

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
TUESDAY SEPTEMBER 8, 2015**

The Pamlico County Board of Commissioners met in regular session on Tuesday September 8, 2015 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico Courthouse. All Commissioners were present. Also present were Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott led the assemblage in a moment of silence and the Pledge of Allegiance.

Chairman Pat Prescott asked if there were any corrections, additions and/or deletions to the regular and closed session minutes of the August 17, 2015 meeting. There being none, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the Monday August 17, 2015 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Pat Prescott declared the public hearing for the Pamlico County Hazard Mitigation Plan open. There were no members of the public to speak. Chairman Pat Prescott declared the public hearing closed.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

PAMLICO COUNTY

RESOLUTION ADOPTING THE

PAMLICO SOUND REGIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Pamlico County are subject to the effects of natural hazards and man-made hazard events that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to flooding, high winds, coastal hazards, and severe winter weather; and

WHEREAS, Pamlico County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3 and 4 of Article 18 of Chapter 153A; and Article 6 of Chapter 153A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6 of Article 1A of Chapter 166A of the North Carolina General Statutes, stated in Item 19.41(b)(2): “For a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2002, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act;” and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, Pamlico County has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Commissioners of Pamlico County to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the county.

NOW, THEREFORE, be it resolved that the Board of Commissioners of Pamlico County hereby:

1. Adopts the Pamlico Sound Regional Hazard Mitigation Plan; and
2. Vests the County Manager with the responsibility, authority, and the means to:

- (a) Inform all concerned parties of this action.
- (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.

3. Appoints the County Manager to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Pamlico County Board of Commissioners for consideration.

4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the 2015 Pamlico Sound Regional Hazard Mitigation Plan.

Adopted this 8th day of September, 2015.

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There were four (4).

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the unanimously agreed to the addition of four (4) items to the agenda.

Chairman Pat Prescott asked if there were any members of the public to speak during public comment period. There were three (3)

1. Mr. Chris Watson: Mr. Watson introduced himself as the Business Director at the Arapahoe Charter School. He asked that the board consider waiving the capital reserve and tap fees for the construction of their new school. He stated he realized the Charter School was not eligible for capital funding. His request was not a request for capital funding, but simply a request for a waiver of fees.
2. Mr. David Gaskins: Mr. Gaskins reiterated what Mr. Watson had said. He stated they had work hard to raise money to fund the building of the new school and waiving the fees would allow them the ability to add items that they would not be able to if the fee stayed in place.

3. Ms. Patricia Conway: Ms. Conway stated she was a parent, volunteer, taxpayer and citizen of Pamlico County in attendance to request waiver of the capital reserve and tap fees for the new building.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the following resolutions were unanimously approved.

BE IT RESOLVED, the following tax reliefs and releases are hereby approved.

Name	Year	Tax/Ticket	Reason	Amount
Jeffies, Steve	2015	0037710/6565241	Listed under different abstract	\$ 14.34
Lupton, Chris	2015	30988/6582937	Double listed	\$ 10.28
Campbell, David	2015	26151/6576935	Double listed	\$ 259.41
White, John	10-15	34439/6564629	Taxpayer deceased	\$ 351.42
Tilton, John	2014	3965/6584695	Boat sold	\$ 4.75
Hughes, Crystal	2015	7061401/6588598	Boat sold	\$ 10.58
Mercer, Lottie	2015	5496460/6587025	Double listed	\$ 44.92
Bacon, Samuel	2015	39966/6565941	Removed late penalty	\$ 3.70
Simcho, Dana	2014	0038687/6565412	Sold to Denard Potter	\$ 3.84
Pamlico County	2015	1629/6567445	Exempt- County owned	\$ 288.00
Germain, R.	2015	25738/6576287	SCE Not Applied	\$ 682.83
Talbert, C.	11-14	31040/6564442	Boat sold	\$ 46.26
Bleecker, R.	2015	0033409/6564490	Boat value appealed	\$ 2,445.72
Cahoon, Ashley	2015	805012/6589363	Double listed	\$ 613.88
Chase, Robert	2015	0037393/6565161	Boat here for repairs only	\$ 336.26
CVS	2015	31324/6583468	Transfer error	\$ 152.63
Hartwig, S.	09-11	0036169/6305318	DMV Release	\$ 11.44
Jones, Sandra	2015	5150600/6586470	SCE not applied	\$ 155.34
Wise Family	2015	22524/6573717	Value Appealed	\$ 43.89
Doncaster, M.	2015	19125/6569961	Boat sold	\$ 92.84
Potter, Marena	2015	25030/6575326	SCE Applied	\$ 926.69
Farthing, Mike	2015	40196/6566222	Boat value appealed	\$ 209.93
Jones, Timothy	2007	7069627/92818	DMV Release	\$ 11.25
Murena, Robert	2015	29806/6581061	Boat value appealed	\$ 133.85
Groves, Graham	2015	0040208/6566233	Boat value appealed	\$ 352.93
Raines Timber	2015	30973/6582917	Land Use not entered	\$ 413.47
	2015	30973/6582918	Land Use not entered	\$ 762.25
Baker, Craig	2015	0039980/6565954	Vehicle is tagged	\$ 23.62
Nord, Michael	2015	0039982/6565956	Boat value appealed	\$ 44.54
Frazer, Henry	2015	1718500/6568511	Boat value appealed	\$ 1,217.59
Harrell, James	2015	0039857/656824	Boat sold	\$ 6.02
Banks, Henry	2015	1718500/6570388	House demo'd	\$ 97.90
Oriental Sail	2015	0040060/6566024	Boat values appealed	\$ 60.79
Oriental Methodist	2015	1750/6568726	Property exempt	\$ 447.01
Keith, Tammy	2015	0037064/6565103	Late Listing removed	\$ 3.56
Harvill, Donald	2015	1617/6567343	DW MH sold	\$ 276.68
Alvord, Douglas	2015	0037064/6590115	Boat sold	\$ 12.91
Goswick, Ashley	2015	0034391/6564600	Boat sold	\$ 45.69
Jackson, Daniel	2015	2715000/6577954	MH sold	\$ 17.69
Bemis, Claudia	2015	368001/6584252	Boat no longer usable	\$ 6.42
Price, Gerald	2015	4476500/6585604	Vehicle sold	\$ 3.70

BE IT RESOLVED, the following resolution was hereby approved.

**RESOLUTION
of
PAMLICO COUNTY**

WHEREAS, Article 18, Part 2 of Section 153A of the North Carolina General Statutes provides that a county may regulate subdivisions of land within its territorial jurisdiction by creation and application of an ordinance applicable thereto; and

WHEREAS, Pamlico County (“County”) has adopted the Pamlico County Subdivision Ordinance (“Ordinance”) in accordance with Article 18, Part 2 of Section 153A of the North Carolina General Statutes; and

WHEREAS, County desires to clarify its policy regarding the applicability of the Ordinance to the planning and creation of cemetery plots within the County’s territorial jurisdiction; and

WHEREAS, County does not intend for the Ordinance to apply to the planning and creation of cemetery plots within the County’s territorial jurisdiction.

NOW THEREFORE, be it RESOLVED that it is the policy of the County that the planning and creation of cemetery plots within the County’s territorial jurisdiction, including within the territorial jurisdictions of those certain municipalities in which the Ordinance is applicable, shall not be within the scope of and shall not be regulated by the Ordinance or the Pamlico County Planning Board; and

FURTHER RESOLVED that nothing in this resolution shall prevent application of the Ordinance to subdivisions of real property due to the fact that a cemetery plot or plots are located or will be located on a portion of the property to be subdivided.

Adopted this 8th day of September, 2015 by Pamlico County.

BE IT RESOLVED, the following resolution was hereby approved.

PAMLICO COUNTY

RESOLUTION PURSUANT TO

N.C.Gen.Stat. §143-64.32

WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,

WHEREAS, Pamlico County ("County") proposes to enter into an engineering services contract for modeling the results of an interconnection of the Pamlico County and First Craven Sanitary District Water Systems; and

WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF PAMLICO COUNTY RESOLVES:

Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon adoption.

Adopted this 8th day of September, 2015.

BE IT RESOLVED, the following resolution was approved.

Modifying the Meeting Agenda

The board may by supermajority vote of no more than one dissenting vote add items that have arisen since the agenda was posted to the Web site, delete items from the agenda for which action is no longer required, or postpone items to a future meeting.

BE IT RESOLVED, the following budget amendments are hereby approved.

Department: E911-Wireless

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
47-0000-439900	Fund Balance Appropriated	\$25,734.00	
47-4326-555000	Capital Outlay	\$25,734.00	

Reason for Budget Revision: To move funds to purchase communications and recording equipment.

Department: Senior Services (MIPPA)

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0000-439900	Fund Balance Appropriated	\$634.72	
10-4948-519900 (MIPPA)	Contracted Services	\$168.06	
10-4948-531000 (MIPPA)	Travel	\$328.76	
10-4948-532001 (MIPPA)	Postage	\$ 48.90	
10-4948-537000 (MIPPA)	Advertising	\$ 89.00	

Reason for Budget Revision: To recognize unspent MIPPA grant money.

Department: Senior Services (MIPPA)

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4948-531000 (MIPPA)	Travel		\$286.06
10-4948-526000 (MIPPA)	Office Supplies	\$286.06	
10-4948-519900 (MIPPA)	Contracted Services		\$ 84.00
10-4948-532001 (MIPPA)	Postage	\$ 84.00	

Reason for Budget Revision: To cover expenses for MIPPA grant.

BE IT RESOLVED, that Finance Officer Mr. Bill Fentress is hereby given the authority to sign lease documentation supplied by First South Leasing LLC and pertaining to the leasing of two (2) new vehicles acquired by the Sheriff's Department. The total price of the vehicles is \$48,117.00.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request from the Arapahoe Charter School for to waive the capital reserve fee and tap on fees for the new building is hereby being sent back to the Water Committee for discussion and will be brought back to the Board at the September 21, 2015 meeting.

Sheriff Chris Davis informed Board Members the Captain Danny Pugh had retired as of September 4, 2015 after 24 years of much appreciated years of service. Sheriff Davis is requesting splitting this position into two (2) that will better serve the citizens of Pamlico County.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Sheriff Chris Davis for two (2) additional deputies is hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

A RESOLUTION TO JOIN THE STATE HEALTH PLAN

WHEREAS, the County of Pamlico is committed to providing good and adequate health insurance coverage to its employees; and

WHEREAS, the State of North Carolina provides such comprehensive major medical insurance coverage to state employees and teachers; and

WHEREAS, the North Carolina General Assembly has ratified House Bill 154 as Session Law 2015-112 allowing Local governments to participate in the State Health Plan; and

WHEREAS, IT IS THE County of Pamlico's desire to participate in this plan.

NOW THEREFOR BE IT RESOLVED BY THE PAMLICO COUNTY BOARD OF COMMISSIONERS:

That the county of Pamlico and its employees desire to participate in the North Carolina State Health Plan as enabled by the North Carolina General Assembly Session Law 2015-112 House Bill 154.

Adopted this the 8th day of September 2015.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request to paint the Pamlico County Water Tanks fountain blue is hereby approved.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the Pamlico County Water Hydrant Meter Policy is hereby approved contingent upon the inclusion of a General Liability Insurance requirement placed into it.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the request to contact with Rivers and Associates to perform a First Craven Interconnection Study at the cost of \$3,900 with Pamlico County's cost share being \$1,950 is hereby approved.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Animal Control Officer Berkley Hill for the approval of the following Chemical Immobilization Policy is hereby approved contingent upon Mr. Hill's certification being kept current.

Chemical Immobilization

Purpose:

- **To establish procedures for the inventory, control and use of controlled substances used for chemical immobilization;**
- **to specify the mandatory security and record keeping requirements for chemical immobilization drugs and to establish guidelines for the safe, humane use of chemical immobilization equipment to capture animals.**

Responsibility:

- Only an Animal Control Officer who has successfully completed the department approved training/certification program is authorized to tranquilize animals in the field.
- It is the responsibility of the officer administering the chemical immobilization drugs to insure that the immobilized animals receives appropriate care in accordance with the department policy and is handled in such a manner as to cause the least amount of injury, pain or stress.
- It is the responsibility of the officer administering chemical immobilization drugs to log the use of the drugs and maintain security while in the field.
- The Animal Control Director is responsible for dispensing all controlled substances for chemical immobilization to each Animal Control Officer as needed and for receiving unused portions of the drugs and the officer's record of drug use.

General Considerations:

- Chemical immobilization is animal anesthesia administer under extremely difficult circumstances and without the ability to evaluate the health or condition of the animal.
- Therefore, chemical immobilization will be considered a last resort and should not be used until all other feasible alternatives have been exhausted.
- *An ACO will not employ chemical immobilization simply because it is easier or faster than physical restraint.*
- The decision to use chemical immobilization instead of physical restraint and capture should be based on the need to capture the animal, the species and its condition.
- When determining whether to employ chemical immobilization, the following guidelines should be applied in every situation:

The objective will be to capture the animal in a humane manner while inflicting the least amount of injury, pain or stress. Every possible effort should be made to safeguard the health and welfare of the animal while maintaining the safety of the administrator.

The employee who administers chemical immobilization must accept responsibility for safeguarding the life of the animal and if not willing to do so, should employ another method of capture.

Animals less than 25 pounds should not be captured by remote injection because smaller animals are easily killed by the impact of the dart. An exception is the use of lightweight darts propelled by blowpipe or punch pole.

Chemical immobilization by darting with a rifle or pistol should be limited to larger animals.

Factors to Consider: Before chemical immobilization is employed, the Animal Control Officer must consider the following factors as well as the totality of circumstances:

Purpose of restraint and capture. There must be a justifiable purpose for capturing the animal such as an immediate threat to public safety or the failure of all other methods of capturing animals that are too dangerous to handle with the safety equipment that the officer has. **AS LAST RESORT ONLY TO GUN SHOT**

Species.

Consider the type of animal and how it may react.

- Is it domestic, indigenous or exotic wild?
- How susceptible will it be to stress and possible self-injury?
- Is the ACO familiar with the safest and least traumatic technique for the species?
- Does the animal have young and what will happen to the young if the adult is captured?

Physical condition.

- Weight and physical condition are critical.
- Factors such as illness, injuries, pregnancy, high stress level, emaciation and age may alter the response to the drugs.

Mental condition.

- *The animal to be captured should not be chased or excited before or just after injection.*
- The ability to successfully capture an animal decreases proportionally with the amount of stress the animal experiences.
- After injection, the administrator should not immediately attempt to follow the animal.
- The administrator and any other personnel should remain quiet and preferably out of site.
- Not allowing an animal to know where the dart came from is key to successful capture.

Drug induction.

- Can you be reasonably sure of placing the dart accurately (getting a good shot).
- Only the well-muscled area of the neck, shoulder or hindquarters should be used as sites for injection.
- The risk for traumatic damage to the animal is too great if the darted in any other area.

- Darting an animal in areas such as the thorax, abdomen or extremities may cause injury and could result in a very slow induction since blood circulation is more limited in these areas.

Terrain.

- Note any hazards in the immediate area that could cause injury or death to the drugged animal.
- Try to avoid bodies of water, excavations, rough or dense terrain and heavy traffic.
- The animal will have several minutes of travel time before the drug has any effect so be aware of the areas with dense cover and difficult to observe areas into which the animal can disappear.

Time of Year.

- Free roaming animals are usually in better physical condition in the summer and fall than in the winter and spring.
- Winter fat and a heavier fur coat are considerations, as other seasonal factors such as pregnancy, birth of young and lactation, heat cycles, etc.

Weather and Ambient Temperature.

- Hyperthermia is a dangerous rise in body temperature that can cause animal death. Stress, fear and the use of drugs will make the animal more susceptible.
- Avoid chemical immobilization on days where the (ambient temperature greater than 80 degrees)
- Avoid chasing the animal and transport the animal in a cool vehicle.
- During warm weather it is best to employ chemical immobilization in the early morning before it gets too hot.
- Hypothermia is a dangerous decrease in body temperature that can also result in death.
- Localized hypothermia could result in frostbite of the extremities (feet, tail, ears).
- Avoid chemical immobilization on very cold, windy or rainy days and keep the down animal warm with blankets.

Physical or Chemical Capture?

- As a rule, choose the least severe method of capture and restraint.
- Whenever feasible, physical capture will be employed in preference to chemical capture if the animal can be captured without subjecting it to stress, self-injury or injuries inflicted by personnel.

Post capture handling and safety.

- The ACO administering chemical immobilization will adhere to the post capture care guidelines and will secure appropriate veterinary assistance if needed.
- A watch, thermometer, stethoscope, disposable scalpel, antibiotic ointment and sterile eye ointment will be maintained in each vehicle drug box.
- Once the animal is darted the administrator should make a note of the time and keep the animal within site by other means such as binoculars.
- Chasing or following the animal will cause it to flee, which may result in the loss of the animal.
- Should this occur, the ACO will immediately call for assistance.

Personnel Requirement. Before attempting chemical immobilization, the ACO should insure that there are enough personnel available to assist if necessary. Larger animals may require a considerable number of capable people to assist in facilitating capture.

Post-Capture Handling of Immobilized Animals

Once an animal has been immobilized, the following steps and procedures should be followed:

Approach the animal carefully to determine whether it is satisfactorily immobilized and avoid loud noises and talking that may cause the animal to bolt if not fully sedated.

Check the animal's vital signs (respiration, heart rate and body temperature) and record same immediately after capture.

Use the Field Immobilization Data Collection Sheet for this purpose. A copy of the Data Collection Sheet and a chart of normal rectal temperature, pulse and respiration are appended to this policy.

Apply a bland eye ointment so the animal's eyes don't dry out.

In cold weather, cover the animal with a blanket. In hot weather, insure that the animal is kept cool.

If a ruminant (cattle, deer, goat, and sheep) has been sedated, the animal must be placed in its natural position on its chest with legs flexed and head lifted. This will prevent inhalation of any fluids or food that may be regurgitated during sedation.

Dogs and other carnivores should be placed on their side and rolled over every 30 minutes.

Do not transport a sedated animal in any unnatural position such as carried upside down by legs. This could cause injury to the neck or spine.

Immobilized animals will be secured and transported to the ACO vehicle by stretcher.

If the animal is small enough that it is carried to the vehicle, the ACO will insure that the animal's head and neck are supported.

Do not pull out a barbed dart. It must be removed surgically by disinfecting the area and then making a small incision to free the barb and guide the needle out.

The area should then be flushed with a disinfectant and filled with an antibiotic ointment.

If a barbed dart has not been removed in the field, the shelter supervisor, veterinary technician or veterinarian will carry out this procedure as soon as the animal is brought to the shelter.

Any animal that has been immobilized must be transported to the shelter as soon as it is placed on the truck. The officer will stop every ten minutes at a safe location to reassess the animal.

To safely transport an animal it must not slide around in the vehicle.

If the animal is loaded on a stretcher, it should be left on the stretcher for transport.

If an animal is not in a create or stretcher, it should be placed in the vehicle with its posterior facing the front of the vehicle, which will help to prevent head or neck injury from a sudden stop.

Once the animal has been transported to the shelter monitoring the animal's recovery will continue by the ACO or Animal Control Director and the progression or recovery will be documented on the Field Data Collection Sheet.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, that Bobby Cahoon Construction, Inc. is hereby approved to replace the septic system on the Clinton Badge 2009 CDBG-CR Project at the cost of \$5,500.00 contingent on grant funding requirements being met.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, that change order #2 for Ms. Helen Harris in the CDBG project in the amount of \$5,942.00 is hereby approved. The change order is a result of FEMA changing a prior ruling and now allowing the program to pay for stucco and other veneers if an HOA requires it.

On a motion was made by Commissioner Christine Mele and seconded by Commissioner Ed Riggs, the Board unanimously agree to go into closed session in accordance with G.S. 143.318.11(a) 3 client attorney privilege to discuss Pamlico County DSS –vs- State of North Carolina and G.S. 143.11(a)6 personnel to discuss qualifications of Clerk to the Board applicants.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the Board went back into open session.

Attorney Dave Baxter stated that the action taken regarding the Pamlico County DSS – vs- the State will be reported at the September 21, 2015 meeting.

Board Members set a Water Committee Meeting for Friday September 11, 2105 at 2:00 p.m.

There being no further business on a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board adjourned until Monday September 21, 2015 at 7:00 p.m.

Chairman

Clerk to the Board