

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY MAY 19, 2014**

The Pamlico County Board of Commissioners met in regular session on Monday May 19, 2014 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar asked if there were any corrections, additions and/or deletions to the April 28, 2014 budget session and May 5, 2014 open and closed session minutes. There being none, on a motion Commissioner Christine Mele and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, the minutes of the April 28, 2014 budget session and the May 5, 2014 open and closed session meetings are hereby approved and the Chairman’s signature is authorized thereon.**

Chairman Paul Delamar asked if there were any members of the public to speak during public comment period. Mr. Larry Summers informed Board Members that the Paddle Pamlico will be this coming weekend. They are expecting 100-150 people at the event.

Chairman Paul Delamar recessed the Board of Commissioners and called the Board of Equalization and Review to order.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Pat Prescott, the following items on the Board of Equalization and Review Consent Agenda are hereby approved.

<b>CONSENT</b>	L07-31-5-5SL	Wunderlich	Mary	
	L07-31-15A	Alford	Andrew S	
	L07-31-5-2SL	Marston	Paul and Pamela	
	L07-31-5-4SL	Baker	John and Debra	
	L07-31-5-6SL	Baker	John and Debra	
	092-35-I-3	Cooper, Betty Heirs	c/o Wm Green	Apply -50% depreciation (SD) to reflect condition as of 1/1/14
	L07-31-5-7SL	Luhrs	Robert & Marsha	
	081-10-72	Thompson	K A	20,000 reduced by 70% for Health Denial
	081-10-75	Thompson	KA	20,000 reduced by 70% for Health Denial

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Ann Holton, the following Board of Equalization and Review recommendation is hereby approved.

I081-10-28	Chen/Yang	Simon/Tina	Previously adjudicated at PTC; no change
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On a motion made by Commissioner Kenny Heath and seconded by Commissioner Jimmy Spain, the following Board of Equalization and Review recommendation is hereby approved.

K071-86	Verge	Agnes & Edward	Previously adjudicated at BOER (2013 no changes
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On a motion made by Commissioner Kenny Heath and seconded by Commissioner Christine Mele, the following Board of Equalization and Review recommendation is hereby approved.

Several	McPhail Properties, Inc.	No Change
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On a motion made by Commissioner Kenny Heath and seconded by Commissioner Christine Mele, the following citizen's appeals will be heard at the Monday June 2, 2014 meeting.

Thomas Cunningham      K051-21-13

Henry Frazer              J082-487

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the following Board of Equalization and Review recommendation is hereby approved.

G101-4	Harris, Edna Heirs	c/o R. Armstrong	Interior repairs not complete; reapply -25% SD for 2013
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On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the following Board of Equalization and Review recommendation is hereby approved.

I052-13-1	Wetherington	Edward & Cynthia	No change will get septic denial to Tax Office
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On a motion made by Commissioner Christine Mele and seconded by Commissioner Pat Prescott, the following Board of Equalization and Review recommendation is hereby approved.

J081-22-3	Wilson	James & Karen	Remove Dock/Pier
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On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the following Board of Equalization and Review recommendation is hereby approved.

J082-482	Bysheim	Knute	40% reduction
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On a motion made by Commissioner Christine Mele and seconded by Commissioner Ann Holton, the following Board of Equalization and Review recommendation is hereby approved.

J083-30	Marchand	David & Joan	No change
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On a motion made by Commissioner Ann Holton and seconded by Commissioner Pat Prescott, the following Board of Equalization and Review recommendation is hereby approved.

K051-49	Webster	Magaline	No Change
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On a motion made by Commissioner Kenny Heath and seconded by Commissioner Pat Prescott, the following Board of Equalization and Review recommendation is hereby approved.

K05-9-8	LeRoy	Cheryl Lynn	no change in value
K05-9-7	LeRoy	Cheryl Lynn	no change in value

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Pat Prescott, the following Board of Equalization and Review recommendation is hereby approved.

K08-72-16	De Palo	Glayde	No Change
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On a motion made by Commissioner Kenny Heath and seconded by Commissioner Pat Prescott, , the following Board of Equalization and Review recommendation is hereby approved.

K08-66-20	Alitto	Samuel & Brenda	No Change
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On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the following Board of Equalization and Review recommendation is hereby approved.

I091-23	Potter	Benjamin G.	Correct linear measurements for riprap and bulkheading
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On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the following Board of Equalization and Review recommendation is hereby approved.

M032-116	Hopkins	Nellie Spain	No Change
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On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, , the following Board of Equalization and Review recommendation is hereby approved.

Several	DC. INV. LLC	Charles Gryb Jr	No change
Several	J.E.Mccotter Land Co	Charles Gryb Jr	No Change

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Christine Mele, the following Board of Equalization and Review recommendation is hereby approved.

J082-173-B-20SL	Lichty	R Karl	No Changes
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On a motion made by Commissioner Kenny Heath and seconded by Commissioner Carl Ollison, , the following Board of Equalization and Review recommendation is hereby approved.

K07-5-7	Wright McMorrow Trust	Reduction of \$41,500
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On a motion made by Commission Christine Mele and seconded by Commissioner Kenny Heath, the following Board of Equalization and Review recommendation is hereby approved.

Several	Cox Family Properties	No Change for 2013
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On a motion made by Commissioner Ann Holton and seconded by Commissioners Pat Prescott, the following Board of Equalization and Review recommendation is hereby approved.

J082-218	Robertson, Jeanne	Reduction of \$2,108
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Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda. There was one. On a motion made by Commissioner Pat Prescott and seconded by Commissioner Ann Holton, the Board unanimously approved the addition of the JCPC funding approval for 2014-2015.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Jimmy Spain, the following resolutions were unanimously approved.

*Department:* DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2012-2013**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105491 500000	DUKE ENERGY/ENERGY NEIGHBOR	\$441.37	
100212 435310	ADMINISTRATIVE REIMB.	\$441.37	

*Reason for Budget Revision:* To adjust the budget due to additional funds received.

*Department:* DSS

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**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105310 519200	PROFESSIONAL SERVICES	\$20,000.00	
100212 435310	ADMINISTRATIVE REVENUE	\$20,000.00	

Reason for Budget Revision: Additional funds needed for attorney cost. The FY2014 budget was cut on this line after the requested budget was submitted, knowing there would be additional funds needed. However, there will be no additional cost to the County. Fifty percent will be reimbursed through the regular Federal reimbursement with the other fifty percent earned through adoption incentive revenue.

Department: Health

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**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100211 435181	FOOD AND LODGING	\$3,388.00	
105191 529000	DEPARTMENTAL SUPPLIES	\$2,888.00	
105191 531000	TRAVEL	\$ 500.00	

Reason for Budget Revision: To recognize additional Food and Lodging revenue.

Department: Health

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**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105129 523900	MEDICAL SUPPLIES	\$125.00	
105129 529000	DEPARTMENTAL SUPPLIES	\$125.00	

Reason for Budget Revision: To move budget to cover the cost of Hep B vaccine.

Department: HMGP

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**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
620213 449290 032	HMGP PROJECT COSTS	\$6,302,540.00	
620213 557201 032	SOFT COSTS	\$ 306,150.00	
620213 557100 032	DEMOLITION COSTS	\$ 861,374.00	
620213 558101 032	ACQUISITION COSTS	\$4,589,516.00	
620213 559000 032	TENANT RELOCATIONS COSTS	\$ 10,500.00	
620213 559908 032	PROJECT MANAGEMENT COSTS	\$ 265,000.00	

Reason for Budget Revision: To setup Budget for HMGP Grant 4019-032.

**BE IT RESOLVED, the FY 13-14 Audit Contract with Martin Starnes is hereby approved.**

**BE IT RESOLVED, the request to advertise for and hold a public hearing for the FY 2014-2015 Budget on Monday June 2 ,2014 is hereby approved.**

**BE IT RESOLVED, the following JCPC funding is hereby approved.**

• Admin	\$ 50.00
• Restitution	\$ 1500.00
• Communities in Schools	\$15,000.00
• Stillwaters	\$48,330.00
<b>Total amount</b>	<b>\$64,880.00</b>

**BE IT FURTHER RESOLVED, the Pamlico County match will be \$6,488.00 (10%).**

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, the Tax Reliefs and Releases were hereby **tabled** until the June 2, 2014 meeting so more information can be gathered.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Christine Mele, the request for a person to replace Ms. Everlene Henderson on the Pamlico Community College Board of Trustees was **tabled** according to Board policy until the June 2, 2014 meeting.

County Manager Tim Buck addressed the antiquated gas pump system for the County. He stated the current system and process for managing fuel has been in place for at least twelve years. Employees with assigned county vehicles or with job duties that require frequent operation of a motor vehicle are given access to the pumps by key assignments. There are currently limited controls in place to manage the process.

The steps being looked at include, but are not limited to the following: 1- centralize key access to keys through the administrative office (manager/finance), 2- establish a check out system keys, and 3-research long term options for fuel management. Staff is projecting that this process will be in effect by June 1, 2014.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, the Board of Commissioners directed the County Manager and the Finance Officer to investigate a system to make the county gas pump use more efficient.**

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the Board unanimously agreed to go into closed session in accordance with G. S. 143.318.11(a)3 client attorney privilege to discuss R & R Development Civil Suit.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the Board went back into open session.

No action was taken in closed session.

There being no further business the Board recessed until Wednesday May 21, 2014 at 1:00 for a budget session.

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Chairman

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Clerk to the Board