

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY APRIL 7, 2014**

The Pamlico County Board of Commissioners met in regular session on Monday April 7, 2014 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioner Christine Mele. Also present were Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order gave the invocation and led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions and/or deletions to the minutes of the March 17, 2014 and March 31, 2014 meetings. There being none on a motion made by Commissioner Kenny Heath and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, the minutes of the March 17, 2014 and the March 31, 2014 meetings are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Paul Delamar then recognized Ms. Sarah Delap, 4-H Director who came before the Board to give an update on 4-H events.

- April 15<sup>th</sup>-26<sup>th</sup> Go Green Contest – they need judges for this event
- May 3<sup>rd</sup> Favorite Food Show – they need judges for this event
- April 15<sup>th</sup>- We be Jammin'
- April 16<sup>th</sup>- Cloverbud Extravaganza
- Sole Hope- Cutting Party and Tie Bracelets

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda. There was one addition. On a motion made by Commissioner Carl Ollison and seconded by Commissioner Kenny Heath, the Board unanimously agreed to the addition of the Sheriff's Budget Amendment to cover dispatch overtime.

There were no members of the public to speak during Public Comment Period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Carl Ollison, the following resolutions were unanimously approved.

**BE IT RESOLVED, the request from Ms. Kathy Tyndall Tax Administrator for tax lien advertisement is hereby approved.**

**BE IT RESOLVED, the contract for lease of Cott Systems Software for the Register of Deeds office is hereby approved. The lease term is from 07/01/14 to 06/31/18.**

**BE IT RESOLVED, the following tax reliefs or releases are hereby approved.**

Name	Year	Tax/Ticket	Reason	Amount
Carawan, Connie	2012	0032534/6459693	DMV Released	\$ 3.36
Carter, Frances	09-11	939000/6537696	Transfer Error	\$ 80.91
Port Vandemere	2012	27235/6478012	Foreclosed	\$ 167.56
Davis, Daisy	2010	1884/6409922	DMV Released	\$ 76.07
Hodges, Michael	2012	0038460/6498864	DMV Released	\$ 3.80
Taylor, Horace	2011	7041803/6418901	DMV Released	\$ 15.86
Brearley, John	12-13	0034412/6463524	Value changed	\$ 614.59

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2012-2013**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105110 529005	SAFETY SUPPLY & EQUIPMENT	\$1,500.00	
104210 535200	M & R- EQUIPMENT		\$1,500.00

Reason for Budget Revision: To cover the cost of handheld radios for health employees.

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**FISCAL YEAR 2012-2013**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104180 526000	OFFICE SUPPLIES		\$250.00
104180 532000	TELEPHONE	\$250.00	

Reason for Budget Revision: To move budget to cover the cost of Centurylink sending prior fiscal year bills to wrong

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**FISCAL YEAR 2012-2013**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140 555000GRT	CAPITAL OUTLAY		\$12,761.03
307140 519900	CONTRACTED SERVICES	\$12,761.03	

Reason for Budget Revision: To move budget to cover final payout of contractor and engineer expenses.

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**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100200 434326	JAIL RENT		\$10,000.00
104320 519000	PROFESSIONAL SERVICES	\$10,000.00	

Reason for Budget Revision: To cover the cost of an inmate in medical safekeeping.

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**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100214 434937	MIPPA	\$1,739.00	
104948 526000MIPPA	OFFICE SUPPLIES	\$1,489.00	
104948 531000MIPPA	TRAVEL	\$ 50.00	
104948 532000MIPPA	TELEPHONE	\$ 65.00	
104948 532001MIPPA	POSTAGE	\$ 46.00	
104948 537000MIPPA	ADVERTISING	\$ 89.00	

Reason for Budget Revision: To budget new MIPPA grant funds as projected in the grant application.

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**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104380 529000	DEPARTMENTAL SUPPLIES		\$ 200.00
104380 531000	TRAVEL		\$1,000.00
104380 535300	M & R- AUTO	\$1,200.00	

Reason for Budget Revision: To move budget to cover cost of repairs to Animal Control truck.

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**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104180 535200	M & R- EQUIPMENT		\$530.00
104180 529000	DEPARTMENTAL SUPPLIES	\$530.00	

Reason for Budget Revision: To move budget to cover the cost of new computers purchase.

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**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104950 529000	DEPARTMENTAL SUPPLIES		\$1,125.00
104962 529000	DEPARTMENTAL SUPPLIES	\$1,125.00	

Reason for Budget Revision: To correct BA# 14-003 which should have gone to Soil and Water instead of Cooperative Extension.

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**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104930 512100	SALARY		\$21,800.00
104930 518100	FICA EXPENSE		\$ 1,350.00
104930 518101	MED. EXPENSE		\$ 322.00
104930 518200	RETIREMENT		\$ 1,545.00
104930 518300	INSURANCE		\$ 7,270.00
104930 518500	UNEMPLOYMENT		\$ 3.00
104930 518600	WORK COMP.		\$ 300.00
104934 512100	SALARY	\$ 21,800.00	
104934 518100	FICA EXPENSE	\$ 1,350.00	
104934 518101	MED. EXPENSE	\$ 322.00	
104934 518200	RETIREMENT	\$ 1,545.00	
104934 518300	INSURANCE	\$ 7,270.00	
104934 518500	UNEMPLOYMENT	\$ 3.00	
104934 518600	WORK COMP.	\$ 300.00	

Reason for Budget Revision: To move budget that should have been put in NRCOG Nutrition instead of Senior Center Operations.

**BE IT RESOLVED, the request for a schedule change for the 2014 Board of Equalization and Review**

**BE IT RESOLVED, that County Manager Tim Buck is hereby authorized to approve non-budgeted expenditures up to \$2,500 and additionally authorized to transfer moneys (line item transfers) pursuant to 159-15 necessary to execute any respective transactions.**

**BE IT RESOLVED, the 2014 Croaker Festival Fireworks display to occur between July 5, 2014 and July 6, 2014 is hereby approved.**

**BE IT RESOLVED, the request from Sheriff Bill Sawyer for a line item transfer of \$7,000 from the Sheriff Salaries Line Item to the Dispatch Overtime Line Item is hereby approved.**

The Board then turned their attention to the correspondence agenda.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, that Mr. Reggie Hawkins and Mr. Ed Riggs are hereby reappointed to the Bay River Metropolitan Sewerage District Board of Directors. These appointments are for three (3) years.**

County Manager Tim Buck discussed with Board Members a non-warranty deed that had been executed, but not recorded to Lots 5 and 5A in the Oriental Plantation Subdivision to the Pamlico County. It has been determined that it is in the County's best interest to not accept title to this property. The Oriental Plantation POA has agreed to accept title from the Receiver. They are request documentation evidencing the County's non-acceptance.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for a non-acceptance deed to Lot 5 and Lot 5A in Oriental Plantation is hereby approved.**

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Pat Prescott, the following resolution was passed by majority vote. Commissioner Carl Ollison casted a dissenting votes.

**BE IT RESOLVED, the request to solicit offers for purchase of the two (2) following foreclosed properties parcels M032-55-1 and J041-48 is hereby approved.**

On a motion made by Commissioner Ann Holton and seconded by Commissioner Pat Prescott, the following resolution was passed by majority vote. Commissioners Carl Ollison and Jimmy Spain cast dissenting votes.

**BE IT RESOLVED, the request to send a letter to the EPA and the U.S. Army Corp of Engineers concerning the Atlas Tract is hereby approved.**

A Budget Meeting will be held on April 28, 2014 at 9:00 a.m.

There being no further business on a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the Board adjourned until Monday April 21, 2014 at 7:00 p.m.

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Chairman

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Clerk to the Board