

**BUDGET SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS  
WEDNESDAY MAY 21, 2014  
1:00 P.M.**

The Pamlico Board of Commissioners met in a budget session on Wednesday May 21, 2014 at 1:00 p.m. All Commissioners were present. Also present were County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, the following was passed by majority vote. Commissioners Kenny Heath, Ann Holton and Pat Prescott cast dissenting votes.

**BE IT RESOLVED, that Pamlico County chose not to cost share with the Pamlico County Chamber of Commerce in the publication of the Pamlico County Visitors Guide. The cost share would be \$4,000.**

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

**RESOLUTION OF THE COUNTY COMMISSIONERS  
OF PAMLICO COUNTY**

**WHEREAS, Pamlico County is within the North Carolina's Eastern Region as established by N.C.G.S. 158-30 et seq.; and**

**WHEREAS, Pamlico County is the beneficial owner of a certain share of the trust funds collected within the North Carolina's Eastern Region and administered by the North Carolina's Eastern Region Development Commission and the State appropriation allocated among the 13 counties comprising the Eastern Region; and**

**WHEREAS, Pamlico County has applied to the North Carolina's Eastern Region Development Commission for a loan from said trust funds in the amount of \$576,923.08 for the purpose of funding the Pamlico County Reelsboro Area Water Pressure Improvements project and/or the Kershaw Water Plant Refurbishing project; and**

**WHEREAS, the aforesaid loan has been approved by the North Carolina's Eastern Region Development Commission in accordance with its Loan Policy and Procedure, with the terms of repayment as set forth in the Intergovernmental Agency Agreement and Contract and the Promissory Note required by the North Carolina's Eastern Region Development Commission; and**

**WHEREAS, if this loan is for a purpose set forth in N.C.G.S. §158-7.1, the Borrower has complied with all public hearing and disbursement processes required by N.C.G.S. §158-7.1 and adequate certification of such compliance has been or shall be provided in a form satisfactory to the Commission's general counsel.**

**NOW, THEREFORE, BE IT RESOLVED, that The Pamlico County Board of Commissioners hereby authorizes and directs that the County shall enter into the Intergovernmental Agency Agreement and Contract with the North Carolina's Eastern Region and the appropriate officers of the County shall execute the Intergovernmental Agency Agreement and Contract, Promissory Note and related documents required by the North Carolina's Eastern Region Development Commission.**

**ADOPTED THIS 21st DAY OF May, 2014.**

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, that Cigna will be Pamlico County's Health insurance provider for Fiscal year 2014-2015.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following was passed by majority vote. Commissioners Christine Mele, Pat Prescott and Carl Ollison cast dissenting votes.

**BE IT RESOLVED, the request to remove the \$8,500 from the budget to wire emergency generator for jail to the kitchen and other areas of the jail not currently on backup is hereby approved.**

On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the following was approved by majority vote. Commissioner Carl Ollison cast a dissenting vote.

**BE IT RESOLVED, the request to remove \$4,500 from the budget for the request from Emergency Management for safety equipment is hereby approved.**

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Paul Delamar the request for \$9,000 to replace the flooring and repair wiring in the Services Building **failed** for lack of a majority vote. Commissioners Christine Mele, Paul Delamar, Ann Holton, Pat Prescott and Carl Ollison cast dissenting votes.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to repair the wiring in the Services building at the cost of \$3,000 is hereby approved.**

A motion was made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, to cut the \$100,000 from the budget for courthouse repairs. This **failed** for lack of a majority vote. Commissioners Christine Mele, Kenny Heath, Ann Holton, Paul Delamar and Pat Prescott cast dissenting votes.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, that \$50,000 will be placed into the budget for courthouse repairs. Finance Officer Bill Fentress will investigate possible debt service for courthouse repairs.**

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

**BE IT RESOLVED, the roof repairs for the Pamlico County Community College Johnson Building are hereby reduced to \$50,000.**

Commissioner Ann Holton made a motion to allow staff to develop a process to document a merit raise. This motion died for lack of a second.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Jimmy Spain, the following was unanimously approved.

Department	Employee Name	Current Salary	Recommended Salary	Amount of Increase	Percentage of Increase	Reason for Increase
Admin	Cayton, Kathy	34,085	35,108	1,023	3%	Recognize additional duties
DSS	Broadway, Julie	25,421	26,184	763	3%	Recognize NC Fast Changes
DSS	Flynn, Rowenia	27,680	28,510	830	3%	Recognize NC Fast Changes
DSS	Johnson, Bob	70,267	72,375	2,108	3%	Merit
DSS	Mayo, Anita	30,834	31,759	925	3%	Recognize NC Fast Changes

DSS	O'Neal, Patricia	33,083	34,075	992	3%	Recognize NC Fast Changes
DSS	Smith, Jacqueline	25,421	26,184	763	3%	Recognize NC Fast Changes
DSS	Vergato, Gail	25,780	26,553	773	3%	Recognize NC Fast Changes
Electio ns	Bennett, Lisa	37,365	38,486	1,121	3%	Comparison to other area directors similar sized
Emerge ncy Mgmt	Murray, Chris	34,365	35,396	1,031	3%	Large amounts of overtime/merit
Emerge ncy Mgmt/I nspect.	Sawyer, Jolene	24,642	25,381	739	3%	To recognize transfer per policy/workload
Jail	Borner, Andrew	23,546	24,252	750	3%	Recognize gun cert/Reclassify
Jail	Brinson, Seth	26,306	27,095	750	3%	Recognize gun cert/Reclassify
Jail	Collins, Anthony	33,475	34,479	750	2%	Recognize gun cert/Reclassify
Jail	Grabow, Matthew	24,252	24,980	750	3%	Recognize gun cert/Reclassify
Jail	Mitchell, Corinna	25,276	26,034	750	3%	Recognize gun cert/Reclassify
Jail	Stembridge, Trish	46,022	47,403	750	2%	Recognize gun cert/Reclassify
Jail	Taylor, Teresa	26,306	27,095	750	3%	Recognize gun cert/Reclassify
Person nel	Hucks, Stephanie	36,397	37,489	1,092	3%	Key Personnel/Comparison to other Counties is one of lowest in state
Recreat ion	Cooper, Garry	49,081	50,553	1,472	3%	Recognize additional duties

Register of Deeds	Hardison, Autumn	26,712	27,513	801	3%	Comparison to other counties/holds 4 year degree
Senior Center	Hardison, Beth	21,961	22,620	659	3%	Reclassification due to actual job duties
Sheriff	Mitchell, James	45,900	47,277	1,377	3%	Non - Stated
Sheriff	Nobles, Brenda	27,713	28,544	831	3%	Non - Stated
Sheriff	Pugh, Danny	45,900	47,277	1,377	3%	Non - Stated
Tax	Prescott, Miriam	44,094	45,417	1,323	3%	Recognize additional workload
Tax	Smithwick	25,568	26,335	767	3%	Recognize additional workload
Water Field	Gerard, Al	51,844	53,399	1,555	3%	Assume ORC duties of Ed Riggs
Water Field	Jones, Kelly	23,511	24,216	705	3%	Reflect years of service/separate from entry pay
Water Office	Couch, Carolyn	25,961	26,740	779	3%	Reclassification due to actual job duties. Salary lower than Customer Service Reps.
Water Office	Owens, Anita	33,497	34,502	1,005	3%	Recognize overtime worked/

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

**BE IT RESOLVED, the Board of Commissioners unanimously agreed to give County Manager Tim Buck a 3.5 % pay increase.**

There being no further business on a motion made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, the Board adjourned until Monday June 2, 2014 at 7:00 p.m.

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Chairman

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Clerk to the Board