

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY APRIL 20, 2015**

The Pamlico County Board of Commissioners met in regular session on Monday April 20, 2014 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioner Christine Mele. Also present were County Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott asked if there were any corrections, additions and/or deletions to the minutes of the April 6, 2015 minutes. There being none on a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

**BE IT RESOLVED, the minutes of the Monday April 6, 2015 meeting are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Pat Prescott asked if there were any additions and/or deletion to the agenda. There were three (3).

A motion was made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar and unanimously agreed upon to add a budget amendment to the Consent Agenda.

A motion was made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton and unanimously agreed upon to add the Library Board appointment of Mr. John Barlow to the Consent Agenda.

A motion was made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath and unanimously agreed upon to add the appointment of Mr. Jim Baluss to the East Carolina Behavioral Health (ECBC) Central Regional Advisory Board.

There were no members of the Public to speak during Public Comment Period.

The Board then turned their attention to the Consent Agenda. On a motion made by Commissioner Carl Ollison and seconded by Commissioner Paul Delamar, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following budget amendments are hereby approved.**

*Department:* Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5110-518500	Unemployment Ins. Benefit	\$ 6,336.00	
10-5110-512200	Overtime	\$ 149.00	
10-5110-519900	Contracted Services	\$ 1,000.00	
10-5110-529000	Departmental Supplies	\$ 500.00	
10-5110-532000	Telephone	\$ 500.00	
10-5110-533000	Electrical	\$ 1,270.00	
10-5110-538100	Programming	\$ 700.00	
10-5110-512103	Salary Supplement		\$2,250.00
10-5110-512100	Salaries & Wages		\$4,235.00
10-5110-529000 MAJ	Dept'l Supplies (Major)		\$3,270.00
10-5110.535100	M & R Grounds		\$ 700.00
10-5127.512100	Salaries & Wages	\$20,000.00	
10-5127.518100	FICA Expense	\$ 1,200.00	
10-5127.518101	Medicare Expense	\$ 300.00	
10-5127-518200	Retirement Expense	\$ 1,200.00	
10-5127-518300	Group Insurance	\$ 3,000.00	
10-5151-512100 OS	Salaires & Wages		\$20,350.00
10-5151-518100 OS	FICA Expense		\$ 1,225.00
10-5151-518101 OS	Medicare Expense		\$ 315.00
10-5151-518200 OS	Retirement Expense		\$ 1,250.00
10-5151-518300 OS	Group Insurance		\$ 3,050.00
10-5160-518300	Group Insurance	\$ 800.00	
10-5151-518300	Group Insurance		\$ 1,400.00
10-5163-518300	Group Insurance	\$ 600.00	
10-5163-531000 PMH	Travel	\$ 150.00	
10-5163-529000 PMH	Dept'l Supplies		\$ 150.00
10-5164-512100	Salaries & Wages	\$ 4,000.00	
10-5164-518100	FICA Expense	\$ 250.00	
10-5164-518101	Medicare Expense	\$ 50.00	
10-5164-518200	Retirement Expense	\$ 200.00	
10-5165-512100	Salaries & Wages		\$ 4,000.00
10-5165-518100	FICA Expense		\$ 250.00
10-5165-518101	Medicare Expense		\$ 50.00
10-5165-518200	Retirement Expense		\$ 200.00
10-5164-533000	Electrical	\$ 2,000.00	
10-5164-529000	Dept'l Supplies	\$ 500.00	
10-5164-529000 MAJ	Dept'l Supplies (Major)		\$ 2,500.00
10-5165-523900	Medical Supplies & Materials	\$ 16.00	
10-5165-529000	Dept'l Supplies		\$ 16.00
10-5168-512100	Salaries & Wages	\$ 2,500.00	
10-5168-518100	FICA Expense	\$ 200.00	
10-5168-518101	Medicare Expense	\$ 50.00	
10-5168-518200	Retirement Expense	\$ 200.00	
10-5168-518300	Group Insurance	\$ 2,000.00	
10-5167-512100	Salaries & Wages		\$ 2,500.00
10-5167-518100	FICA Expense		\$ 200.00
10-5167-518101	Medicare Expense		\$ 50.00
10-5167-518200	Retirement Expense		\$ 200.00
10-5167-518300	Group Insurance		\$ 2,000.00

10-5169-512100	Salaries & Wages	\$ 350.00	
10-5169-518100	FICA Expense	\$ 25.00	
10-5169-518101	Medicare Expense	\$ 15.00	
10-5169-518200	Retirement Expense	\$ 50.00	
10-5169-518300	Group Insurance	\$ 50.00	
10-5170-512100	Salaries & Wages	\$ 1,500.00	
10-5170-518100	FICA Expense	\$ 150.00	
10-5170-518101	Medicare Expense	\$ 50.00	
10-5163-512100 PMH	Salaries & Wages		\$ 1,500.00
10-5163-518100 PMH	FICA Expense		\$ 150.00
10-5163-518101 PMH	Medicare Expense		\$ 50.00
10-5171.512100	Salaries & Wages	\$ 1,500.00	
10-5171-518100	FICA Expense	\$ 80.00	
10-5171-518101	Medicare Expense	\$ 25.00	
10-5171-518200	Retirement Expense	\$ 125.00	
10-5171-518300	Group Insurance	\$ 500.00	
10-5151.512100	Salaries & Wages		\$ 1,791.00
10-5151.518100	FICA Expense		\$ 98.00
10-5151-518101	Medicare Expense		\$ 30.00
10-5151-518200	Retirement Expense		\$ 146.00
10-5151.518300	Group Insurance		\$ 540.00
10-5172-512100	Salaries & Wages	\$ 291.00	
10-5172-518100	FICA Expense	\$ 18.00	
10-5172-518101	Medicare Expense	\$ 5.00	
10-5172-518200	Retirement Expense	\$ 21.00	
10-5172-518300	Group Insurance	\$ 40.00	
10-5180-512100	Salaries & Wages	\$ 4,000.00	
10-5180-518100	FICA Expense	\$ 250.00	
10-5180-518101	Medicare Expense	\$ 50.00	
10-5180-518200	Retirement Expense	\$ 280.00	
10-5180-518300	Group Insurance	\$ 800.00	
10-5182-512100	Salaries & Wages		\$ 4,000.00
10-5182-518100	FICA Expense		\$ 250.00
10-5182-518101	Medicare Expense		\$ 50.00
10-5182-518200	Retirement Expense		\$ 280.00
10-5182-518300	Group Insurance		\$ 800.00
10-5180-518300	Group Insurance	\$ 650.00	
10-5110-518600	Workers Comp.		\$ 650.00
10-5191-525100	Auto Supplies	\$ 450.00	
10-5191-532000	Telephone	\$ 243.00	
10-0211-435181	Food & Lodging	\$ 693.00	

Reason for Budget Revision: To move funds to cover salary, benefits and expenditure lines for the remainder of the fiscal year.

Department: Senior Services

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0400-438323	Health Promotion Program	\$345.00	
10-4933-522000	Food & Provisions	\$345.00	

Reason for Budget Revision: Donations received from various vendors for the Aging Expo.

*Department: Senior Services*

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**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-0214-434937	MIPPA Grant	\$1,773.25	
10-4948-526000-MIPPA	Office Supplies	\$ 900.25	
10-4948-531000-MIPPA	Travel	\$ 500.00	
10-4948.519900-MIPPA	Contracted Services	\$ 200.00	
10-4948.532001-MIPPA	Postage	\$ 84.00	
10-4948.537000-MIPPA	Advertising	\$ 89.00	

*Reason for Budget Revision:* To budget new MIPPA grant funds as projected in the grant application.

*Department: Water Department*

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**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
30-7140-519900	Contracted Services		\$2,000.00
30-7140-512200	Overtime	\$2,000.00	

*Reason for Budget Revision:* To move money to cover overtime in the Water Department.

*Department: Commissioners*

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**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4110-549901	Miscellaneous	\$1,566.00	
10-4110-555001	Special Board Projects		\$1,566.00

*Reason for Budget Revision:* To move money to cover VC3, Inc. bill.

**BE IT RESOLVED, the following tax reliefs and releases are hereby approved.**

<b>Name</b>	<b>Year</b>	<b>Tax/Ticket</b>	<b>Reason</b>	<b>Amount</b>
Gilliam, Leslie	12-14	10019/6539452	Home repossessed	\$ 32.54
Equity Trust	2013	8156/6533476	Double listed	\$ 122.09
Burger, Peter	2009	17954/6312946	Boat not in Pamlico Cty	\$ 99.36
Arrington, Joel	2013	21005/2013	Clerical Error	\$ 114.07
Douchane, Andre	2011	27357/6312946	Boat not in County	\$1,766.43
Eubanks, Kevin	11-14	19773/6426574	Boat sold	\$ 80.56

**BE IT RESOLVED, the following resolution was hereby approved.**

**PAMLICO COUNTY  
RESOLUTION PURSUANT TO  
N.C.Gen.Stat. §143-64.32**

**WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,**

**WHEREAS, Pamlico County ("County") proposes to enter into an engineering service contract for design and construction management of Phase II of Pamlico County Courthouse Repairs; and,**

**WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,**

**WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,**

**WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.**

**NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF PAMLICO COUNTY RESOLVES:**

**Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.**

**Section 2. This resolution shall be effective upon adoption.**

**Adopted this the 20th day of April, 2015.**

**BE IT RESOLVED, the request to appoint Mr. John Barlow to the Pamlico County Regional Library Board is hereby approved.**

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the SIA Group is hereby approved as Pamlico County's Health Insurance Brokerage Firm for Fiscal Year 2015-2016.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

**BE IT RESOLVED, that Mr. Jim Baluss and Commissioner Ann Holton are hereby appointed to the East Carolina Behavioral Health Central Regional Advisory Board.**

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**RESOLUTION IN SUPPORT OF  
REALLOCATING THE DISTRIBUTION OF  
SALES TAX FROM POINT-OF-SALE/POINT-  
OF-DELIVERY TO PER-CAPITA BASIS**

**WHEREAS, Senate Bill 369 is currently pending in the legislature, and is entitled "An Act to Phase- In the Conversion of the Local Sales and Use Taxes Authorized Under Articles 39, 40, and 42 to a State Sales and Use Tax that is Allocated to the Counties and Cities on a Per Capita Basis as a Local Revenue Source"; and**

**WHEREAS, Senate Bill 369 would result in approximately 80 of the 100 counties in North Carolina receiving increased sales tax revenue compared to the current allocation method; and**

**WHEREAS, North Carolina's current method of distributing sales tax is based on each county's share of where sales occur or are delivered. This point-of-sale/point-of-delivery collection results in greater distribution of sales tax revenue to the more populated and urban counties that have a greater number of retail outlets, and results in fewer proceeds to rural counties; and**

**WHEREAS, the projected impact of the change proposed in Senate Bill 369 for Pamlico County would result in an increase of approximately \$200,000 annually by Fiscal Year 2018-19; and**

**WHEREAS, the projected impact of the change proposed in Senate Bill 369 for Pamlico County municipalities would result in an increase of approximately \$750,000 annually by Fiscal Year 2018-19; and**

**WHEREAS, the Pamlico County Board of Commissioners believes the per capita method of sales tax distribution, which was used earlier in North Carolina, is still the fairest method for a majority of North Carolina Counties, though concerns do exist over language in the bill removing all local sales tax authority making these revenues subject the state's annual appropriations process;**

**NOW THEREFORE, BE IT RESOLVED, by the Pamlico County Board of Commissioners that it supports a change in the allocation of local sales and use taxes from the point-of-sale/point-of-delivery method to the per capita method.**

**Adopted this the 20<sup>th</sup> day of April 2015.**

On a motion made by Commissioner Ann Holton and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, that Chiles Engineering is hereby approved to draft plans for Phase II of the Courthouse Repairs at the cost of \$25,300. The County Manager and Finance Officer are authorized to sign contract documents.**

A motion was made by Commissioner Paul Delamar to not continue the County's membership to the North Carolina Association of County Commissioners (NCACC) because of their stance on division of sales tax among counties. He stated it is an unfair division for small rural counties like Pamlico. His motion died for lack of a second.

A motion was made by Commissioner Ann Holton and seconded by Commissioner Carl Ollison, to maintain our membership with the NCACC. Their motions were withdrawn.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ann Holton, the following resolution was passed by majority vote. Commissioner Paul Delamar cast a dissenting vote.

**BE IT RESOLVED, the payment of the NCACC Membership dues are hereby tabled to be decided during our budget process.**

Board Members set a budget meeting for May 4, 2015 at 8:30 a.m.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the board unanimously agreed to changes in the resolution regarding the mini brooks act regarding phase II of the courthouse repairs. Changes were noted and made.

There being no further business on a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the Board adjourned until Monday May 4, 2015.

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Chairman

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Clerk to the Board