

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY JUNE 1, 2015**

The Pamlico County Board of Commissioners met in regular session on Monday June 1, 2015 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioner Kenny Heath. Also present were Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott led the assemblage in a moment of silence and in the Pledge in Allegiance.

Chairman Pat Prescott asked if there were any corrections, additions and/or deletions to the May 18, 2015 and May 21, 2015 minutes. There were none. On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the minutes of the May 18, 2015 and May 21, 2015 meetings are hereby approved and the Chairman's signature is authorized thereon.**

County Manager Tim Buck presented the Fiscal Year 2015-2016 Budget.

	<u>Requested</u>	<u>Recommended</u>
<b>Revenues</b>	16,936,647	17,152,900
<b>Expenses</b>	<u>18,720,127</u>	<u>17,652,615</u>
<b>Difference</b>	(1,783,480)	(499,715)
<b>Fund Balance Allocation</b>	-	499,715

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, a public hearing will be held on Monday June 15, 2015 on the Fiscal Year 2015-2016 Budget.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request from Sheriff Chris Davis to reclassify four (4) jailers to deputies to address court security and jail transport duties is hereby approved.**

On a motion made by Commissioner Ann Holton and seconded by Commissioner Carl Ollison, the following resolution was passed by majority vote. Commissioner Paul Delamar cast a dissenting vote.

**BE IT RESOLVED, the request from Public Services Director Garry Cooper to increase the recycling driver's hours from 32 hours to full time 40 hours a week is hereby approved.**

Public Services Director Garry Cooper also requested to increase the hours of his administrative assistant to full time. No motion was made on this request.

Commissioner Ed Riggs made a motion to change the insurance to First Carolina Care and it was seconded by Commissioner Carl Ollison, this failed for lack of a majority vote. Commissioners Ann Holton, Christine Mele, Pat Prescott, Kenny Heath and Paul Delamar cast dissenting votes.

There were no additions and/or deletions to the agenda.

There were no members of the public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolutions were unanimously approved.

**BE IT RESOLVED, the fireworks displays for the Croaker Festival and Camp Seagull/Camp Seafarer on July 4, 2015 are hereby approved.**

**BE IT RESOLVED, the following budget amendments are hereby approved.**

*Department: Emergency Management*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-0213-434733	Active Shooter Grant	\$5,000.00	
10-4330-529000 (ASG)	Departmental Supplies	\$5,000.00	

Reason for Budget Revision: To recognize revenue for the Active Shooter Grant.

*Department: Senior Services*

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**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5000-525100	Auto Supplies		\$ 203.00
10-4930-525100	Auto Supplies	\$ 4,000.00	
10-4934-525100	Auto Supplies		\$ 1,000.00
10-0400-438306	Title III HDM Income	\$ 2,797.00	

*Reason for Budget Revision:* To recognize revenue and move funds to cover gas expenses in Senior Services.

*Department: DSS*

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**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5310-512100	Salaries & Wages		\$2,244.52
10-5310-512200	Overtime	\$2,244.52	

*Reason for Budget Revision:* To adjust to actual spending.

*Department: DSS*

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**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5800-548706	Transportation – PCC	\$ 1,400.35	
10-5801-548708	Transportation – RGP Grant	\$11,000.00	
10-5372-553001	WFFA Emergency Assistance		\$4,000.35
10-5372-553200	Participant Transportation		\$ 500.00
10-5372-553400	Personal & Family Counsel		\$ 500.00
10-5372-553500	Individual/Family Adjustment		\$ 500.00
10-5372-553700	Participant Expenses		\$2,000.00
10-5372-553800	One-Time Related Expense		\$ 500.00
10-5372-554000	Participant Education		\$ 500.00
10-5372-554400	On The Job Training		\$ 500.00
10-5372-554700	Job Search		\$ 500.00
10-5441-500000	IV-E Foster Care		\$2,900.00

*Reason for Budget Revision:* To reflect actual spending for ROAP Grant.

*Department. Governing Body*

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**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4110-549100	Dues & Subscriptions		\$500.00
10-4110-519900	Contracted Services	\$500.00	

*Reason for Budget Revision:* To move funds to cover Johnson Environmental & Disaster Consulting Services invoice.

*Department. Sheriff's Department*

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**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-0000-439900	Fund Balance Appropriated	\$7,000.00	
10-4310-535300	M & R Equipment	\$7,000.00	

*Reason for Budget Revision:* To move funds to cover expenses for Sheriff vehicles.

*Department. Jail*

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**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4320-512200	Overtime	\$5,000.00	
10-0000-439900	Fund Balance Appropriated	\$5,000.00	

*Reason for Budget Revision:* To move funds to cover overtime for the Jail.

**BE IT RESOLVED, the request for the budget officer to make any transfers necessary to close out Fiscal Year 2014-2015 is hereby approved.**

**BE IT RESOLVED, the following tax reliefs and releases are hereby approved.**

<b>Name</b>	<b>Year</b>	<b>Tax/Ticket</b>	<b>Reason</b>	<b>Amount</b>
Duke Energy	2014	2/6544151	Taxpayer exempt	\$1,942.11
River Dunes	2014	30354/6555508	Taken by DWQ	\$ 680.61
Tracey, Dan	12-14	0036164/6463884	Boat only listed 2011	\$5,033.76
Dixon, Kelly	10-13	17476/6382827	Double listed	\$1,719.37

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the recommendation of the Water Committee to contract with Utility Services Group for a maintenance contract for the County's ten (10) water towers is hereby approved.**

**BE IT FURTHER RESOLVED, THE County Attorney is hereby authorized to draft or review the contract and the Chairman and Finance Officer are authorized to sign the final documents.**

A motion was made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar and unanimously agreed upon **to table** a request from Commissioner Carl Ollison to be replaced on the Health Board.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to reappoint Ms. Carla Byrnes and Mr. Wayne Brackin to the Eastern Carolina Workforce Development Board is hereby approved.**

A motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs and unanimously agreed upon **to table** the request to appoint a replacement for Mr. Jason Hannah on the Eastern Workforce Development Board.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board went into closed session in accordance with G.S. 143.318.11(a) 3 attorney client privilege to discuss litigation between R&R Development and Pamlico County and other issues that require client attorney privilege.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Paul Delamar, the Board went back into open session.

No action was taken in closed session.

There being no further business on a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the Board adjourned until Monday June 15, 2015 at 7:00 p.m.

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Chairman

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Clerk to the Board