

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
TUESDAY SEPTEMBER 2, 2014**

The Pamlico County Board of Commissioners met in regular session on Tuesday September 2, 2014 at 7:00 p.m. in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioner Pat Prescott and Jimmy Spain.

Chairman Paul Delamar called the meeting to order.

Reverend Grady Simpson delivered the invocation. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions and/or deletions to the minutes of the August 18, 2014 meeting. There being none, on a motion made by Commissioner Carl Ollison and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the August 18, 2014 meeting are hereby approved and the Chairman's signature is authorized thereon.

There are no additions and/or deletions to the agenda.

There was member of the public to speak during public comment period.

- Dr. Cleve Cox, President of Pamlico Community College who gave Board Members a copy of the 50th Anniversary of Pamlico Community College in printed.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ann Holton, the following resolutions were unanimously approved.

BE IT RESOLVED, the Senior Center SHIP Grant in the amount of \$2,406 is hereby approved. There is no local match required.

BE IT RESOLVED, the Home Community Care Block Grant for older adults is hereby approved and the Chairman's signature is authorized thereon.

BE IT RESOLVED, the following Health Department repairs are hereby approved. Funds are to come from unbudgeted Medicaid revenue.

- **\$3,600 to replace sixteen (16) windows**
- **\$3,000 to repaint with current (green) color – 1 coat**

BE IT RESOLVED, the request to reappoint Mr. Maurice Benton to the ABC Board is hereby approved.

BE IT RESOLVED, the following budget amendments are hereby approved.

Department: Finance

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104130 531000	TRAVEL		\$5,000.00
104130 529100	DATA		\$5,000.00
104130 539500	TRAINING		\$3,000.00
100000 439900	FUND BALANCE APP.	\$2,000.00	
104130 519900	CONTRACTED SERVICES	\$15,000.00	

Reason for Budget Revision: To move budget to pay for technical consultation from accounting firm.

Department: Soil and Water

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000 439900	FUND BALANCE APP.	\$1,700.00	
104961 525100	AUTO SUPPLIES	\$1,700.00	

Reason for Budget Revision: To move money for necessary repairs due to safety concerns.

Department: Board of Elections

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104170 534000	PRINTING		\$1,298.77
104170 535200	M & R EQUIPMENT	\$1,298.77	

Reason for Budget Revision: To cover an increase in voting equipment maintenance.

Department: Health

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211 435200	MEDICAID REIMBURSEMENT	\$44,600.00	
105164 519900	CONTRACTED SERVICES	\$5,000.00	
105164 529000	DEPARTMENTAL SUPPLIES	\$2,000.00	
105164 529000 MAJ	DEPARTMENTAL SUPPLIES- MAJOR	\$4,500.00	
105164 535100	M & R GROUNDS	\$5,000.00	
105110 519900	CONTRACTED SERVICES	\$2,000.00	
105110 529000	DEPARTMENTAL SUPPLIES	\$2,000.00	
105110 529000 MAJ	DEPARTMENTAL SUPPLIES- MAJOR	\$4,500.00	
105110 535100	M & R GROUNDS	\$18,600.00	
105110 533002	NATURAL GAS	\$1,000.00	

Reason for Budget Revision: To recognize Medicaid Cost Settlement money.

Department: Recreation

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
106120 519900	CONTRACTED SERVICES	\$10,000.00	
100000 439900	FUND BALANCE APP.	\$10,000.00	

Reason for Budget Revision: To allocate funds to complete a comprehensive Recreation Master Plan.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the request to approve We Care Medical Transport as a “non-emergency” service provider for Pamlico County is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, that Hollowell and Hollowell are hereby approved for the Pamlico County HMGP Legal Services at the cost of;

- **Preliminary Title Opinion :** \$325.00
- **Closing:** \$325.00
- **Copying , postage, etc.** \$ 15.00
- **Hourly Rate- Attorney** \$125.00/hr.

- **Hourly Rate- Paralegal** **\$125.00/hr.**

On a motion made by Commissioner Kenny Heath and seconded Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, that Environ Asses. East is hereby approved for the Pamlico County HMGP Asbestos Inspection Services at the cost of;

- **Cost per inspection** **\$85.00**
- **Cost per sample** **\$12.00/sample**
- **Cost per inspection report** **Included in inspection cost**
- **Projected cost per house if** **\$205.00**
If 10 samples are required

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, that Eastline is hereby approved for the Pamlico County HMGP Termite Inspection Services at the cost of;

- **Cost per Inspection** **\$85.00**
- **Cost per Inspection Report** **Included in inspection cost**

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, that Appian Engineers is hereby approved for the Pamlico County HMGP Engineering Services.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, that Commissioner Carl Ollison is hereby appointed to replace Commissioner Jimmy Spain on the Bay River Metropolitan Sewerage District.

County Manager Tim Buck stated that during the fiscal year 14-15 budget process, the Board approved a \$750 supplement for detention officers certified to carry a firearm. In order to facilitate payment of the supplement, guidelines were drafted with input from the finance officer and personnel director. Sheriff Sawyer and the assistant jail administrator, Anthony Collins reviewed the program guidelines and supports approval. He recommended and requested approval of the program and of the schedule for payout of the benefit.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the Detention Officers program and supplement of \$750.00 for their certification to carry a firearm is hereby approved.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Senior Services Director Violet Ollison to increase the hours of Ms. Ann Hughes-Thomas during the Medicare open enrollment period is hereby approved. The total cost is approximately \$1,200. Funds are to come from fund balance.

The Water Committee agreed to hold a water committee meeting on September 15, 2014 at 6:00 p.m.

A motion was made by Commissioner Ann Holton and seconded by Commissioner Carl Ollison, and unanimously agreed upon to go into closed session in accordance with G.S. 143.318.11(a) 3 for client attorney privilege.

A motion was made by Commissioner Ann Holton and seconded by Commissioner Paul Delamar, and unanimously agreed upon to go back into open session.

No action was taken in closed session.

There being no further business on a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the Board adjourned until Monday September 15, 2014 at 7:00 p.m.

Chairman

Clerk to the Board