

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY JULY 7, 2014**

The Pamlico County Board of Commissioners met in regular session on Monday July 7, 2014 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Commissioner Ann Holton gave the invocation and Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions and/or deletions to the minutes of the Monday June 16, 2014 minutes. There being none. On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the Monday June 16, 2014 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar declared the public hearing for the 2009 CDBG Grant Closeout open. Mr. David Harris gave the Board an update. The County received \$800,000 in 2009 CDBG community revitalization funds representing 100% of total program costs for housing clearance, replacement, rehabilitation and relocation activities. The hearing provided a summary of the programs accomplishments. There were no members of the public to speak. Chairman Paul Delamar declared the public hearing closed.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, that RSM Harris Associates is hereby approved as the grant administrator for the Pamlico County Hurricane Irene Phase II, Elevation and Acquisition Projects.

Mr. David Harris gave the Board an update on the Hazard Mitigation Grant.

Chairman Paul Delamar stated the end of year Budget Amendments will be entered into the minutes for record.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104320 519000	PROFESSIONAL SERVICES		\$1,900.00
104320 512200	OVERTIME	\$1,900.00	

Reason for Budget Revision: To adjust budget overrun due to training and transportation.

Department: Register of Deeds

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
350000 439900	FUND BALANCE APP.	\$1,317.26	
354180 529000MAJ	DEPARTMENTAL SUPPLIES	\$1,317.26	

Reason for Budget Revision: To budget for cleaning and restoring Records/Deeds books.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104110 517000	PER DIEM	\$24,454.00	
104120 512100	SALARIES & WAGES	\$8,745.00	
104121 512100	SALARIES & WAGES	\$9,694.00	
104140 512100	SALARIES & WAGES	\$23,323.00	
104180 512100	SALARIES & WAGES	\$2,218.00	
104210 538100	PROGRAMMING	\$1,324.00	
104320 512100	SALARIES & WAGES	\$38,443.00	
104340 519900	CONTRACTED SERVICES	\$2,184.00	
104350 512100	SALARIES & WAGES	\$4,133.00	
104721 512100	SALARIES & WAGES	\$5,542.00	
104910 517000	PER DIEM	\$3,976.00	
104931 512100	SALARIES & WAGES	\$315.00	
104933 519900	CONTRACTED SERVICES	\$76.00	
104934 512100	SALARIES & WAGES	\$2,315.00	
104948 519900	CONTRACTED SERVICES	\$10.00	
104961 512100	SALARIES & WAGES	\$1,115.00	
105124 512100	SALARIES & WAGES	\$9,569.00	
105127 512100	SALARIES & WAGES	\$2,416.00	
105129 512100	SALARIES & WAGES	\$11,148.00	
105151 512100	SALARIES & WAGES	\$2,374.00	
105164 512100	SALARIES & WAGES	\$26,656.00	
105167 512100	SALARIES & WAGES	\$14,718.00	
105168 512100	SALARIES & WAGES	\$2,741.00	
105171 512100	SALARIES & WAGES	\$20.00	
105180 512100	SALARIES & WAGES	\$52,355.00	
105190 512100	SALARIES & WAGES	\$1,802.00	
105191 512100	SALARIES & WAGES	\$6,127.00	
105200 500000	COUNTY CONTRIBUTION	\$525.00	
105491 500000	EXPENDITURE	\$37,800.00	
105550 512101	NONEXEMPT SALARIES	\$1,098.00	
105800 548703	TRANSPORTATION- DSS	\$8,651.00	

109200 518500	UNEMPLOY.	\$25.00
109500 518500	UNEMPLOY.	\$25.00
100200 434326	JAIL FEES-OTHER	\$305,917.00

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104110 517000	PER DIEM	\$9,000.00	
104210 538100	PROGRAMMING	\$2,000.00	
105441 500000	EXPENDITURE	\$17,000.00	
100200 434326	JAIL FEES- OTHER	\$28,000.00	

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000 439900	FUND BALANCE APP.		\$1,836.00

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100200 434326	JAIL FEES- OTHER	\$1,000.00	
106600 519900IRN	CONTRACTED SERVICES	\$1,000.00	

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100200 434326	JAIL FEES- OTHER	\$57,000.00	
105800 548706	TRANSPORTATION PCC	\$17,000.00	
105801 548708	TRANSPORTATION RGP GRANT	\$25,000.00	
105382 500000	EXPENDITURE	\$15,000.00	

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
350226 441800	ENHANCE FD	\$7,000.00	
354180 534000	PRINTING	\$4,000.00	
354180 555000	CAPITAL OUTLAY	\$3,000.00	
380110 402010	ADVAL	\$20,000.00	
380150 403231	SALES TAX	\$4,000.00	
384340 519900	CONTRACTED SERVICES	\$24,000.00	
570110 402010	ADVAL	\$3,000.00	
570150 403231	SALES TAX	\$425.00	
574340 519900	CONTRACTED SERVICES	\$3,425.00	
540110 402010	ADVAL	\$20,000.00	
540150 403231	SALES TAX	\$3,000.00	
544341 519900	CONTRACTED SERVICES	\$23,000.00	
530110 402010	ADVAL	\$5,000.00	
530150 403231	SALES TAX	\$5,000.00	
534340 519900	CONTRACTED SERVICES	\$10,000.00	
460110 402010	ADVAL	\$71,353.00	
460150 403231	SALES TAX	\$9,000.00	
464340 519900	CONTRACTED SERVICES	\$80,353.00	
450110 402010	ADVAL	\$5,000.00	
450150 403231	SALES TAX	\$2,000.00	
454340 519900	CONTRACTED SERVICES	\$7,000.00	
420110 402010	ADVAL	\$12,724.00	
420150 403231	SALES TAX	\$1,600.00	
424340 519900	CONTRACTED SERVICES	\$14,324.00	
590110 402010	ADVAL	\$1,911.00	
590150 403231	SALES TAX	\$1,020.00	
594340 519900	CONTRACTED SERVICES	\$2,931.00	

Reason for Budget Revision: To balance projected deficits.

Department: Water

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140 519200KER	PROFESSIONAL SERVICES		\$1,300.00
307140 519500KER	ENGINEERING SERVICES		\$127,700.00
307140 555000KER	CAPITAL OUTLAY		\$800,000.00
307140 559910KER	CONTINGENCY		\$21,000.00
347145 519000	PROFESSIONAL SERVICES	\$1,300.00	
347145 519500	ENGINEERING SERVICES	\$127,700.00	
347145 555000	CAPITAL OUTLAY	\$800,000.00	
347145 559910	CONTINGENCY	\$21,000.00	

Reason for Budget Revision: To move budget for Kershaw WTP.

Department: Governing Body

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different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
330228 430010	TRNSFR CAP	\$143,781.00	
330229 435901	REVLVLOAN		\$21,154.00
337145 500000	EXPENDITURE	\$133,323.00	
337145 519000	PROFESSIONAL SERVICES		\$675,274.00
337145 571000	BOND PRINCIPLE	\$428,978.00	

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100200 434326	JAIL FEES- OTHER	\$9,000.00	
105800 548706	TRANSPORTATION- PCC	\$4,000.00	
105801 548708	TRANSPORTATION- RGP GRANT	\$5,000.00	

Reason for Budget Revision: To balance projected deficits.

Department: Water

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
300000 439900	FUND BALANCE APP		\$292,750.00
300226 430320	CONT. FROM CAP. RESERVE		\$657,250.00
340229 430320	CONT. FROM CAP. RESERVE	\$373,076.92	
340229 449300	NC EASTERN REG. LOAN	\$576,923.08	

Reason for Budget Revision: See BA# 14-156T

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000 439900	FUND BALANCE APPR	\$1,836.00	

Reason for Budget Revision: See BA# 14-151T

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
300226 430320	CONTRIBUTION FROM CAP. RES.		\$10.60
474326 535200	M & R- EQUIP.		\$427.14
330500 438310	INTEREST EARNED		\$.09
337145 519000	PROFESSIONAL SERVICES	\$.15	
337145 572000	BOND INTEREST	\$.48	
354180 534000	PRINTING AND BINDING		\$2,625.00
620213 449290	HMGP GRANT		\$2,183.00

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104140 512100	SAL. WAGES	\$1,000.00	
104180 512100	SAL. WAGES	\$2,900.00	
104310 512100	SAL. WAGES	\$3,000.00	
104350 512100	SAL. WAGES	\$3,000.00	
104721 512100	SAL. WAGES	\$3,000.00	
104722 535100	M & R GROUNDS	\$500.00	
104910 517000	PER DIEM	\$2,000.00	
104931 512100	SAL. WAGES	\$2,000.00	
104933 529000	DEPARTMENTAL SUPPLIES	\$2,000.00	
104937 522000	FOOD PROV.	\$2,000.00	
104948 519900	CONTRACTED SERVICES	\$2,000.00	
104961 512100	SAL & WAGES	\$1,000.00	
105168 512100	SAL & WAGES	\$2,000.00	
105171 512100	SAL & WAGES	\$2,000.00	
105172 512100	SAL. WAGES	\$1,000.00	
105200 500000	COUNTY CONT.	\$3,000.00	
105461 500000	EXPENDITURE	\$500.00	
105470 500000	EXPENDITURE	\$1,000.00	
105481 500000	LIEAP EXPENDITURE	\$2,000.00	
105800 548706	TRAN PCC	\$3,000.00	
105833 500000	EXPENDITURE	\$100.00	
105835 500000	EXPENDITURE	\$1,000.00	
100200 434326	JAIL FEES	\$40,000.00	

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140 555000	KERCAPITAL OUTLAY		\$66,350.00
300226 430320	CONTRIBUTION FROM CAP. RES.		\$66,350.00
320300 404027	CAP. RES. FEE	\$130,000.00	
329870 500000	EXPENDITURE	\$435,377.92	
320000 439900	FUND BAL. APPR.	\$305,377.92	

Reason for Budget Revision: To fund capital reserve accounts for Funds 33 and 34.

Department: Water

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307110 571000	BOND PRINCIPLE	\$86,195.36	
300226 430320	CONT. FROM CAP. RESERVE		\$86,195.36

Reason for Budget Revision: To balance projected deficits.

Department: Water

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
330228 430010	TRANSFER FROM CAP. RESERVE		\$562,301.00
330000 439900	FUND BAL. APPR.	\$133,323.00	

Reason for Budget Revision: To balance projected deficits.

Department: Water

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
337145 571000	BOND PRINCIPLE		\$428,978.00

Reason for Budget Revision: See BA# 14-165T, JE# 473.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140 525100	AUTO SUPPLIES	\$3,000.00	
104350 525100	AUTO SUPPLIES	\$600.00	
104721 525100	AUTO SUPPLIES	\$2,000.00	
106120 525100	AUTO SUPPLIES	\$500.00	
100200 434326	JAIL FEES	\$6,100.00	

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
320000 439900	FUND BALANCE APPR.		\$476,115.92
329870 500000	EXPENDITURE		\$476,115.92

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140 525100	AUTO SUPPLIES		\$3,000.00
104350 525100	AUTO SUPPLIES		\$600.00
104721 525100	AUTO SUPPLIES		\$2,000.00
106120 525100	AUTO SUPPLIES		\$500.00
100200 434326	JAIL FEES		\$6,100.00

Reason for Budget Revision: To remove BA# 14-167.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
300400 404003	RECONNECT FEES	\$3,000.00	
307140 525100	AUTO SUPPLIES	\$3,000.00	
104350 525100	AUTO SUPPLIES	\$600.00	
104721 525100	AUTO SUPPLIES	\$2,000.00	
106120 525100	AUTO SUPPLIES	\$500.00	
100200 434326	JAIL FEES	\$3,100.00	

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104350 525100	AUTO SUPPLIES	\$1,000.00	
104310 525100	AUTO SUPPLIES	\$20,000.00	
105800 548703	TRANSPORTATION- DSS	\$2,000.00	
104721 525100	AUTO SUPPLIES	\$3,000.00	
100200 434326	JAIL FEES	\$26,000.00	

Reason for Budget Revision: To balance projected deficits.

Department: Governing Body

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FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100200 434326	JAIL FEES	\$8,000.00	
104140 519200	PROFESSIONAL SERVICES	\$8,000.00	

Reason for Budget Revision: To balance projected deficits.

There were no members of the public to speak during Public Comment Period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Maint./ Finance

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105000 555000	CAPITAL OUTLAY	\$14,756.78	
100000 439900	FUND BALANCE APP	\$14,756.78	
104130 519900	CONTRACTED SERVICES	\$3,588.00	
100000 439900	FUND BALANCE APP	\$3,588.00	

Reason for Budget Revision: To budget for Go Gas equipment installation and annual fees.

Department: Governing Body

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FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104110 531000	TRAVEL	\$1,000.00	
104110 549901	MISC.		\$1,000.00

Reason for Budget Revision: To move budget to cover cost of NCACC Annual Conference.

BE IT RESOLVED, the Fiscal Year 2014-2015 Salary Schedule is hereby approved.

BE IT RESOLVED, THE Department of Agriculture Grant for clearing Stream Debris is hereby approved.

BE IT RESOLVED, the contract for the use of the school activity buses is hereby approved.

BE IT RESOLVED, the request to appoint Mr. Angelo Midgette to the DSS Board is hereby approved.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the petition to prohibit Duck Impoundments from some concerned citizens in the Hobucken Community is hereby sent to the Planning Board for their review and comments.

The Board then turned their attention to the Correspondence Agenda.

BE IT RESOLVED, the voting delegate for the NCACC Annual Conference is Commissioner Kenny Heath.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**RESOLUTION REQUESTING REPAIRS AND REPAVING
OF NORTH CAROLINA HIGHWAY 304**

Whereas, North Carolina Highway 304 (NC304) is located in Pamlico County and runs from Bayboro to the intersection of NC304/33 near the Beaufort County line; and

Whereas, approximately 4,500 residents utilize NC304 as the primary route for ingress and egress; and

Whereas, NC304 is the primary access to the municipalities of Bayboro, Mesic and Vandemere; and

Whereas, NC 304 is in poor condition and presents a safety hazard to vehicle operators that utilize the road; and

Whereas, observed deficiencies of NC 304 include potholes, uneven driving surfaces from excessive patching, culvert failures, poor drainage, subsidence of the road bed, and deteriorated shoulders; and

Whereas, NC304 is predominantly in a flood prone area and serves as the primary evacuation route for residents of the Goose Creek Island, Maribel, Mesic, and Vandemere communities; and

Whereas, Coast Guard Station Hobucken, accessed by NC304, is located approximately 1 mile from Hobucken and runs approximately 100 search and rescue cases and 300 law enforcement boardings per year; and

Whereas, NC 304 is located in Pamlico County census tract 9501.02 and the area, according to the U.S. Economic Development Commission, is considered “economically distressed”; and

Now, therefore, be it resolved, based on the primary road designation and the importance of keeping this roadway in high-quality condition, the Pamlico County Board of Commissioners is requesting that the North Carolina Department of Transportation (NCDOT) plan repairs and any necessary repaving to bring NC304 into a good condition.

Be it further resolved, the Pamlico County Board of Commissioners is requesting that NCDOT schedule these repairs to occur immediately and that the schedule of maintenance activities be reported to the Pamlico County.

Adopted this the 7th day of July, 2014

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Senior Services Director Violet Ollison to appoint East Carolina Council as the lead agency for the County Funding Plan for Home and Community Care Block Grant for Older Adults is hereby approved.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request to replace the air conditioning unit at the Agricultural Building is hereby approved. Cost is \$2,800 and funds are available.

An offer was made of \$10.00 to purchase parcel J041-48 acquired in foreclosure. This offer was rejected for lack of a majority vote. Commissioners Christine Mele, Kenny Heath, Ann Holton, Paul Delamar and Pat Prescott cast dissenting votes.

A motion was made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton to go into closed session in accordance with G.S. 143.318.11(a) 3 and 6. To discuss a personnel issue.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the Board went back into open session.

No action was taken in closed session.

There being no further business on a motion made by Commissioner Kenny Heath and seconded by Commissioner Jimmy Spain, the Board adjourned until Monday July 21, 2014 at 7:00 p.m.

Chairman

Clerk to the Board