

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY NOVEMBER 18, 2014**

The Pamlico County Board of Commissioners met in regular session on Monday November 18, 2014 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioner Jimmy Spain. Also present were County Attorney Jim Hicks, County Manager Tim Buck and Clerk to the Board Kathy P. Cayton.

Chairman Ann Holton called the meeting to order.

Chairman Ann Holton asked if there were any corrections, additions and/or deletions to the minutes of the October 21, 2013 and November 4, 2013 minutes. There being none, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the October 21, 2013 and the November 4, 2013 meetings are hereby approved and the Chairman's signature is authorized thereon.

Chairman Ann Holton declared the public hearing for the CDBG 2010 Project Close-Out open. Mr. David Harris, RSM Harris and Associate gave the Board project details. Chairman Ann Holton asked if there were any members of the public to speak. There being none, Chairman Ann Holton declared the public hearing closed.

Chairman Ann Holton declared the public hearing for changes to be made to the Manufactured Home Ordinance open. County Manager Tim Buck discussed changes to the Ordinance with Board Members. Chairman Ann Holton asked if there were any members of the public to speak. There were none. Chairman Ann Holton declared the public hearing closed. On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the ordinance was unanimously approved, but due to the absence of Commissioner Jimmy Spain another vote will have to be taken at the December 2, 2013 meeting due.

Chairman Ann Holton asked if there were any addition and/or deletions to the agenda. There was one. On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath the Board unanimously agreed to the addition of requesting a letter be sent to Newport Corrections thanking them for allowing the prisoners to do road clean up in Pamlico County.

There were no members of the public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following resolutions were unanimously approved.

BE IT RESOLVED, the Tax Collector's monthly report for October is hereby approved.

BE IT RESOLVED, the following Budget Amendment is hereby approved.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104110 555001	SPECIAL PROJECTS	\$9,000.00	
104110 519002	PROFESSIONAL LEGAL		\$9,000.00

Reason for Budget Revision: To move budget to cover McClees contract.

BE IT RESOLVED, the Budget Amendment for Health Department travel in the amount of \$12,200. Funds are available with the Health Department salary budget.

BE IT RESOLVED, the second Commissioners meeting in December is hereby cancelled.

BE IT RESOLVED, the CDBG Reports for the month of October are hereby viewed for minute insertion.

BE IT RESOLVED, the request from Mr. Bob Johnson, Social Services Director to reclassify the IHA position to a Social Worker II is hereby approved. Budget is available.

BE IT RESOLVED, the change order #1 to the Brinson Building Renovation Contract for Pamlico Home Builders in the amount of \$5,934.17 is hereby approved. Funds to come from the proceeds of the sale of the Norris Building.

BE IT RESOLVED, the change order to the electrical portion of the Brinson Building Refurbishing Project in the amount of \$2,350 is hereby approved. Funds to come from the proceeds of the sale of the Norris Building.

BE IT RESOLVED, that a letter will be sent to Newport Corrections Facility thanking them for allowing their prisoners to clean up the highways of Pamlico County.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of the Lee Landi9ng Subdivision Phase II is hereby approved contingent upon the Capital Improvement Fees being paid.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was passed by majority vote. Commissioner Kenny Heath cast a dissenting vote.

BE IT RESOLVED, that Peters & White Construction Company being the lowest responsible bidder for the Kershaw Water Treatment Plant Refurbishing Project is hereby approved contingent upon the return of their credentials

There being no further business, on a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the board adjourned until Monday December 2 ,2013 at 7:00 p.m.

Chairman

Clerk to Board