



Serving Appling, Bacon, Clinch, Pierce, and Ware Counties

### Summary of Actions Taken

Waycross-Ware County Library Local Board of Trustees Meeting  
Monday, January 22, 2024

Attendance needed for quorum – 4- (Present 7 Members, 3 Absent)

Trustees Present: Tawanna Harris, Cheryl Jacobs, Karla Parker, Evelyn Denton, Dr. Martha Hall, Karen Ethridge, Sheinita Bennett

Trustees Absent: Timmy Lucas

Staff Present: Erica Stembridge, Lynn Keenan, Sherry Tanner

**I. Call to Order** Called to order at 4:05 P.M. by Chair Tawanna Harris

**II. Invocation** Karen Ethridge

**III. Approval of Agenda:** Approved by unanimous vote

**IV. Public Comment:**

A. Linda Wilson – Display Policy and Procedure Update: Speaker presented.

**V. Approval of Minutes from Previous Meeting**

A. October 16, 2023, Regular Meeting: No corrections or additions to the minutes. Minutes stand approved as provided in board packet.

**VI. Unfinished Business:**

- A. Board Officer Elections: Cheryl Jacobs elected to Local Vice-chair position.
- B. Building Repair and Maintenance Update: Library closed 4 days due to repair of HVAC system as stated by Director Stembridge
- C. Freedom Shrine Location Change: Relocated to front entrance on right wall.

**VII. New Business:**

A. Ware FY2024 Updated Budget Approval: Approved by Board

**VIII. Financial Report**

A. Budget Update-FY2024, Q2: Approved by Board

**IX. Staff Reports**

- A. Branch Manager’s Report: Report given. No Action Taken
- B. Library Director’s Report: Report given. No Action Taken
- C. Adult Services Report: Report given. No Action Taken
- D. Systems Librarian’s Report: Report Given. No Action Taken

**X. Adjournment:** 4:55 P.M.

**Upcoming Meetings-** Monday, Feb. 5, 2024 at 4:00 P.M. OKRLS Regional Board Meeting  
Monday, April 15, 2024 at 4:00 P.M. Waycross-Ware Co. Local Board Meeting