

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY APRIL 6, 2015**

The Pamlico County Board of Commissioners met in regular session on Monday April 6, 2015 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioner Kenny Heath. Also present were Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Pat Prescott called the meeting to order, gave the invocation and led the assemblage in the Pledge of Allegiance.

Chairman Pat Prescott asked if there were any corrections, additions and/or deletions to the regular and closed session minutes of the March 16, 2015 meeting. There being none, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was hereby approved.

**BE IT RESOLVED, the regular and closed session minutes of the March 16, 2015 meeting are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the Board unanimously agreed to the addition of the budget amendment for Dispatchers overtime.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Budget Amendments were hereby approved.**

*Department:* Sheriff's Department (Dispatch)

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4321.512200	Overtime	\$600.00	
10-4310-512200	Overtime		\$600.00

Reason for Budget Revision: To move funds to cover overtime in the Dispatch Department.

*Department: Maintenance Department*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5000-519900	Contracted Services	\$4,500.00	
10-5000-529000	Departmental Supplies		\$1,000.00
10-5000-533000	Electrical		\$ 500.00
10-5000-535300	M & R Auto		\$1,000.00
10-5000-535600	M & R Buildings		\$2,000.00
10-5000-533001	Water & Sewer	\$4,000.00	
10-4721-525100	Auto Supplies		\$2,000.00
10-6120-519900	Contracted Services		\$1,000.00
10-6120-545000	Insurance & Bonds		\$1,000.00

*Reason for Budget Revision:* To move funds to cover line item overruns.

*Department: Recycling Department*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4721-521200	Uniforms	\$200.00	
10-4721-529000	Departmental Supplies		\$200.00

*Reason for Budget Revision:* To move funds to cover line item overruns.

*Department: Health Department*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5111-531000	Travel	\$700.00	
10-5111-525100	Auto Supplies		\$700.00

*Reason for Budget Revision:* To move funds to meet the travel requirements for the Preparedness Agreement Addenda.

*Department: Register of Deeds*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4180-534000	Printing	\$600.00	
10-4180-538100	Programming		\$600.00

*Reason for Budget Revision:* To move funds to order additional plat envelopes for the old original maps.

*Department: County Manager*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4120-526000	Office Supplies	\$135.00	
10-4120-535300	M & R Auto		\$135.00

Reason for Budget Revision: To move funds to cover office supplies.

*Department: DSS*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5310-531000	Travel		\$1,500.00
10-5310-535200	M & R Equipment	\$1,500.00	

Reason for Budget Revision: To reflect actual spending needs.

*Department: Sheriff's Department*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4310-529000	Departmental Supplies		\$3,912.00
10-4310-519900	Contracted Services	\$3,912.00	

Reason for Budget Revision: To cover the cost of the Sheriff's Dept. audit with McGladrey & Pullen.

*Department: 4H*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
70-0000-391000	FB, Unreserved, Undesignated		\$8,242.19
70-7160-529000 (CLUBS)	Departmental Supplies – Clubs		\$4,000.00
70-7160-529000 (SCHEN)	Departmental Supplies – School Enrichment		\$ 289.31
70-7160-529000 (SUMME)	Departmental Supplies – Summer/Special		\$ 952.88
70-7160-549901	Miscellaneous		\$3,000.00

Reason for Budget Revision: To move money to cover the expenses of 4H programs through the end of the year.

*Department:* Sheriff's Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-0000-439900	FB, Unreserved, Undesignated	\$10,000.00	
10-4310-535300	M & R Auto	\$10,000.00	

*Reason for Budget Revision:* To move money to cover the cost to repair one of the patrol cars.

*Department:* Economic Development (Rural Center Disaster Resiliency Training)

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2014-2015**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-4920-531000 (RCDRT)	Training		\$10.00
10-4920-526000 (RCDRT)	Office Supplies	\$10.00	

*Reason for Budget Revision:* To move money to cover expenses for the RCDRT grant.

**BE IT RESOLVED**, the request for a letter of support for the Arapahoe Charter School Building is hereby approved.

**BE IT RESOLVED**, that Commissioner Christine Mele is hereby reappointed to the Allies for Cherry Point's Tomorrow (ACT) Board.

**BE IT RESOLVED**, the following resolution regarding the financing of the Pamlico Community College Johnson Building Roof Repair is hereby approved.

**Resolution Approving Financing Terms**

**WHEREAS:** The County of Pamlico has previously determined to undertake a project for the financing of a new roof on the Johnson Building at Pamlico Community College, (the "Project"), and the Finance Officer has now presented a proposal for the financing of such Project.

**BE IT THEREFORE RESOLVED**, as follows:

- 1.** Pamlico hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal March 23, 2015. The amount financed shall not exceed \$500,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.19%, and the financing term shall not exceed 10 years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of Pamlico are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Director is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Director is authorized to approve changes to any Financing Documents previously signed by Pamlico officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Director shall approve, with the Finance Director's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. Pamlico shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be ineluctable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. Pamlico hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. Pamlico intends that the adoption of this resolution will be a declaration of Pamlico's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. Pamlico intends that funds that have been advanced, or that may be advanced, from the Pamlico's general fund, or any other Pamlico fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Pamlico officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 6<sup>th</sup> day of April, 2015.

**BE IT RESOLVED**, the recommendations of a corrective action plan to close out the 2009 CR CDBG Grant are hereby approved. The request is to submit replacement homes for the following citizens:

- **Mr. Clifton Badger**
- **Mr. James Moore**

**BE IT RESOLVED**, the following request to utilize the remaining funds in the 2012 Scattered Site Program for repairs to three (3) homes are hereby approved.

- **Ms. Geneva Gibbs, 450 Florence Road**
- **Ms. Marie Smith, 1443 Silverbrook Road**
- **Mr. Charles Thomas, 15946 Hwy 55**

**BE IT RESOLVED**, the following resolution was hereby approved.

### **Resolution in Opposition of Sunday Hunting**

**WHEREAS**, Sunday is a day of rest and a religious “holy” day, or day set apart, for many of our residents; and,

**WHEREAS**, Sunday is a family day for many of our resident families; and,

**WHEREAS**, our local culture has a history of honoring and valuing The Ten Commandments and the specific commandment to remember the Sabbath and keep it holy, or set apart; and,

**WHEREAS**, we have many outdoor enthusiasts who compete with hunters for time in the woods and outdoor areas, including, but not limited to, hikers, campers, runners, cyclists, equestrians, bird watchers, and photographers; and,

**WHEREAS**, Sunday is the one day of the week during hunting season when non-hunters can safely enjoy the woods and outdoor areas used by hunters on the other six days of the week; and,

**WHEREAS**, with loss of farms and open spaces, outdoor areas are increasing valuable and sought after by all our citizens, and it is reasonable to balance access to the woods and outdoor areas.

**THEREFORE**, **BE IT RESOLVED** that the Pamlico County Board of Commissioners opposes hunting on Sunday and the legalization of any gun hunting activities on Sunday, and urges the NC General Assembly to defeat any bills proposing gun hunting on Sunday.

ADOPTED, this the 6th day of April, 2015, in Pamlico County, North Carolina.

BE IT RESOLVED, the Business Associate Agreement with Sumrell, Suggs, Carmichael, Hicks and Hart to cover any activities subject to the Health Insurance Portability and Accountability Act (HIPPA) is hereby approved.

BE IT RESOLVED, the request to reapprove the contract dated January 2014 for leasing parking necessary for Brinson Building Lease with the Agricultural Center is hereby approved and the Chairman's signature is authorized thereon.

BE IT RESOLVED, the following Budget Amendment is hereby approved.

*Department:* Dispatch

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10-0000-439900	Fund Balance Appropriated	\$8,400.00	
10-4321-512200	Overtime	\$8,400.00	

*Reason for Budget Revision:* To move money to cover overtime in the Dispatch Department for the remainder of the fiscal year.

The Board then turned their attention to the Correspondence Agenda.

BE IT RESOLVED, the Glenn Hopkin's house in the 2012 CDBG-Scattered Site Project change order #1 in the amount of \$5,734 is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the following tax reliefs and releases are hereby approved.

Name	Year	Tax/Ticket	Reason	Amount
Elite Medical	07-08	19458/10161	Wrong Owner	\$ 65.19
Ollison, Robert	12-14	20437/6544596	MH sold	87.00
Matthews, Ben	2014	0039895/6563863	Boat Value appealed	751.98
Keller, Robert	2014	2856/6557760	Combined with other parcel	8.93
Love, Thomas	2013	2680/6522025	Did not own boat	0.76
Leath, John	13-14	5535/6560369	Boat sold	186.55
Ireland, Herman	2014	2669500/6551018	Clerical error	38.15
Cross, Harold	2012	1171300/6464826	Clerical error	3.91
Rogers, Frank	13-14	0039169/9539093	Double listed	19.75
Thornton, Carl	13-14	34432/6538170	Double listed	52.30
Harris House	2008	18943/6484	Parties passed away	7.47
Cordella,Greg	08-10	18943/6484	Taxpayer passed away	1,111.87
Green, Remodel	05-07	18644/17572	Not a business	757.37

Name	Year	Tax/Ticket	Reason	Amount
Lupton, Fred	2014	3413000/6557134	Oyster bottom gone	\$ 67.50
Prescott Const.	2014	19968/6544170	Double listed	55.83
Cuthrell, Marvin	05-06	1201100/15833	Taxpayer passed away	22.42
Morgan, Wm	2012	0038733/6502291	Released to Craven	25.93
Strand, Walter	2010	17128/6382508	Clerical Error	1,141.50
Rogers, Dave	2012	19933/6469548	List in Craven	473.81
Stancil Ben	12-14	5382000/6485576	Wrong Information	6.41
Fisher, Rosa	09-10	6331135/6401548	Taxpayer passed away	12.03
Moore, Florine	06-11	1325/6421958	Taxpayer passed away	454.26
Heniers, Sam	09-13	2354750/6519013	Double listed	37.42

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approve.

**BE IT RESOLVED, the following citizens are hereby appointed to the Pamlico County Board of Equalization and Review:**

- **Mr. Booker T. Jones**
- **Ms. Missy Baskervill**
- **Benjamin Potter**
- **Mark Zettl**
- **Wyatt Cutler**
- **Joshua Rose**
- **John R. Barlow**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

**BE IT RESOLVED, that Ms. Missy Baskervill is hereby appointed as Chairman to the Pamlico County Board of Equalization and Review.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

**BE IT RESOLVED, that Carr Riggs & Ingram are hereby approved for Pamlico County's audit services at the cost of \$43,500 for 2015 and \$45,675 for 2016.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for a letter of opposition to be sent to Pamlico County Representatives and Committee Members of House Bill 128 a Referendum for Certain Local Debt is hereby approved.**



There being no further business on a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board adjourned until Monday April 20, 2015 at 7:00 p.m.

---

Chairman

---

Clerk to the Board