

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY AUGUST 19, 2013**

The Pamlico County Board of Commissioners met in regular session on Monday August 19, 2013 at 7:00 p.m. All Commissioners were present as were County Attorney Jim Hicks, County Manager Tim Buck and Finance Officer Mary Jane Westphal. Clerk to the Board Kathy P. Cayton was absent due to a family emergency.

Chairman Ann Holton called the meeting to order.

Chairman Ann Holton opened the public hearing for the proposed Pamlico County Wind Ordinance. Chairman Ann Holton asked if there were any members of the public to speak there were six (6) speakers:

1. Mr. Fred Whitty: He stated that his farm was a little over 100 acres and with the proposed ordinance it is not large enough to place wind turbines.
2. Mr. Marc Finlayson: He thanked Board for their attention to a strong local ordinance and hopes they will take into consideration MCAS Cherry Point. He is confident that Pamlico County will come up with an ordinance addressing stakeholder's needs.
3. Mr. Jamie Norment: He said he has been involved with state and 484. He would like an opportunity for more comments from MCAS Cherry Point to add specific questions and language. He would encourage public comment on the application. He would like provision denied if determined substantially encroached upon for safety and training. He stated 484 is statewide permitting process and does not address everything.
4. Mr. Robert Scull: He applauds planning board for considering complex factors and they need to consider stakeholders 15,000 jobs in solar. Sierra Club generally supports renewable energy. This was proposed in Beaufort County but was too close to Pocosin Lake. He requested the board not vote tonight.
5. Mr. Dave Cox: He strongly supports adopting ordinance. Mr. Cox is retired Nancy and addressed radar concerns. The systems automatically generate target. The downsides are clutter and how to deal with wind blades.
6. Mr. Neal Jones: He applauded the Board for their work on the ordinance, but would like them to consider the following:
  - Variance: excluded in current version
  - Setbacks are excessively restrictive
  - Sound should be based on property lines and not structures
  - Salvage should be included in cash value
  - Advocates a strong military involvement
  - Their objective is to foster growth of alternative sources

Chairman Ann Holton declared the public hearing closed.

A motion was made by Commissioner Pat Prescott and seconded by Commissioner Jimmy Spain, to approve the Wind Ordinance this failed for lack of a unanimous vote that is required. Commissioners Christine Mele and Kenny Heath cast dissenting votes.

The wind ordinance will be addressed again at the September 3, 2013 meeting.

Chairman Ann Holton recessed the regular meeting and called the Board of Equalization and Review to order.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Kenny Heath, the consent items for the Board of Equalization and Review were unanimously approved.

Chairman Ann Holton recessed the Board of Equalization and Review.

Chairman Ann Holton called the Board of Commissioners back to order.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Jimmy Spain, the following budget amendments were unanimously approved.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2012-2013**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT (-) DECREASED</b>
105110 512100	SALARIES & WAGES	\$ 3,057.62	
105110 529000	DEPARTMENTAL SUPPLIES	\$ 1,582.38	
105110 531000	TRAVEL	\$ 500.00	
105110 537000	ADVERTISING	\$ 360.00	
100211 435000	MISCELLANEOUS	\$ 5,500.00	

Reason for Budget Revision: To recognize monies received as part of the Community Transformation Grant Project.

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<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT (-) DECREASED</b>
104948 519900	CONTRACTED SERVICES	\$227.40	
100000 439900	FUND BALANCE APPROPRIATION	\$227.40	

Reason for Budget Revision: To recognize excess funds rolled into Fund Balance to be reimbursed to the State.

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104920 519900	CONTRACTED SERVICES	\$90.00	
104920 518200	RETIREMENT EXPENSE		\$90.00

Reason for Budget Revision: To move budget to cover computer setup expenses.

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<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT (-) DECREASED</b>
100000 202413	HEALTH DEPARTMENT- RESTRICTED		\$2,500.00
105165 523900	MEDICAL SUPPLIES	\$2,500.00	

Reason for Budget Revision: Farm Bureau funds to be expanded.

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<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT (-) DECREASED</b>
100213 434331	HOMELAND SECURITY GRANT	\$3,709.75	
104330 539500	TRAINING	\$3,709.75	

Reason for Budget Revision: To recognize monies received for Homeland Security exercises.

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607130 549901 4H	MISCELLANEOUS	\$5,400.00	
600000 439900 4H	FUND BALANCE APPROPRIATION	\$5,400.00	

Reason for Budget Revision: Move camp fees paid in FY13 and spent in FY14.

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<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT (-) DECREASED</b>
104140 519900	CONTRACTED SERVICES	\$3,612.00	
104140 526000	OFFICE SUPPLIES		\$3,612.00

Reason for Budget Revision: To move budget to cover server and software upgrade for new DMV program.

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<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT (-) DECREASED</b>
100214 434948	SHIIP	\$414.00	
104948 519900	CONTRACTED SERVICES	\$125.00	
104948 526000	OFFICE SUPPLIES	\$150.00	
104948 531000	TRAVEL	\$ 75.00	
104948 532000	TELEPHONE	\$ 64.00	

*Reason for Budget Revision:* To recognize additional SHIIP revenues.

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100214 434932	CONGREGATE MEALS		\$1,339.00
100214 434930	HOME DELIVERED MEALS	\$ 704.00	
104934 522000	FOOD AND PROVISIONS		\$ 635.00
100212 43551	IN HOME LV II		\$2,642.00
100212 435520	IN HOME LV III	\$8,530.00	
105550 548300	CHORE SERVICES III		\$2,642.00
105373 519000 III	PROFESSIONAL SERVICES	\$8,530.00	

*Reason for Budget Revision:* To recognize change in revenue from ECC Area Agency on Aging.

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105110 538100	PROGRAMMING		\$291.49
105167 519900	CONTRACTED SERVICES	\$291.49	

*Reason for Budget Revision:* To move budget for RPM Remote Print Manager.

The Board then turned their attention to the Correspondence Agenda.

County Manager Tim Buck discussed required improvements that need to be made to the Brinson Building for the FSA and NRCS offices to lease space. The leases require improvements in excess of \$30,000 and to the parking lot that is estimated at approximately \$20,000. The requests are as follows:

**Action Item 1:**

Because estimates are in excess of \$30,000 the County Manager requested to solicit informal bids for the building improvements.

**Action Item 2:**

The estimated costs for parking improvements are under \$30,000 there is no State law requiring bidding this work. We do have a local policy that requires bids for projects with estimated costs over \$5,000. John Hardy Construction has assisted with planning for the paving and has performed previous grading/paving work for us in the past. The County Manager requested that the Board allow staff to contract with John Hardy Construction as long as the projected costs remain in compliance with State policy for bid solicitation.

**Action Item 3:**

I request permission solicit informal bids for installing data and phone lines.

**Interior** – Install interior walls to create approximately 500 square feet of office space. Install electrical outlets and lighting for new offices. Install heat/air ducts in office space.

Install data/phone wiring to accommodate new and existing offices. Install carpeting in certain sections. Install exit door in rear of building.

**Parking** – Create approximately 6 new parking spaces in rear of building. Recoat and line existing parking area. Install handicap access areas.

Improvement costs are figured into the lease payment and will be paid back over ten year term of the lease.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for bid solicitation for the Brinson Building improvements is hereby approved.**

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

**BE IT RESOLVED, that the following reappointments to the Pamlico County Planning Board are hereby approved.**

<b>Mr. Denard Potter</b>	<b>Township 1</b>	<b>July 1, 2013-2017</b>
<b>Mr. Nick Santoro</b>	<b>Township 2</b>	<b>July 1, 2013-2017</b>
<b>Mr. Maurice Benton</b>	<b>Township 3</b>	<b>July 1, 2011-2015</b>
<b>Mr. Carl Ollison</b>	<b>Township 4</b>	<b>July 1, 2011-2015</b>
<b>Mr. Vernon Rose</b>	<b>Township 5</b>	<b>July 1, 2013-2017</b>
<b>Mr. John Buck</b>	<b>At-Large</b>	<b>July 1, 2011-2015</b>
<b>Mr. Hiram Lupton</b>	<b>At-Large</b>	<b>July 1, 2011-2015</b>

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Jimmy Spain, the Board agreed unanimously **to table** setting a date for the next workshop until the first meeting in September.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

**BE IT RESOLVED, the Monday September 2, 2013 meeting will be moved to Tuesday September 3, 2013 due to the Labor Day Holiday.**

There being no further business on a motion made by Commissioner Jimmy Spain and seconded by Commissioner Kenny Heath, the Board adjourned until Tuesday September 3, 2013 at 7:00 p.m.

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Chairman

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Clerk to the Board