

NORTH HAVEN SELECT BOARD
AUGUST 16, 2023
MINUTES

BOARD MEMBERS PRESENT: Jeremiah MacDonald, Scot Baribeau, Amilia Campbell, Jacqueline Curtis, and Bruce Gilman

BOARD MEMBERS ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

ALSO PRESENT: Mia Colloredo-Mansfeld

1. Call to Order 5:05 pm

2. Public Comment- None

3. Treasurer's Report

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Warrant #27	in the amount of	\$38,409.41
Warrant #27-A	in the amount of	\$22,268.09
Warrant #28	in the amount of	\$250,248.55
Warrant #28-A	in the amount of	\$28,438.89
Warrant #29	in the amount of	\$24,308.15
Warrant #29-A	in the amount of	\$1,083.06
Warrant #30	in the amount of	\$686,405.96
Warrant #30-A	in the amount of	\$15,800.13
Payroll Journal #29	in the amount of	\$978.85
Payroll Journal #30	in the amount of	\$30,817.24
Payroll Journal #30-A	in the amount of	\$6,381.18
Payroll Journal #31	in the amount of	\$320.65
Payroll Journal #32	in the amount of	\$30,416.26
Payroll Journal #32-A	in the amount of	\$6,410.33
Sewer Department Warrant #16	in the amount of	\$28,203.64
Sewer Department Warrant #17	in the amount of	\$10,033.43
Water Department Warrant #17	in the amount of	\$5,084.81
Water Department Warrant #18	in the amount of	\$7,882.36
Journal Entries	in the amount of	\$6,102,128.20

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries:

Made by Baribeau, seconded by Gilman

Approved 5-0-0

4. Correspondence – Andy Zuber's letter of resignation as a Clinic provider, which the Board accepted with regret.

5. Reports

- i. Clinic: The Board recommends the Town install a second phone line and arrange for children's vaccinations on-island, if possible.

- ii. Ferry Service: Lattimer is searching for options to expand transportation of people and vehicles to and from the island.
- iii. Fire Department/EMS: Curtis would like to see a list of current Fire and EMS volunteers
- iv. Floats & Docks: The Town is working to replace a float in the Thoroughfare and to make associated repairs.
- v. Legal: The Town is awaiting a response from the DEP Commissioner on the voter-approved Shoreland Zone Ordinance.
- vi. Roads & Bridges: The Town staff is looking into available grants to improve culverts and stream crossings with the goal of developing a plan and obtaining money in 2024.
- vii. Sewer Department: None
- viii. Sheriff’s Department

Date	Incident	Deputy
8.1.23	Theft	Lemoi
8.2.23	Citizen Assist	Lemoi
8.2.23	Agency Assist	Lemoi
8.3.23	Agency Assist	Lemoi
8.5.23	Agency Assist	Lemoi
8.7.23	Traffic Stop	Lemoi
8.8.23	Agency Assist	Lemoi

- ix. Town Properties:
 - Town House
 - Drywall, flooring, and doors are complete
 - Cabinets, interior trim, painting, and plumbing are underway
 - Waiting for final electrical
- x. Transfer Station: Lattimer will prepare a request for bids to replace the roof on the lower building (redeemables)
- xi. Water Department: The Town was recently awarded a \$50,000 Coastal Communities grant to continue our analysis of the possibility of saltwater intrusion into Fresh Pond.

6. Old Business

- a. *Community Priorities Update* – Lattimer gave a brief update on the Town’s three priorities: (1) Access to Housing; (2) Workforce Development & Economic Diversification; and (3) Environmental Sustainability & Climate Change Impacts. The Town continues to move forward in all three areas. The Board noted that it wants to remain especially well informed about the Thorofare Waterfront Project as it moves forward.
- b. *Public Safety Building Update* – The new building’s exterior and sitework are nearly finished. Work continues inside on mechanical systems, electrical wiring, plumbing, and sheetrock installation.

Curtis opened with a discussion regarding concerns concerned citizens raised via email on August 7th, 2023. The citizens expressed their concerns about the new public works building on South Shore Road and the extensive paving that appeared to be planned for the area. The citizens requested a site plan for further clarification.

Select Board member Curtis took the initiative to reach out to the head of Elliott Contracting, Aaron Cabot, and the Town Administrator to inquire about the paving plans and a site plan. Curtis expressed her concerns about the excessive pavement and sought clarification on the matter.

Curtis also reported on her communication with other relevant parties and their concerns about the PSB and construction. Curtis was assured by the town administrator that discussions were taking place between the Town's Priority 3 group, Elliott Contracting, and Ricci Contracting to address concerns and provide more details about the paving plans before the paving work commenced on the site.

7. New Business

- a. *North Haven Community Fitness* – Liza Waterman. Waterman talked with the Board about converting from the YMCA to a community-based fitness center. The Town will charge dues and use those funds to offset the operational costs for the building and related services.
- b. *Maine State Ferry Service Tariff* – Jon Emerson. Emerson reiterated that the MSFS will increase ticket prices again this fall. To make up an estimated \$1.13 million shortfall in the budget, the MSFS will need to raise prices approximately 18 percent. The Ferry Service has agreed to *consider* a fee structure in which more of the increase would be borne by peak season (1 June – 30 September) riders than off-peak riders. Among the options under consideration are a 60-40 split between peak and off-peak and a 75-25 split. Emerson, as chair of the Ferry Service Advisory Board and North Haven's representative, said he would communicate the Board's recommendations to the Ferry Service.

Motion to support a first choice of a 60-40 percent peak season, off-season split and a second choice of 75-25 split, made by MacDonald, seconded by Baribeau
Approved 5-0-0

8. Other

- Baribeau asked Lattimer to coordinate with Harbormaster Adam Campbell to remove moorings from the channel in Pulpit Harbor.
- Curtis would like Property Manager Shields to attend Select Board meetings monthly.
- Campbell would like the Town to explore striping the Town Office parking lot.
- Campbell would like the Town to consider installing speed bumps in the Village next summer.

- Gilman noted that after talking with the North Haven Conservation Partners, the Town is responsible for maintaining the easement (parking areas) in Pulpit Harbor.

9. Executive Session

- 10. Motion to adjourn at 8:28 pm made by Gilman, seconded by Baribeau,
Approved 5-0-0**