OWOSSO CHARTER TOWNSHIP
2998 W. M-21
OWOSSO, MI 48867
PH (989) 723-9312, EXT. 4
FAX (989) 723-7353

DATE _____

PERMIT # _____

RECEIPT # _____

BUILDING PERMIT APPLICATION

Work started without a permit is a violation of township ordinance. Failure to obtain a permit - $300 administration fee plus all necessary permit fees.

RESIDENTIAL_____ MODULAR_____ DOUBLE WIDE_____ PERMANENT MOBILE HOME_____ REMODEL_____ ADDITION_____
POLE BARN_____ GARAGE_____ FOUNDATION ONLY_____ COMMERCIAL_____ DECKS/PORCHES_____ RELOCATION_____ OTHER_____

Incomplete applications will be rejected.

Name of Owner
Address of Job
Twp. Section/Subdivision/Lot
Parcel Number

CONTRACTOR/HOMEOWNER INFORMATION

Applicant
Address
City/State/Zip
Telephone Number (with area code) Homeowner: Contractor:
Federal Employer Identification Number
Drivers License Number
Workers Compensation/Disability Insurance Carrier
M.E.S.C. Employer Number
Builder's License Number
Expiration Date

Description of Work: _____

_____

_____

_____

_____

Purposed Use: _____

_____

_____

_____

_____

☐ Special Use Permit Granted Date _____
☐ Variance Granted Date _____
☐ Rezoning Granted Date _____

HOMEOWNERS AFFIDAVIT: I hereby certify that the building work described above shall be installed by myself in my single family dwelling in which I live or am about to occupy. All work shall be installed in accordance with the Michigan State Building Code **and will not be covered, enclosed or put into service until it has been inspected and approved by a township inspector. I will cooperate with the township and assume all responsibility to arrange for and obtain all necessary inspections.** SECTION 23a of the State Construction Codes Act of 1972, Act No. 230 of Public Acts of 1972, being Section 125.1523a of the Michigan Complied Laws, prohibit a person from conspiring to circumvent the licensing requirements of this State relating to persons who perform work on, or construction of residential buildings.

VIOLATORS OF SECTION 23a ARE SUBJECT TO CIVIL FINES.

_____
(Homeowners Signature) (DATE)

_____
(Contractors Signature) (DATE)

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after the issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be cancelled when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. Cancelled permits cannot be reinstated.

APPROVED _____

DATE _____

An ordinance enacted pursuant to the Zoning Ordinance of Owosso Charter Township establishing fees for the issuance of permits and the conduct of inspections; repeal of inconsistent ordinances; effective date. Owosso Charter Township Ordains: FEES. The following shall be charged and collected by the Building Inspector at the time of the issuance of the permit.

TYPE OF PERMIT	COST	NO. UNITS	TOTAL
Application Fee (non-refundable)	$ 50.00		
Address Permit	25.00		
Zoning Book	35.00		
Fence Permit	40.00		
Final Inspection	50.00		
Re-Inspection	60.00		
Swimming Pools (above ground)	50.00		
Swimming Pools (below ground)	50.00		
Demolitions	100.00		
Sign Permit (per $1,000 construction value)	10.00		
Variance Request (non-refundable)	400.00		
Special Land Use	400.00		
Rezoning Requests	400.00		

Below is a list of common construction permit types, and the average building unit that will be used to calculate building permits:

CONSTRUCTION TYPE	PER FOOT CALCULATION
Decks/Porches	$10.00 per sq. foot
Attached Garage	$20.00 per sq. foot
Detached Garage / Pole Barn	$20.00 per sq. foot
Modular Homes on foundation (out of park)	$50.00 per sq. foot

Residential Living Space ..... $95.00 per sq. foot

Multi Family - Commercial – Over 3,500 sq. ft. - Based on cost and professional review of $100.00 plus $75.00 per hour

New Construction Building Permit fees shall be calculated as follows: $50.00 for the first $1,000.00 of construction and $7.00 per thousand ($1,000.00) there after/or any part thereof.

BUILDING TYPE
☐ Frame ☐ Masonry
☐ Pole ☐ Structured Steel
☐ Reinforced Concrete ☐ Other_____

FOUNDATION
☐ Block ☐ Poured Wall
☐ Wood ☐ Trenched Footing
☐ Ratwall ☐ Other_____

SQ. FOOT BUILDING DIMENTIONS
☐ Dwelling 1st Floor _____ ☐ Garage _____
☐ Dwelling 2nd Floor _____ ☐ Acc. Bldg. _____

BASEMENT
Please check one and include dimensions:
☐ Walkout_____x_____ ☐ Reg./Unfin._____x_____
☐ Reg./Fin._____x_____ ☐ Crawlspace_____x_____

NUMBER OF ROOMS
# of rooms (excluding bathrooms & great rooms =1) _____
# of bathrooms _____ # of bedrooms _____

WINDOW INFORMATION
Brand _____
☐ Double Hung ☐ Slider
☐ Casement ☐ French Doors
☐ Single Hung ☐ Other_____

FURNACE VENTS
☐ PVC ☐ Masonry
☐ Class "B" Metal ☐ Other_____

SMOKE DETECTORS (Must be hardwired with battery backup)
# of Smoke Detectors _____

FIREPLACE
☐ Masonry ☐ Prefab

SIDING/ROOFING
☐ Vinyl ☐ Aluminum
☐ Wood ☐ T1-11
☐ Brick ☐ Other_____

TOTAL FEE TO BE PAID (CALCULATED BY STAFF) $_____