

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY DECEMBER 1, 2014**

The Pamlico County Board of Commissioners met in regular session on Monday December 1, 2014 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Kyle Dickerson, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order.

Reverend Grady Simpson delivered the invocation and Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions and/or deletions to minutes of November 17, 2014 minutes. There were none.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, that the minutes of the Monday November 17, 2014 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar adjourned the old board.

Chairman Paul Delamar presented a plaque to Commissioner Jimmy Spain who chose not to run again. Chairman Paul Delamar said how much the Board had enjoyed working with Commissioner Spain and how much his 12 years of service was appreciated.

Chairman Paul Delamar called into place the new Board.

Commissioner Edward Riggs Jr. was sworn in by Town of Alliance Clerk Ms. Linda Marshall.

Commissioner Ann Holton was sworn in by her niece Judge Karen Alexander.

Commissioners Paul Delamar and Carl Ollison were sworn in by Judge Clinton Rowe.

Chairman Paul Delamar calls to order the new Board.

Attorney Kyle Dickerson explains the procedures and asked for nominations for Chairman of the Board.

Chairman Paul Delamar nominate Commissioner Pat Prescott for Chairman and Commissioner Christine Mele as Vice-Chairman. There were no other nominations.

Attorney Kyle Dickerson closed the floor to nominations and announced that Commissioner Pat Prescott was now Chairman and Commissioner Christine Mele will serve as Vice- Chairman.

Chairman Pat Prescott asked to reaffirm the appointments of the County Attorney, County Manager and Clerk to the Board.

On a motion made by Commissioner Paul Delamar and seconded by Vice-Chairman Christine Mele, the Board unanimously agreed to reappoint:

County Attorney Jim Hicks
County Manager Tim Buck
Clerk to the Board Kathy P. Cayton

Chairman Pat Prescott asked if there were any additions and/or deletions to the agenda. There were four (4) from the Sheriff's Department:

1. Approval of Sheriff's Board – Required by statute
2. Request a general fund allocation to cover the pay outs of retiring and departing Sheriff's Department employees (approximately \$30,000)
3. Request permission to allow the Sheriff to reclassify certain positions, for example clerical to deputy.
4. Allow the budget officer to approve Sheriff Department adjustments/increases to salaries of current staff and to hire new staff about the hire rate as long as the Sheriff stays within the current overall salary budget of the sheriff, jail, and dispatch lines.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the four (4) requests from the Sheriff's Department were unanimously agreed upon to add to the agenda at the end of the consent agenda.

There were no public to speak during Public Comment Period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ann Holton, the following resolutions were unanimously approved.

BE IT RESOLVED, the contract to pave the Goose Creek Island VFD Drive at the bid price of \$21,500 to Hardy Construction Inc. the apparent low bidder is hereby approved. The project is 100% reimbursable from the North Carolina Department of Transportation.

BE IT RESOLVED, the following tax reliefs and releases are hereby approved.

| Name | Year | Tax/Ticket | Reason | Amount |
|-------------------|------|-----------------|-----------------------|-----------|
| Harris, Bryan | 2014 | 19780/6543966 | Value adjustment | \$ 156.90 |
| Barber, Grosvenor | 2014 | 230200/654874 | DAV exception applied | \$ 381.69 |
| Cutler, George | 2014 | 21315/6545672 | Reduction in value | \$ 106.95 |
| Ashe, James | 2011 | 7004139/6451146 | DMV release | \$ 23.63 |
| Conover, Joseph | 2010 | 0035415/6413382 | Plates turned in | \$ 42.95 |
| Bryant, Latonya | 2011 | 0037117/6456329 | DMV Release | \$ 24.95 |
| Cauley, Stacy | 2011 | 34745/6452363 | Plates turned in | \$ 10.00 |

BE IT RESOLVED, the Tax Collector's monthly report for the month of October is hereby approved.

BE IT RESOLVED, the request from County Manager and Finance Officer to authorize professional services as necessary for a smooth transition for the Sheriff's Department with an amount not to exceed \$5,000 is hereby approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Soil & Water

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|----------------|---------------------|-------------------------|------------------------|
| 104962 523000 | EDUCATION | | \$185.00 |
| 104962 526000 | OFFICE SUPPLIES | | \$30.00 |
| 104962 519900 | CONTRACTED SERVICES | | \$245.00 |
| 104962 531000 | TRAVEL | \$460.00 | |

Reason for Budget Revision: To move budget to cover expenses for the Annual meeting.

Department: DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|--------------------|-----------------------------|-------------------------|------------------------|
| 105481 500000 | CRISIS INTERVENTION PROGRAM | \$3,631.00 | |
| 105481 500000LIEAP | LOW INCOME ENERGY PROGRAM | \$5,451.00 | |
| 100212 435310 | ADMINISTRATIVE REIMB. | \$9,082.00 | |

Reason for Budget Revision: To adjust the budget due to additional funds received.

Department: Governing Body

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 100000 439900 | FUND BALANCE APP. | \$2,000.00 | |
| 104110 531000 | TRAVEL | | \$2,000.00 |

Reason for Budget Revision: To cover the cost of additional commissioner training.

BE IT RESOLVED, the following four (4) requests made by Sheriff Davis are hereby approved.

- 1. Approval of Sheriff's Board – Required by statute**
- 2. Request a general fund allocation to cover the pay outs of retiring and departing Sheriff's Department employees (approximately \$30,000)**
- 3. Request permission to allow the Sheriff to reclassify certain positions, for example clerical to deputy.**
- 4. Allow the budget officer to approve Sheriff Department adjustments/increases to salaries of current staff and to hire new staff about the hire rate as long as the Sheriff stays within the current overall salary budget of the sheriff, jail, and dispatch lines.**

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Paul Delamar, the following resolutions were unanimously approved.

BE IT RESOLVED, the following requests from Economic Developer Beth Bucksot are hereby approved.

- Apply for funding from Underserved and Limited Resource Communities Grant.**
- Authorize the Chairman to sign a letter of support for the proposed project that includes the following commitments:**
 - 1. Authorizes the Economic Developer to invest time to manage any projects**
 - 2. Confirms that reporting requires will be met.**
- Approves the possibility of a match of approximately \$1,000.**

BE IT RESOLVED, the following resolution is hereby approved.

**RESOLUTION IN SUPPORT OF MAINTAINING PEDRO AT MARINE CORPS AIR
STATION CHERRY POINT**

Whereas, Pamlico County is a coastal county bounded by the Neuse River and Pamlico Sound; and

Whereas, Pamlico County is a rural area with thousands of acres of forested land; and

Whereas, search and rescue operations are important to ensuring the safety of citizens and visitors that live, work and recreate in Pamlico County; and

Whereas, Pedro, the MCAS Cherry Point search and rescue squadron has historically assisted Pamlico County in vital search and rescue efforts; and

Whereas, the close proximity of Pedro to Pamlico County allows much more timely response to emergencies than otherwise available; and

Whereas, Pedro has been and continues to be a key resource for Pamlico County emergency management and is an essential component of local land and sea search and rescue operations covering a wide area; and

Whereas, local resources are not available to fund those services routinely provided by Pedro; and

Now Therefore Be It Resolved, Pamlico County Commissioners hereby express sincere appreciation to the MCAS Cherry Point Search and Rescue Squadron for many years of devoted service to the citizens of Pamlico County.

Be It Further Resolved, the Pamlico County Commissioners strongly express sincere thanks to our federal officials for the years of support they have given to the Pedro mission and encourage them to continue this much needed support and funding for Pedro, its squadron and its mission.

Adopted this the 1st day of December 2014.

BE IT RESOLVED, the stream debris application for additional funding for Pamlico County Soil and Water Conservation District is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Paul Delamar, the Board set a budget work session for Monday January 26, 2014 at 8:30 a.m.

There being no further business on a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the Board adjourned until Monday January 5, 2015 at 7:00 p.m.

Chairman

Clerk to the Board