

**NORTH HAVEN SELECT BOARD  
SEPTEMBER 20, 2023  
MINUTES**

BOARD MEMBERS PRESENT: Jeremiah MacDonald, Scot Baribeau, and Jacqueline Curtis

BOARD MEMBERS ABSENT: Amilia Campbell, Bruce Gilman

TOWN ADMINISTRATOR: Rick Lattimer

ALSO PRESENT: Becky Bartovics, Pat Curtis, Linda Darling, and Claire Oxford

**1. Call to Order 5:08 pm**

**2. Approval of Minutes of August 16 and September 6, 2023**

**Motion to approve made by Baribeau, seconded by Curtis**

**Approved 3-0-0**

**3. Public Comment**

- Darling urged the Board to consider having the Town install a pickleball court, either by expanding and converting the existing basketball court outside the Community Building into a pickleball court or by creating a new court at the Town’s Crabtree Farm property near the new Public Safety Building. She noted that Congresswoman Pingree’s office might be able to assist in locating grant funding for this purpose.
- Curtis urged the Board to require a more transparent process in public projects, the Thorofare Waterfront Project in particular. She also expressed concern over the Town Administrator’s statement that he would seek consensus about designs for the Thorofare Waterfront rather than holding votes. Lattimer explained that many of the affected landowners and stakeholders cannot vote in town elections so a consensus was his preferred method of arriving at a plan.
- Bartovics expressed her concern that the Town’s Visioning Process did not allow sufficient time to discuss environmental concerns. She also mentioned that she was bringing a specialist to the island to discuss the Library’s landscaping and would like to have that person make recommendations about the landscaping around the Public Safety Building as well.

**4. Treasurer’s Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Warrant #33	in the amount of	\$12,289.44
Warrant #33-A	in the amount of	\$14,353.16
Sewer Department Warrant #20	in the amount of	\$2,799.70
Water Department Warrant #21	in the amount of	\$9,503.13
Payroll Journal #35	in the amount of	\$31,254.82
Payroll Journal #35-A	in the amount of	\$8,588.58
Journal Entries – August 2023	in the amount of	\$1,907,755.87

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries:**

**Made by Baribeau, seconded by Curtis**

**Approved 3-0-0**

5. **Correspondence** – Alice Cornwell submitted an email to the Board (attached).

6. **Reports**

- i. Clinic: The Board would like to meet with the Medical Services Board soon. The Board is also interested in conducting (or having someone conduct) an exit interview with Andy Zuber.
- ii. Ferry Service: Jen Brown has resigned as North Haven terminal manager.
- iii. Fire Department/EMS: No update
- iv. Floats & Docks: No update
- v. Legal: The Town is awaiting a response from the DEP Commissioner on the voter-approved Shoreland Zone Ordinance. The Ordinance will go into effect by operation of law on 13 October unless signed by DEP first.
- vi. Roads & Bridges: Curtis reiterated the request to have traffic signs installed at the intersection Pulpit Harbor Road and North Shore Road.
- vii. Sewer Department: No update
- viii. Sheriff's Department

- Incidents

Date	Incident	Deputy
9.6.23	Radar detail	Lemoi
9.6.23	Stray animal	Lemoi
9.7.23	Radar detail	Lemoi
9.7.23	Disabled vehicle	Lemoi
9.7.23	Agency assist	Lemoi

- The Board asked Lattimer to remind Deputy Lemoi about conducting speed limit research and to schedule a quarterly update.

- ix. Town Properties: No update
- x. Transfer Station: Need to obtain a contractor to install a new metal roof on the redeemables building.
- xi. Water Department: The Board asked Lattimer to arrange for Department Manager Glen Marquis to provide a tour of the Water Treatment Plant.

7. **Old Business**

- a. *Community Priorities Update* – Lattimer gave a brief update on the Town's three priorities:
  - (1) Access to Housing – Lattimer is meeting monthly with Hannah Itzler, the new Executive Director of North Haven Sustainable Housing.
  - (2) Workforce Development & Economic Diversification – Curtis and the rest of the Board would like to establish a Priority 2 Working Group.
  - (3) Environmental Sustainability & Climate Change Impacts. The Town is working with the Priority 3 Working Group on the Public Safety Building

stormwater runoff and landscaping. Lattimer hosted a meeting with the Working Group on 11 September to discuss the various projects the Town is working on and ways for the Group members to get involved.

- b. *Thorofare Waterfront Project* – The Town is working on a calendar and communication plan for this project.
- c. *Community Building Renovation Update* – The renovations are nearly finished. Liza Waterman continues to organize a group of people to bring North Haven Community Fitness to life. She has an inexpensive sign to display on the outside of the building (under \$300) and is working with volunteers to have the interior walls painted and the building cleaned.

## 8. New Business

- a. *North Haven Community Fitness* – Liza Waterman and Lattimer reviewed the proposed dues structure and budget with the Board. Lattimer recommended Waterman receive \$25 per hour up to six hours per week for her work.

**Motion to set Waterman’s wage at \$25 per hour up to six hours per week for her work managing North Haven Community Fitness made by Baribeau, seconded by Curtis**  
**Approved 3-0-0**

- b. *Medical Services Board, Statement of Purpose* – The Medical Services Board created a statement of purpose they wanted the Select Board to approve.

**Motion to approve the Medical Services Board’s Statement of Purpose made by Baribeau, seconded by Curtis**  
**Approved 3-0-0**

- c. *General Assistance Maximums* – Each year the Board is required to consider adopting the State’s General Assistance Maximum expenses for various categories.

**Motion to adopt the General Assistance Maximums for the period 1 October 2023 through 30 September 2024 made by Curtis, seconded by Baribeau**  
**Approved 3-0-0**

- d. *Thoroughfare Waterfront Engineering Support* – In a previous meeting, the Board recommended Lattimer recommend a panel of people to evaluate the proposals received to support the Thorofare Waterfront Project. Lattimer recommended seven people, including himself, all of whom had agreed to serve. Curtis recommended two additional people, Pat Curtis and Morty Hansen.

**Motion to approve the following evaluation panel made by Baribeau, seconded by Curtis**  
**Approved 3-0-0**

**Pat Curtis, Morty Hansen, David Hopkins, Leslie Hyman, Juliet Lamont, Rick Lattimer, Jason Mann, David McDougal, David Waterman**

- e. *Select Board Meetings* – The Board opted to table this discussion. Curtis expressed her thanks for arranging to carry the meetings on the internet.

**9. Other**

- Baribeau said he would give Lattimer a contact of a gentlemen who runs a harbormaster-like service on a large lake in New Jersey
- Baribeau recommended against letting anyone tie up a boat over the entire winter to the Town's Pulpit Harbor float
- Baribeau reiterated the concern that people are placing improper items on the burn pile at the Transfer Station
- Curtis noted that Property Manager Shields is going to obtain estimates for repairing the stone wall in the Village
- MacDonald asked if we could get Maine DOT to help pay for the wall repairs

**10. Motion to adjourn at 7:18 pm made by Curtis, seconded by Baribeau**

**Approved 3-0-0**