

**NORTH HAVEN SELECT BOARD
SEPTEMBER 6, 2023
MINUTES**

BOARD MEMBERS PRESENT: Jeremiah MacDonald, Scot Baribeau, Amilia Campbell, Jacqueline Curtis, and Bruce Gilman

BOARD MEMBERS ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

ALSO PRESENT: Becky Bartovics, Alice Cornwell, Chuck Curtis, Josephine Curtis, Pat Curtis, Laura Jermann, Robin Mann, Claire Oxford, Mary White,

1. Call to Order 5:00 pm

- 2. Approval of Minutes of August 16, 2023** – Curtis asked to amend the minutes to include her comments on the Public Safety Building.

Motion to approve as amended made by Baribeau, seconded by Gilman

Approved 5-0-0

3. Public Comment

- Jermann urged the Board to get the process for hiring a new provider at the Clinic moving soon. Lattimer noted that the Town will hire a temporary provider through Barton Associates in the interim.
- Bartovics expressed her concern about a lack of transparency in the Public Safety Building process, particularly the landscaping and stormwater management plans. She recommends that the Select Board form subcommittees to work on projects like this rather than entrusting the matter to the town administrator, other town employees, and contractors. She would have liked to have seen a solar panel array on the roof and some type of asphalt or driveway material other than black because black asphalt absorbs so much sunlight, contributing to global warming. Bartovics also recommended that Town establish a code of conduct for its employees.
- Cornwell would like to see more trees left on the property. She echoed Bartovics's concerns about a code of conduct for town employees. Cornwell also mentioned that she believes the Town ought to vote for projects like the Public Safety Building in stages, with the first vote to determine where the building should be located.

4. Treasurer's Report

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Warrant #31	in the amount of	\$1,103,378.91
Warrant #31-A	in the amount of	\$44,074.98
Warrant #32	in the amount of	\$281,551.22
Warrant #32-A	in the amount of	\$2,060.11
Payroll Journal #33	in the amount of	\$262.35
Payroll Journal #34	in the amount of	\$31,346.39
Payroll Journal #34-A	in the amount of	\$6,585.23
Sewer Department Warrant #18	in the amount of	\$2,864.17

Sewer Department Warrant #19	in the amount of	\$6,864.47
Water Department Warrant #19	in the amount of	\$1,143.90
Water Department Warrant #20	in the amount of	\$15,758.15

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries:
 Made by Baribeau, seconded by Gilman Approved 5-0-0**

5. Correspondence – None

6. Reports

- i. Clinic: The Board would like to meet with the Medical Services Board soon. The Board is also interested in conducting (or having someone conduct) an exit interview with Andy Zuber.
- ii. Ferry Service: No update
- iii. Fire Department/EMS: No update
- iv. Floats & Docks: See New Business, below
- v. Legal: The Town is awaiting a response from the DEP Commissioner on the voter-approved Shoreland Zone Ordinance.
- vi. Roads & Bridges: Curtis reiterated the request to have traffic signs installed at the intersection Pulpit Harbor Road and North Shore Road.
- vii. Sewer Department: No update
- viii. Sheriff’s Department

Date	Incident	Deputy
8.16.23	Property damage - accident	Lemoi
8.18.23	Criminal mischief	Spear
8.24.23	Agency Assist	Lemoi
8.27.23	Disorderly conduct	Spear
8.30.23	Traffic accident	Lemoi
8.30.23	Car-deer accident	Lemoi
9.5.23	Radar detail	Lemoi

- ix. Town Properties: See update below
- x. Transfer Station: Need to obtain a contractor to install a new metal roof on the redeemables building.
- xi. Water Department: No update

7. Old Business

- a. *Community Priorities Update* – Lattimer gave a brief update on the Town’s three priorities: (1) Access to Housing; (2) Workforce Development & Economic Diversification; and (3) Environmental Sustainability & Climate Change Impacts. The Town continues to move forward in all three areas. The Board noted that it wants to remain especially well informed about the Thorofare Waterfront Project as it moves forward. Curtis reiterated the need to keep the Priority 3 Working Group involved in the Public Safety Building project.

- b. *Public Safety Building Update* – The new building’s exterior and sitework are nearly finished. Work continues inside on mechanical systems, electrical wiring, plumbing, and sheetrock installation.

Curtis opened with a discussion regarding concerns concerned citizens raised via email on August 7th, 2023. The citizens expressed their concerns about the new Public Safety Building on South Shore Road and the extensive paving that appeared to be planned for the area. The citizens requested a site plan for further clarification.

Select Board member Curtis took the initiative to reach out to the head of Elliott Contracting, Aaron Cabot, and the Town Administrator to inquire about the paving plans and a site plan. Curtis expressed her concerns about the excessive pavement and sought clarification on the matter.

Curtis also reported on her communication with other relevant parties and their concerns about the PSB and construction. Curtis was assured by the town administrator that discussions were taking place between the Town's Priority 3 group, Elliott Contracting, and Ricci Contracting to address concerns and provide more details about the paving plans before the paving work commenced on the site.

8. New Business

- a. *North Haven Community Fitness* – Liza Waterman. (Tabled)
- b. *Medical Services Board – Statement of Purpose* (Tabled)
- c. *Town Properties* – Property Manager Jamien Shields updated the Board on her work, including the Community Building renovations. She noted she will obtain rough estimates to repair the wall on the north side of Main Street in the Village.
- d. *EMS Fundraising* – EMS has asked to be allowed to conduct fundraising to replenish the donation fund account out of which EMS purchases equipment and training beyond their yearly budget. The Board agreed fundraising is appropriate.
- e. *Thoroughfare Waterfront Floats* – Thayer’s Y-Knot Boatyard submitted a bid to build a new float to replace a worn out float at the Town’s landing, \$15,157.64.

Motion to accept Y-Knot’s \$15,157.64 bid to build a new float, made by MacDonald, seconded by Gilman. Approved 5-0-0

- f. *Sewer Department – New Lift Pumps* – Sewer Department Manager Scott Higgins recommends the Select Board authorize him to order two new lift pumps for Thayer’s Lift Station to ensure the Department has a new pump to replace an obsolete old pump and to have a spare pump on hand. The Select Board agreed to allow Higgins to place the order.

- g. *General Assistance Maximums* (Tabled)
- h. *Select Board Meetings* – The Board is concerned about the length of its meetings. Members discussed several options to include meeting every week, placing time limits on discussions, and meeting with town staff beforehand to discuss topics of interest. The Board also decided to make its meetings available online. The general consensus appears to be to find a way to limit meetings to two hours.

9. Other

- Gilman said parking on Main Street in the Village can be dangerous to pedestrians, noting that he would support prohibiting parking on that side of the road.

10. Executive Session – The Board voted unanimously to enter into executive session to discuss personnel matter.

11. Motion to adjourn at 8:47 pm made by Baribeau, seconded by Curtis

Approved 5-0-0