

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY FEBRUARY 16, 2015**

The Pamlico County Board of Commissioners met in regular session on February 16, 2015 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott asked if there were any corrections, additions and/or deletions to the February 2, 2015 regular and closed session minutes. There being none, on a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the February 2, 2015 minutes are hereby approved and the Chairman's signature is authorized thereon.

Chairman Pat Prescott declared the public hearing open for the purpose of receiving public comments on the proposed financing of the construction of a new roof for the Pamlico Community College Johnson Building. Finance Officer Bill Fentress gave everyone an overview of the project and financing possibilities. There were no members of the public to speak during the public hearing. Chairman Pat Prescott declared the public hearing closed.

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There was one. County Manager Tim Buck asked that budget amendments be added. On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the Board unanimously agreed to the addition of the budget amendments to the agenda.

There were no members of the public to speak during public comment period.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the Chairman is hereby authorized the sign the resolution of the public hearing regarding the financing of the Pamlico Community College Johnson Building Roof Repair.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the Agency Agreement to enable Pamlico Community College to as our agent for managing the Johnson Building Roof Project is hereby approved.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Paul Delamar, the following resolutions were unanimously approved.

BE IT RESOLVED, the final adjusting change order for the Bridge 24 Project is hereby approved.

BE IT RESOLVED, the request from the Tax Collector Kathy Tyndall for Tax Lien Advertisement is hereby approved.

BE IT RESOLVED, the Tax Collectors Monthly for December is hereby approved.

BE IT RESOLVED, the request to accept a donated air conditioning unit for the Senior Services Building is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Carl Ollison, the following Budget Amendments are hereby approved.

BE IT RESOLVED, the following budget amendments are hereby approved.

Department: Recreation (Youth League Grant)

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0228-436119	Transfer In	\$12,500.00	
10-6120.519900 (14057)	Contracted Services	\$ 5,500.00	
10-6120-529000 (14057)	Departmental Supplies	\$ 5,500.00	
10-6120-529002 (14057)	Scholarship Fund	\$ 1,500.00	

Reason for Budget Revision: To recognize grant money received from Harold H. Bate Foundation for Youth League Assistance.

Department: DSS

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5800-548703	EDTAP	\$3,123.00	
10-5374-548709	Work First Employment		\$3,123.00

Reason for Budget Revision: To adjust the budget to reflect actual spending pattern.

Department: Sheriff's Department

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0400-438312	Sheriff Miscellaneous Revenue	\$10,000.00	
10-4310-539800	Drug Enforcement	\$10,000.00	

Reason for Budget Revision: To recognize donation made to Sheriff's Department.

Department: Health Department

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0211-435164	Maternal Health		\$247.00
10-0211-435152	Women Preventive Health	\$ 3,094.00	
10-0211-435163	Child Health		\$237.00
10-0211-435161	WIC Client Services	\$ 1,089.00	
10-0211-435120	TB Control	\$ 28.00	
10-0211-435125	Aids State	\$ 1,050.00	
10-0211-435121	Immunization Action Plan	\$ 3,443.00	
10-0211-435165	Health Promotion Risk Reduction	\$13,757.00	
10-5163-529000	Departmental Supplies		\$200.00
10-5163-523900	Medical Supplies & Materials		\$ 47.00
10-5164-519900	Contracted Services	\$ 3,094.00	
10-5160-523900	Medical Supplies & Materials		\$237.00
10-5167-531000	Travel	\$ 1,089.00	
10-5124-523900	Medical Supplies & Materials	\$ 28.00	
10-5190-523900	Medical Supplies & Materials	\$ 1,050.00	
10-5129-523900	Medical Supplies & Materials	\$ 3,000.00	
10-5129-529000	Departmental Supplies	\$ 443.00	
10-5165-519900	Contracted Services	\$ 4,757.00	
10-5165-529000	Departmental Supplies	\$ 2,000.00	
10-5165-531000	Travel	\$ 4,000.00	
10-5165-532000	Telephone	\$ 3,000.00	

Reason for Budget Revision: To adjust line items to reflect the changes in State revenue.

Department: Economic Development

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0213-430034	Restricted State Other	\$1,150.00	
10-4920-537000 (RCDRT)	Advertising	\$ 250.00	
10-4920-526000 (RCDRT)	Office Supplies	\$ 200.00	
10-4920-531000 (RCDRT)	Travel	\$ 700.00	

Reason for Budget Revision: To set up budget for Rural Center Disaster Resiliency Training Grant and associated expenses.

Department: Commissioners

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4110-549901	Miscellaneous	\$300.00	
10-4110-549100	Dues & Subscriptions		\$300.00

Reason for Budget Revision: To move funds to cover the VC3 invoice.

Department: Elections

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4170-538100	Programming		\$1,000.00
10-4170-531000	Travel	\$1,000.00	

Reason for Budget Revision: To move funds to cover the expenses of the NC Association of Directors of Elections Spring 2015 Conference.

Department: Animal Control

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4380-538100	Programming	\$95.00	
10-4380-531000	Travel		\$95.00

Reason for Budget Revision: To provide funds to pay for Shelter Pro software updates and program usage.

Department: Goose Creek Island VFD

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
38-0600-434265	DOT Reimbursements	\$21,500.00	
38-4340-519900 (DOT)	Contracted Services	\$21,500.00	

Reason for Budget Revision: Paving of Goose Creek Island VFD to be reimbursed by NCDOT.

Department: Senior Services

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0214-435205	Senior Center Operations Development	\$1,000.00	
10-4945-531000	Travel	\$1,000.00	

Reason for Budget Revision: To recognize revenue for Senior Center General Purpose grant and increase travel expense line item.

Department: Senior Services

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0400-438303	Senior Services Revenues	\$200.00	
10-4930-519900	Contracted Services	\$200.00	

Reason for Budget Revision: To recognize a donation made for Santa for Seniors.

Department: Senior Services

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0400-438323	Health Promotion Program	\$200.00	
10-0400-438303	Senior Services Revenues	\$500.00	
10-4933-522000	Food & Provisions	\$700.00	

Reason for Budget Revision: To recognize a donation for the Aging Expo held in May, 2015.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Paul Delamar, the Board unanimously agreed to table a budget amendment regarding engineering fees until the Board can be provided a detailed list of the charges.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the request for a letter of support for Senate Bill 34 allowing a more generous portion of the existing water bottoms to individuals who are interested in aquaculture is hereby approved.

On a motion made a by Commissioner Christine Mele and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the requested upgrades to the computer network at the cost of approximately \$19,000 is hereby approved.

BE IT FURTHER RESOLVED, that \$10,600 has been identified from the existing budget to perform the work and additional monies will be moved from transferred from the general fund to pay for the balance. The Corresponding budget amendments to support this resolution are authorized.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the Flood Damage Prevention Ordinance will be sent to the Planning Board for amendment recommendations.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board tabled indefinitely the discussion regarding Group Housing Ordinance changes.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Carl Ollison, the Board went into closed session in accordance with G.S. 143.318.11(a)6 to discuss a personnel issue.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Carl Ollison, the Board went back into open session.

No action was taken in closed session.

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board adjourned until Monday March 2, 2015 at 7:00 p.m.

Chairman

Clerk to the Board