

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY AUGUST 17, 2015**

The Pamlico County Board of Commissioners met in regular session on Monday August 17, 2015 in the Patsy H. Sadler Room at the Pamlico County Courthouse. All Commissioners were present with exception of Commissioner Kenny Heath. Also present were Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott asked if there were corrections, additions and/or deletions to the minutes of the August 3, 2015 meeting. There being none. On a motion made by Commissioner Carl Ollison and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the Monday August 3, 2015 minutes are hereby approved and the Chairman's signature is authorized thereon.

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There were two (2). On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ann Holton, there were two items added to the consent agenda.

Chairman Pat Prescott asked if there were any members of the public to speak during public comment period. There was one.

- Mr. Larry Summers: Mr. Summers discussed the progress with abandoned and derelict boats. He informed Board Members they are still working diligently to correct this problem.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Paul Delamar, the following resolutions were unanimously approved.

BE IT RESOLVED, the settlement for prior years 2014-2015 taxes are hereby approved.

BE IT RESOLVED, the following budget amendments were hereby approved,

Department: Commissioners

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4110-545000	Insurance & Bonds	\$282.00	
10-4110-519900	Contracted Services		\$282.00

Reason for Budget Revision: To move funds to cover the Liability & Property Insurance line item.

Department: Planning

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0213-434975	Pamlico Tourism/Economic Initiation	\$50,000.00	
10-4920-519900 PTEI	Contracted Services		\$50,000.00

Reason for Budget Revision: To set up budget for new grant-Pamlico Tourism/Economic Initiation Grant.

Department: DSS/Senior Services

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0212-435551	In Home Aide DSS	\$ 494.00	
10-5550-518600	Worker's Comp.	\$ 355.00	
10-5550-523900	Medical Supplies & Materials	\$ 139.00	
10-0214-434930	NRCOG Home Delivered Meals	\$1,425.00	
10-0214-434932	NRCOG Congregate C1	\$ 155.00	
10-0214-434947	HCCBG Senior Center Operations	\$ 216.00	
10-4934-522000	Food & Provisions	\$1,580.00	
10-4934-512101	Nonexempt Salaries	\$ 216.00	

Reason for Budget Revision: To adjust the budget to reflect actual grant.

Department: DSS (Duke Energy LIGP)

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0000-439900	Fund Balance Appropriated	\$10,660.28	
10-5491-549907	Duke Energy LIGP	\$10,660.28	

Reason for Budget Revision: To correct previous Budget Amendment #16-008 to balance.

Department: Cooperative Extension

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FISCAL YEAR 2015-2016

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0000-439900	Fund Balance Appropriated	\$6,495.57	
10-4950-529004	Programming YFA	\$6,495.57	

Reason for Budget Revision: To correct previous Budget Amendment #16-009 to balance.

BE IT RESOLVED, the request to appoint Mr. Kelly Wilkinson to the Workforce Development Board is hereby approved.

BE IT RESOLVED, the following resolution was hereby approved.

**RESOLUTION
RECOGNIZING
MARINE TRANSPORT SQUADRON ONE'S SEARCH AND RESCUE PERSONNEL
FOR SERVICE TO NATION AND COMMUNITY**

WHEREAS, Marine Transport Squadron One (VMR-1) has provided essential military and community service through its Search and Rescue (SAR) mission since VMR-1's formation in 1997 and, furthermore, Marine Corps Air Station Cherry Point has provided forms of SAR since at least 1943;

WHEREAS, SAR support is currently provided through a dedicated team of Marine Corps professionals flying a fleet of HH-46E tandem rotor helicopters affectionately known as Pedro;

WHEREAS, Pedro performs about 50 life-saving missions each year, including rescuing pilots from crashed aircraft, retrieving boaters in distress, finding lost children, and quickly transporting accident victims to regional medical facilities;

WHEREAS, after Hurricane Floyd in September 1999, Pedro rescued 399 people directly threatened by the floods that followed and provided logistical support with emergency delivery of water and food supplies to volunteer workers and isolated communities throughout Eastern North Carolina;

WHEREAS, Pedro's participation in civilian rescues has been an essential part of its training in preparation for rapid and effective SAR of personnel involved in military-related accidents;

WHEREAS, PEDRO and VMR-1's SAR mission has been a valued and critically important part of MCAS Cherry Point's service to its Marines and civilian neighbors;

WHEREAS, the 2015 Marine Corps Aviation Plan announced that Marine Corps aviation will retire Pedro and will discontinue SAR at MCAS Cherry Point by October 2015; and

WHEREAS, the Board of Commissioners has expressed its strong desire that the Marine Corps abandon plans to retire Pedro, but recognizes that missions and needs change.

THEREFORE BE IT RESOLVED, the Board of Commissioners hereby thanks all Pedro crews, past and present, for their outstanding service to the Nation and region; and

BE IT FURTHER RESOLVED, the Board of Commissioners thanks the current commander of VMR-1, Lieutenant Colonel Thomas Bedell, for his dedication and gallantry in providing SAR capabilities to the Marine Corps and civilian communities.

Adopted this the 20th day of August 2015

BE IT RESOLVED, the Monday September 7, 2015 meeting is hereby moved to Tuesday September 8, 2015 due to the Labor Day Holiday.

BE IT RESOLVED, the request from Ms. Violet Ollison, Senior Services Director for the SHIP Grant Funding is hereby approved.

BE IT RESOLVED, the following Mini Brook Act for water for design architect plan for the Water Department office renovations is hereby approved.

**PAMLICO COUNTY
RESOLUTION PURSUANT TO
N.C.Gen.Stat. §143-64.32**

WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,

WHEREAS, Pamlico County ("County") proposes to enter into an architectural service contract for design and construction management of Pamlico County Water Department Office Renovations; and,

WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF PAMLICO COUNTY RESOLVES:

Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon adoption.

Adopted this 17th day of August, 2015.

BE IT RESOLVED, the change order for a reduction of \$1,200 regarding Mr. Julius Walker who is a participant in the HMGP Elevation Grant is hereby approved.

BE IT RESOLVED, the following budget amendment for the 2009 CR CDBG Project is hereby approved.

PROJECT BUDGET REVISION FORM

Per Bulletin 03-1

NAME OF GRANTEE:	County of Pamlico
GRANT NUMBER:	09-C-2074
CDBG GRANT AMOUNT:	C-1 Project \$680,000.00
DATE:	August 17, 2015

ACTIVITY	PRESENT BUDGET	PROPOSED CHANGES IN BUDGET	REVISED BUDGET
a. Acquisition			\$0.00
b. Disposition			\$0.00
c. Public facilities and improvements			\$0.00
(1) Senior and handicapped centers			\$0.00
(2) Parks, playgrounds and recreation facilities			\$0.00
(3) Neighborhood facilities			\$0.00
(4) Solid waste disposal facilities			\$0.00
(5) Fire protection facilities and equipment			\$0.00
(6) Parking facilities			\$0.00
(7) Public utilities, other than water and sewer			\$0.00
(8) Water & Sewer improvements (Grants prior to 1987)			\$0.00
(9) Street Improvements			\$0.00
(10) Flood and drainage improvements			\$0.00
(11) Pedestrian improvements			\$0.00
(12) Other public facilities			\$0.00
(13) Sewer (Grants beginning 1987)			\$0.00
(14) Water (Grants beginning 1987)			\$0.00
d. Clearance activities	\$50,000.00	\$15,688.00	\$65,688.00
e. Public Services			\$0.00
f. Relocation assistance	\$500,000.00	\$26,312.00	\$526,312.00
g. Construction, rehabilitation and preservation activities			\$0.00
(1) Construction or rehabilitation of commercial and industrial buildings			\$0.00
(2) Rehabilitation of privately owned dwellings	\$62,000.00	-\$42,000.00	\$20,000.00
(3) Rehabilitation of publicly owned dwellings			\$0.00
(4) Code enforcement			\$0.00
(5) Historic preservation			\$0.00
h. Development financing			\$0.00
(1) Working capital			\$0.00
(2) Machinery and equipment			\$0.00
i. Removal of architectural barriers			\$0.00
j. Other Activities			\$0.00
k. SUBTOTAL	\$612,000.00	\$0.00	\$612,000.00
l. Planning			
m. Administration	\$68,000.00	\$0.00	\$68,000.00
n. TOTAL	\$680,000.00	\$0.00	\$680,000.00

BE IT RESOLVED, the request for the County Manager and Finance Officer to accept the lowest responsible bid for the moving of the waterline at the Mesic Town Line is hereby approved as long as the bid is within the authorized reimbursement amount approved by the Department of Transportation.

BE IT FURTHER RESOLVED, the County Manager and Finance Officer are hereby authorized to sign the required contract documents.

BE IT RESOLVED, the request from Mr. Garry Cooper, Public Services Director to apply for a Play Together Construction Grant for Accessible Playgrounds is hereby approved. No match is required.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the County Manager and/or Finance Officer are hereby authorized to approve any change orders in the HMGP Elevation Program up to \$5,000.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the County Attorney Dave Baxter is hereby directed to draft a resolution regarding cemetery exemption form the Subdivision Ordinance.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, quote from Ms. Sarah Afflerback in the amount of \$3,850 for creating the plans for the renovation of the Water Department are hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Sheriff Chris Davis for an additional two (2) vehicles at the cost of approximately \$49,000 is hereby approved. Finance Officer Bill Fentress is hereby directed to provide the best financing option for said vehicles.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Ann Holton, the Board unanimously agreed to go into closed session in accordance with G.S. 143. 318.11(a) 3 to discuss litigation with R & R Development and DSS Case.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the Board unanimously agreed to go back into open session.

No action was taken in closed session.

There being no further business on a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board adjourned until Tuesday September 8, 2015 at 7:00 p.m.

Chairman

Clerk to the Board