

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY MARCH 16, 2015**

The Pamlico County Board of Commissioners met in regular session on Monday March 16, 2015 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioner Kenny Heath. Also present, were County Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott asked if there were any corrections, additions and/or deletions to the March 2, 2015 minutes. There being none, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the March 2, 2015 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. County Manager Tim Buck requested a closed session to discuss personnel.

Chairman Pat Prescott asked if there were any members of the public to speak during public comment period. Mr. Larry Summers requested to speak. Mr. Summers discussed the following:

- Junk boat removal is still a work in progress
- He has requested to Wildlife and Natural Resources that Goose Creek Island Wildlife Area be considered for kayak launches, youth nature tours to observe birds and other marsh life.
- The Veterans Association (VA) has purchased a Disabled Veterans Van to carry Disabled Veterans to and from their medical appointments. The VA will register and maintain the vehicle.

The Board then turned its attention to the Consent Agenda.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ed Riggs, the following resolutions were unanimously approved.

BE IT RESOLVED, the following budget amendments are hereby approved.

Department: Soil Conservation

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4962-549100	Dues & Subscriptions	\$10.00	
10-4962-523000	Education Fund		\$10.00

Reason for Budget Revision: To move funds to pay DEA dues.

Department: Elections

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4170-529000	Departmental Supplies	\$4,500.00	
10-4170-538100	Programming		\$2,500.00
10-4170-512600	P/T Salaries		\$2,000.00

Reason for Budget Revision: To move funds to purchase a desktop computer and 15 laptops used Election day to be compatible with the NC State Elections Information System software.

Department: 4H

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
70-0400-430010	Contribution from General Fund	\$5,000.00	
70-0226-436128	Camp Fees	\$4,110.00	
70-0226-436126	United Way Contributions	\$7,200.00	
70-7160-529000 (SUMME)	Dept. Supplies (Summerfest)	\$2,500.00	
70-7160-529000 (SCHEN)	Dept. Supplies (School Enrichment)	\$1,200.00	
70-7160-529000 (CLUBS)	Dept. Supplies (Clubs/Volunteers/Recog.)	\$2,300.00	
70-7160-531000	Travel	\$1,000.00	
70-7160-549901	Miscellaneous	\$6,110.00	
60-0400-430010 (4H)	Contribution from General Fund		\$5,000.00
60-0400-435206 (4H)	Camp Fees		\$4,110.00
60-0400-435553 (4H)	United Way Contributions		\$7,200.00
60-7130-529000 (4H)	Departmental Supplies		\$6,000.00
60-7130-531000 (4H)	Travel		\$1,000.00
60-7130-549901 (4H)	Miscellaneous		\$6,110.00

Reason for Budget Revision: To move budget to a new fund.

Department: Senior Center

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0214-434947	HCCBG Senior Center Operations		\$18.00
10-4931-532001	Postage		\$18.00
10-0214-434932	Congregate Meals		\$43.00
10-4934-522000	Food & Provisions		\$43.00
10-0214-434936	USDA C1 & C2	\$2,514.00	
10-4934-522000	Food & Provisions	\$2,514.00	
10-0214-434930	Home Delivered Meals	\$1,207.00	
10-4934-522000	Food & Provisions	\$1,207.00	

Reason for Budget Revision: To adjust above line items to actual cost.

Department: DSS

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5421-500000	Special Assistance	\$647.00	
10-0400-435200	Third Party Reimbursement	\$647.00	

Reason for Budget Revision: Returning Special Assistance funds to Raleigh for Gardens of Pamlico.

Department: EDTAP

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5800-548703	EDTAP Transportation – DSS	\$3,328.64	
10-5800-548704	EDTAP Transportation – Senior Center		\$1,400.00
10-5800-548706	EDTAP Transportation – PCC		\$1,928.64

Reason for Budget Revision: To move funds to cover transportation services.

BE IT RESOLVED, the two (2) change orders for the Pamlico County Courthouse Basement Boiler Room Stabilization Project totaling \$1,511 are hereby approved. The funds are available in the Public Building Capital Projects Line.

BE IT RESOLVED, the request from Senior Services Director Violet Ollison to receive the MIPPA Grant Funding in the amount of \$1,773.25 is hereby approved.

BE IT RESOLVED, the County Manager and Finance Officer are hereby authorized to sign contracts and authorized to approve change orders for the Hazard Mitigation Elevation Grant that are within budget and project guidelines.

BE IT RESOLVED, the contracts between Pamlico County and the following Volunteer Fire Departments are hereby renewed and approved:

- Vandemere
- Florence Whortonsville
- Reelsboro
- Southeast Pamlico
- Olympia
- Grantsboro
- Arapahoe
- Goose Creek
- Triangle

BE IT RESOLVED, the request from Chief Deputy Danny Pugh for an annual renewal of the service agreement with Willo Products Company, Inc. for maintaining detention locks is hereby approved.

BE IT RESOLVED, the Ms. Brenda Rose is hereby reappointed to the Pamlico County Library Board.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the Board unanimously agreed **to table** the Tax Reliefs and Releases until the April 6, 2015 meeting.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board unanimously agreed **to table** the change order in the amount of \$ 5,734 to Atlantic Housing LLC for the Glenn Hopkins house installation until the April 6, 2015 meeting.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the following resolution was passed by majority vote. Commissioner Paul Delamar cast a dissenting vote.

RESOLUTION OF SUPPORT FOR AN ALTERNATIVE GOVERNANCE STRUCTURE FOR THE AREA AUTHORITY SERVING PAMLICO COUNTY

WHEREAS, in accordance with N. C. General Statute § 122C – 115 (c1), the Area Board of Coastal Care, an Area Authority serving Brunswick, Carteret, New Hanover, Onslow and Pender Counties and the Area Board of East Carolina Behavioral Health, an Area Authority serving Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Hertford, Hyde, Jones, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, and Washington Counties, have entered into an agreement to consolidate their agencies into a twenty-four county Area Authority serving all previously names counties; and

WHEREAS, the Secretary of the N. C. Department of Health and Human Services has approved this consolidation, as required by law; and

WHEREAS, N. C. General Statute § 122C – 118.1, which specifies the composition of an Area Authority Board, permits an alternative Area Board structure to be implemented 1) if the total population of the Area Authority catchment area exceeds 1,250,000 and 2) if the counties which comprise the Area Authority agree by resolution to an alternative structure; and

WHEREAS, the total population of the new Area Authority created by the consolidation of Coastal Care and East Carolina Behavioral Health is 1,260,778; and

WHEREAS, it is in the best interest of the residents of the twenty-four counties to approve an alternative governance structure for the consolidated Area Authority;

NOW, THEREFORE, BE IT RESOLVED, that we, the Pamlico County Board of Commissioners, do hereby approve the structure of the Area Board and the Regional Advisory Boards of the consolidated Area Authority, as outlined below.

To provide a local presence in the counties served and to assure that each county has input into the services received by its residents, the twenty-four county catchment area will have three regions. The regions have been designed to equalize, to the extent possible, the number of counties, population in the region, and overall square mileage of the regions. The three regions and the counties served are:

Northern Region: Bertie, Camden, Chowan, Currituck, Gates, Hertford, Martin, Northampton, Pasquotank and Perquimans Counties.

Central Region: Beaufort, Craven, Dare, Hyde, Pamlico, Pitt, Tyrrell and Washington Counties.

Southern Region: Brunswick, Carteret, Jones, New Hanover, Onslow and Pender Counties.

The counties in each region will appoint two members to the Regional Advisory Board: one county commissioner or designee and another individual who meets the requirements outlined in N. C. G. S. § 122C – 118.1 (b). In addition, the Regional Advisory Board will include the Chair or designee of the regional Consumer and Family Advisory Committee. County Commissioner members of the Regional Advisory Boards may serve for as long as they are a commissioner. Other members of the Regional Advisory Board may serve for up to three, three year consecutive terms.

The primary functions of the Regional Advisory Board will be to advise the Area Authority Chief Executive Officer on the evaluation and hiring of a Regional Director; recommending priorities for expenditure of state and county funds for development of the annual budget; determining local priorities for inclusion in the overall strategic plan; identifying community needs and concerns; monitoring resolution of issues; and monitoring performance at the local level, including access to care, expenditure of service funds, number of consumers served, services delivered, provider network size and composition, outcomes, and consumer satisfaction.

Each Regional Advisory Board will establish its own bylaws based on local needs, but in compliance with standardized requirements established by the Governing Board for quorums, frequency of meetings, elections of officers, duties of members, committees and committee appointments, and attendance standards. Such bylaws are subject to the approval of the Governing Board.

Each Regional Advisory Board will select four (4) members to serve as the Area Authority Governing Board: one county commissioner, the Consumer and Family Advisory Committee chair or designee, and two other members. In addition, the chair or designee of the Area Authority Network Council shall serve on the Governing Board as a non-voting member. The county commissioner members of the Governing Board shall serve one three year term without consecutive reappointment, so that commissioner representation on the Governing Board will rotate among the counties in each region. The other members of the Governing Board may serve three, three year terms.

The Governing Board's primary responsibilities will include determining policy; strategic planning, including consideration of local priorities as determined by the Regional Advisory Boards; budgets; hiring and evaluations of the Chief Executive Officer; monitoring of deliverables, including overall performance and financial management; government affairs and advocacy; reporting to constituent counties; responding to concerns and feedback from the Regional Advisory Boards; reviewing, revising and approving the Regional Advisory Board bylaws; and all other responsibilities outlined in N. C. law for Area Authority Boards. The Governing Board will develop and adopt bylaws to address its activities in accordance with law.

ADOPTED this 16th day of March, 2015.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following budget amendment was unanimously approved.

Department: Kershaw Water Treatment

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
34-7145-519500	Engineering Services	\$25,000.00	
34-7145-559910	Contingency		\$25,000.00

Reason for Budget Revision: Increase budget for final engineering costs.

The Building and Grounds Committee agreed to hold a meeting on April 6, 2015 at 6:00 p.m.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the Board went into closed session in accordance with G.S. 143.318.11(a)6 to discuss two (2) personnel issues.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Paul Delamar, the Board went back into open session.

No action was taken in closed session.

There being no further business, on a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the Board adjourned until Monday April 6, 2015 at 7:00 p.m.

Chairman

Clerk to the Board