

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS
TUESDAY SEPTEMBER 3, 2013**

The Pamlico County Board of Commissioners met in regular session on Tuesday September 3, 2013 at 7:00 p.m. All Commissioners were present with the exception of Commissioner Carl Ollison. Also present were Attorney Dave Baxter, County Manager Tim Buck and Clerk to the Board Kathy P. Cayton.

Chairman Ann Holton called the meeting to order.

Chairman Ann Holton delivered the invocation and led the assemblage in the Pledge of Allegiance.

Chairman Ann Holton asked if there were any corrections additions and/or deletions to the regular and closed session minutes of the August 5, 2013 meeting.

A motion was made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar and unanimously agreed upon **to table** the closed session minutes of the August 5, 2013 meeting.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the Monday August 5, 2013 meeting are hereby approved and the Chairman's signature is authorized thereon.

Commissioner Carl Ollison arrived.

Chairman Ann Holton declared the public hearing for the Pamlico County Wind Energy Ordinance open.

Chairman Ann Holton asked if there were any members of the public to speak. There was one (1).

- Mr. Tyler Harris, Liaison Officer for MCAS Cherry Point: He asked the Board consider changes in the ordinance he had suggested by email. Board Members stated they had received the changes and they would be considered.

There were no other members of the public to speak. Chairman Ann Holton declared the public hearing closed.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the Board Members unanimously agreed to amend the ordinance pursuant to Commissioner Mele's suggestions.

- United Methodist Disaster Recovery - January 2012 – August 2013
 - Housed at **Mt. Zion Freewill Baptist Church** in Vandemere
 - Total jobs completed – **98**
 - Total volunteers - **1,506 from 18 states plus Ottawa, Ontario, Canada**
 - Heaters and fans used at Vandemere Center were donated to Senior Services.

- Eight Days of Hope – May 26 through June 2, 2012
 - Total jobs in various stages of completion – **85**
 - Volunteers - **1700 from 47 states**

Executive Committee:

Officers:

Chairman:	Jewel Styron
Vice-Chairman:	Booker T. Jones
Secretary:	Margie Lassiter
Assistant Secretary:	Marva Baldwin
Treasurer:	Joy Carawan

Committee Chairs:

Case Management:	Marilyn Jones
Volunteer Coordinator:	Jewel Styron
Warehouse Manager:	
Fundraising:	Merritt Watson

Representative of County Mayors: Booker T. Jones

Board of Directors:

Executive Committee and other interested persons up to 24 people

1. Jewel Styron
2. Booker T. Jones
3. Margie Lassiter
4. Marva Baldwin
5. Joy Carawan
6. Marilyn Jones
7. Merritt Watson
8. Dawn Baldwin Gibson
9. Flo Daniels

10. Vennie Himbry
11. Roseann Rowe
12. Judy Humphries
13. Melvin Alston
14. Norman Sanderson
15. Matilda Jones
16. Bishop Melvin Walker
17. Kenny Heath
18. Rudell King

TOTAL FUNDS DONATED/EXPENDED FOR HURRICANE IRENE RELIEF IN PAMLICO COUNTY

Total Funds Donated 9/7/11 to 8/13/13 - **\$235,755.10**

Total Expenditures 9/7/11 to 8/13/13 - **\$235,755.10**

Total Funds Given to NC Baptist Men's Disaster Relief between 1/12/12 to 1/31/13 - **\$41,000**

Total Funds Given to NC Conference UMC Disaster Recovery between 1/23/12 to 7/1/13 - **\$45,594.04**

Total Funds Given to Eastern NC Dart Team 1/24/12 - **\$10,000**

Total Funds Given to 8 Days of Hope between 2/6/12 to 5/30/13 - **\$67,570**
(\$11,857.00 Funds Donated Specifically for 8 Days of Hope)

Total Funds Given to repair/restore Mt. Zion OFWB Church in Vandemere 8/16/13 - **\$1,495.75**

Total Funds Given to repair/restore Bayboro Baptist Church in Bayboro 8/16/13 - **\$1,495.75**

Funds spent 5/3/12 for Fundraiser Letter and postage - **\$4,758.83**

Funds Received from the Fundraiser Letter Campaign - **\$39,922**

Other expenses over the two year period included: Clover Farm utilities for distribution center, GDS dumpster fees, fans, heaters, food for distribution center, building material vouchers from Pamlico Home Builders, fresh food vouchers from Piggly Wiggly, laundry vouchers from Cowell's Cleaners, money approved by PCDRC Board for home reconstruction, and cleaning/paper supplies for Vandemere Center volunteers.

The DART Team under the leadership of Bruce Watson, with the help of the Mennonites, was responsible for the rebuilding of most of the homes in Hobucken and Lowland.

The Pamlico county Disaster Recovery Coalition will remain a viable committee in accordance to our bylaws. A yearly meeting held in May will keep our active status in case another disaster should occur.

The records for the PCDRC are currently stored in the file room of the Emergency Manager's office (minutes, start-up contact information and set-up details for a Distribution Center)

Special thank you to:

Amelia Willis-Use of the Clover Farm Building

Mt Zion FWB Church- Use of their old church and fellowship hall

Bayboro Baptist Church- Use of their Educational Building for our initial relief operation and the housing of the Baptist Men on a Mission

United Way of New Bern and Sandra Phelps for being our Fiscal Agent from October 2011 to August 2013

Our county has truly been blessed with over 4,500 volunteers who came to help rebuild and greatly impacted our county financially by shopping at our stores and eating in our restaurants. Donations of \$235,755.10 were given to the Coalition from all over the country.

Board Members thanked Ms. Styron for all of their hard work and devotion to the citizens of Pamlico County.

Chairman Ann asked if there were any additions and/or deletions to the agenda. There were two (2) additions.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Pat Prescott, the Board unanimously agreed to the addition to set a public hearing for the ROAP grant.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the Board unanimously agreed to the addition of the Comprehensive Recreation Grant application.

Chairman Ann Holton asked if there were any members of the public to speak during public comment period. There were two (2).

1. Beth Bucksott: Thanked Board Members for all their hard work and reminded everyone about the Shop Local Initiative. She stated that she was concerned for our local businesses if a Wal-Mart Express was placed outside of Oriental.
2. Sarah Delap, 4H Agent: She introduced Chase Hardison who gave the Board a review of the Leadership Youth Summit he had attended in Raleigh.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Jimmy Spain, the following resolutions were unanimously approved.

BE IT RESOLVED, that change orders one (1) for \$2,180 and two (2) for \$2,214 Ms. Carmen Roundtree in the 2010 CDBG ER Grant at 6460 Buckland Road is hereby approved.

BE IT RESOLVED, that change order one (1) in the amount of \$2,500 for Mr. Jerry Moore in the 2009 CDBG-CR program is hereby approved.

BE IT RESOLVED, that the lowest responsible bidder Atlantic Homes is hereby approved for the replacement house for Mr. James Thompson in the 2010 CDBG-ER Grant in the amount of \$89,999.

BE IT RESOLVED, the following youth members are hereby appointed to the JCPC Council:

- Cameron Simpson – Arapahoe Charter School
- Caleb Swindell- Pamlico County High School

BE IT RESOLVED, the following Budget Amendments are hereby approved.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105164 529000	DEPARTMENTAL SUPPLIES		\$500.00
105164 529000MAJ	DEPARTMENTAL SUPPLIES- MAJOR	\$500.00	

Reason for Budget Revision: To reallocate major supply budget.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
300200 433260	RURAL CENTER GRANT	\$20,000.00	
300000 439900	FUND BALANCE APP.	\$ 6,000.00	
307140 519500	ENGINEERING SERVICES	\$26,000.00	

Reason for Budget Revision: To move Reelsboro study to FY14.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
300226 430320	CONT. FROM CAPITAL RESERVE	\$500,000.00	
300000 439900	FUND BALANCE APP.	\$286,750.00	
307140 55000	KER CAPITAL OUTLAY	\$786,750.00	

Reason for Budget Revision: To move budget for Kershaw WTP to FY14.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100214 434938	HEALTH PROMOTION		\$132.00
100000 439900	FUND BALANCE APP.	\$129.00	
104933 529000	DEPARTMENTAL SUPPLIES	\$ 3.00	

Reason for Budget Revision: To adjust Title III-D Health Promotion revenues and expense budget to actual funding.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104140 519900	CONTRACTED SERVICES	\$1,300.00	
100000 439900	FUND BALANCE APP.		\$1,300.00

Reason for Budget Revision: To upgrade IBM server to tie in to DMV system.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104960 500000	EXPENDITURE	\$6,554.00	
100000 439900	FUND BALANCE APP.	\$6,554.00	

Reason for Budget Revision: To move FY13 Forestry budget to FY14 due to invoice received late.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104170 529000	DEPARTMENTAL SUPPLIES		\$280.00
104170 535200	M & R- EQUIPMENT	\$280.00	

Reason for Budget Revision: To move budget to cover expenses for maintenance on office PCs.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104310 529000	DEPARTMENTAL SUPPLIES	\$538.03	
100000 439900	FUND BALANCE APP.		\$538.03

Reason for Budget Revision: To move Federal drug money reserved in Fund Balance.

Name	Year	Tax/Ticket	Reason	Amount
Baker, Bonnie	2012	34828/6463607	Wrong owner	\$ 3.53
Ross, Sylvia	2012	32800/6463411	Boat sold	\$ 65.02
Higgins, Christina	11-12	34676/6420871	Does not own	\$1,674.40
Carter, Ottis	2006	7065184/75317	DMV Release	\$ 61.00
	2008	7068413/7068413	DMV Release	\$ 19.89
Yliniemi, Shane	2011	7074112/6417781	DMV Release	\$ 9.96
Port Vandemere	08-12	27235/12002	Property foreclosed	\$ 3357.48

BE IT RESOLVED, the contract between Pitt County and Pamlico County to allow Region 10 Community Transformation Grant to request the \$20,000 check to begin the Pamlico County Master Parks and Recreation Plan is hereby approved.

BE IT RESOLVED, the request for a public hearing to be held on Monday September 16, 2013 for the FY 2013-2014 Rural Operating Assistance Program Grant is hereby approved.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the contract with the North Carolina Department of Transportation to repair and upgrade Bridge 24 requiring Pamlico County to relocate our water lines is hereby approved. Signatures are authorized thereon.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Pat Prescott, the following resolution was passed by majority vote. Commissioners Kenny Heath and Carl Ollison cast dissenting votes.

BE IT RESOLVED, the contract with Rivers and Associates for engineering cost to relocate the water lines for Bridge 24 repair is hereby approved with an estimated cost of \$240,000. Signatures are authorized thereon.

County Manager Tim Buck gave an update on the Hazard Mitigation Grant.

Board Members will hold a workshop on Monday September 30, 2013 at 8:30 a.m.

There being no further business on a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the Board adjourned until Monday September 16, 2013 at 7:00 p.m.

Chairman

Clerk to the Board