chemical application for roadside vegetation control along the roadways of Pamlico County.

Adopted on this the 19th day of October 2015

County Manager Tim Buck requested that the Board allow staff to review the Town of Alliance request for consideration that the County assists in the enforcement of their Leash Law. The Board Members agreed to the County Manager's request to have him bring further information back to the Board.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the following resolution was approved by majority vote. Commissioner Carl Ollison cast a dissenting vote.

BE IT RESOLVED, the Board agreed to the renewal of the contract with McClees Consulting in the amount of \$27,500 for their lobbying services.

BE IT FURTHER RESOLVED, that first half of the amount being dispersed at the execution of the contract and the remaining amount being dispersed in January 2016.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the Board went into closed session in accordance with G.S. 143.318 11(a) 6 to discuss a personnel issue.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ann Holton, the Board went back into open session.

No action was taken in closed session.

There being no further business on a motion made by Commissioner Ed Riggs and seconded by Commissioner Paul Delamar, the Board adjourned until Monday November 2, 2015 at 7:00 p.m.

Chairman

Clerk to the Board