

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY FEBRUARY 2, 2015**

The Pamlico County Board of Commissioners met in regular session on Monday February 2, 2015 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioners Paul Delamar and Carl Ollison.

Chairman Pat Prescott called the meeting to order, delivered the invocation and led the assemblage in the Pledge of Allegiance.

Chairman Pat Prescott asked if there were any corrections, additions and or deletions to the minutes of the January 5, 2015 and January 26, 2015 minutes. There were none. On a motion made by Commissioner Kenny Heath and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

**BE IT RESOLVED, the minutes of the January 5, 2015 and January 26, 2015 meetings are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Pat Prescott recognized Mr. Ned Albee, Hope Clinic President who came before the Board to present an update on the Hope Clinic. Hope Clinic, in collaboration with strategic partners, donors, and volunteers, serves as a medical home for low-income, uninsured adults of Pamlico County by providing comprehensive, dependable and quality healthcare in a caring environment. Patients go through an eligibility process to verify that they qualify for Hope Clinic services and the medication assistance program. They provide the following services:

- Acute & chronic medical care
- Laboratory diagnostic testing
- Health education
- Mental health counseling
- Prescription medication
- Diabetic & other supplies
- Referrals to specialists
- Dental Care

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There were three (3) requested items to be added to the agenda. On a motion made by Commissioner Ann Holton and seconded by Commissioner Ed Riggs, the board unanimously agreed to add the amended audit contract and two (2) closed sessions regarding personnel to the agenda.

There were no members of the public to speak during public comment period.

The Board turned their attention to the Consent Agenda.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Christine Mele, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following budget amendment for the Disaster Resiliency training is hereby approved.**

**Revenue**

**Grant Reimbursement \$1,000**

**Expense**

**Advertising \$250**

**Printing, folders, notepads, pencils...\$150**

**Food- breakfast and lunch for 30-50 people \$600**

**BE IT RESOLVED, the following tax reliefs and releases are hereby approved.**

Name	Year	Tax/Ticket	Reason	Amount
Oriental West, Inc.	2014	20096/6544247	Double listed	\$ 4768.23
Petty, Steve	2014	39164/6539088	Value appealed	128.34
Oriental West, Inc.	12-13	20096/6514857	Double listed	9353.90
ADT, LLC.	2014	0038943/6538998	Clerical error	57.41
Gibbs, Kelly	2014	189100/6543094	Value reduced	430.76
Halpern, Arthur	2014	28121/6553758	Clerical Error	46.90
Hardison, Sharon	12-14	29722/6481064	Clerical Error	324.66
Gibbs, Regina	2014	22128/6546721	SCE not applied	256.83
Harrison, Steven	2014	17771/6564276	Value appealed	36.78
Griffin, Kevin	2014	17042/6541567	Clerical Error	5.39
Benton, Maurice	2014	4345/6558553	Double Listed	36.66
Unknown Taxpayer	06-10	25772/14310	Double listed	245.80
Unknown Taxpayer	11-14	25772/6433639	Double listed	121.83
Potter, Virgil	2014	0034429/6538104	Double listed	49.79
Povilich, John	2014	7656/6562443	Clerical Error	145.51
Johns, Janice	2014	25326/6549331	DVA exemption	396.09
Wayne, Glen	2014	5889000/6560918	Vehicles are tagged	4.55

**BE IT RESOLVED, the request from Finance Officer Bill Fentress to set a public hearing for February 16, 2015 for the financing of the Pamlico Community College Johnson Building Roof Repair is hereby approved.**

**BE IT RESOLVED, the following recommendations from Mr. David Harris, HMGP Project Manager for asbestos removal of eleven (11) homes is hereby approved.**

**Eastern Environmental, Inc, Hampstead, NC**

<b><u>Contract No.</u></b>	<b><u>Address</u></b>	<b><u>Bid Proposal</u></b>
1	15031 NC 33 Hwy, Hobucken	\$2,375.00
4	4390 NC 304 Hwy, Bayboro	\$1,500.00
16	15131 NC 304 Hwy, Hobucken	\$3,875.00
26	1858 Lynch's Beach Loop Rd, Bayboro	\$1,275.00
33	3191 Janiero Rd, Arapahoe	\$4,800.00
34	248 Park Ave, Bayboro	\$2,800.00
35	268 Nonsuch Lane, Merritt	\$1,850.00

**Enviro Assessments East, Inc, Dover, NC**

<b><u>Contract No.</u></b>	<b><u>Address</u></b>	<b><u>Bid Proposal</u></b>
8	428 Florence Rd, Merritt	\$5,100.00
19	31 Upper Neck Road, Bayboro	\$5,500.00
28	5354 Lowland Rd, Lowland	\$5,500.00
7	5451 Lowland Rd, Lowland	\$2,700.00

BE IT RESOLVED, the following recommendations from Mr. David Harris, HMGP Project Manager for demolition/clearing of seventeen (17) homes is hereby approved.

**Taylor's Hauling & Grading, Inc, Pink Hill, NC**

<b><u>Contract No.</u></b>	<b><u>Address</u></b>	<b><u>Bid Proposal</u></b>
1	15031 NC 33 Hwy, Hobucken	\$3,458.33
2	1013 Paradise Shores Rd, Merritt	\$3,225.50
8	428 Florence Rd, Merritt	\$2,535.79
14	110 Jones Rd, Vandemere	\$5,136.11
16	15131 NC 304 Hwy, Hobucken	\$4,218.35
17	70 Lancaster Lane, Merritt	\$4,258.98
19	31 Upper Neck Road, Bayboro	\$5,255.61
21	15205 NC 304/33 Hwy, Hobucken	\$7,167.61
25	3467 Whortonsville Rd, Merritt	\$1,933.51
26	1858 Lynch's Beach Loop Rd, Bayboro	\$2,507.11
28	5354 Lowland Rd, Lowland	\$2,900.00
29	4834 Lowland Rd, Lowland	\$2,899.00
33	3191 Janiero Rd, Arapahoe	\$3,249.00
34	248 Park Ave, Bayboro	\$2,999.00
35	268 Nonsuch Lane, Merritt	\$9,499.00
7	5451 Lowland Rd, Lowland	\$2,911.02

**Rick Bostic Construction & Demolition, Inc. Kinston, NC**

**Contract No.                      Address    Bid Proposal**

**4                      4390 NC 304 Hwy, Bayboro    \$5,312.00**

**BE IT RESOLVED, the request from Ms. Violet Ollison, Senior Services Director to appoint Ms. Joan Delamar Gracie to become a North Carolina Senior Tar Heel Legislator is hereby approved.**

**BE IT RESOLVED, the amended audit contract with Martin and Starnes is hereby approved.**

The Board then turned their attention to the correspondence agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

**RESOLUTION ESTABLISHING A SPECIAL BOARD  
OF EQUALIZATION AND REVIEW FOR THE COUNTY OF PAMLICO**

**WHEREAS, the State of North Carolina, pursuant to NCGS 105-322, has authorized the Board of County Commissioners of the respective counties within the State to appoint a Special Board of Equalization and Review to carry out the duties imposed under Article 21 of the Machinery Act of North Carolina as revised in 1977; and**

**WHEREAS, the Board of County Commissioners finds that it is in the best interest of the people of Pamlico County to appoint a special Board of Equalization and Review.**

**NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF PAMLICO DO TH RESOLVE:**

- 1) A special Board of Equalization and Review is hereby established for the County of Pamlico.**
- 2) The special Board of Equalization and Review shall be comprised of seven members with each member having one vote.**
- 3) Special Board members shall have good moral character and currently reside and own property in the County of Pamlico. Residency shall have maintained for a minimum period of two years. Each member shall have paid all County of Pamlico taxes currently owed.**
- 4) Although not required, the composition of the members should at the extent feasible include each of the following groups:**
  - Licensed property appraiser**
  - Attorney, Accountant or other professional**
  - Small Business owner**
  - Individual engaged in the commercial production of agricultural, livestock, timber or horticultural products**
  - Single family residential property owner.**
- 5) A majority of the members of the Board shall constitute a quorum.**

6) The initial term of the Board shall be for a term of one year. If a vacancy occurs before an incumbent member's term expires, the appointment of a successor shall be for the unexpired term of the member vacating the position. All terms are served at the pleasure of the Board of Commissioners.

7) The chairman of the special Board of Equalization and Review shall be appointed by the Board of County Commissioners.

8) The special Board of Equalization and Review shall have such powers as are provided by Article 21 of the North Carolina Machinery Act as well as such other powers as may be specifically granted by the Board of County Commissioners.

9) Members of the special Board of Equalization and Review shall be compensated at the rate of fifty Dollars (\$50) per ½ day (maximum 4 hours) session. The Chairman shall receive seventy five dollars (\$75) per ½ day (maximum 4 hours) session.

10) The special Board of Equalization and Review, in conjunction with the Tax Assessor, shall set its meeting schedule in compliance with the North Carolina Machinery Act.

11) All appeals from this special Board of Equalization and Review shall be to the Property Tax Commission as provided by the North Carolina Machinery Act.

12) This resolution shall be effective upon its adoption.

Adopted this the 2<sup>nd</sup> day of February, 2015.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

**BE IT RESOLVED, the front counter renovations for the Water Department are hereby approved and quotes will be obtained.**

**BE IT FURTHER RESOLVED, that the budget for the Water Department front counter renovations not exceeds \$14,000. Also, \$5,500 will be moved from field operations to cover an anticipated shortfall is hereby approved.**

On a motion made Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

**BE IT RESOLVED, the request from Sheriff Chris Davis to purchase and train a K-9 are hereby approved. Funds are available from a \$10,000 donation.**

On a motion made by Commissioner Ann Holton and seconded by Commissioner Ed Riggs, Commissioner Christine Mele was excused from the meeting.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Kenny Heath, the Board went into closed session in accordance with 143.318 (a) 6 to discuss two (2) personnel issues.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ed Riggs, the Board went back into open session.

No action was taken in closed session.

There being no further business on a motion made by Commissioner Ann Holton and seconded by Commissioner Ed Riggs, the Board adjourned until Monday February 16, 2015 at 7:00 p.m.

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Chairman

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Clerk to the Board