

**NORTH HAVEN SELECT BOARD
FEBRUARY 21, 2024
MINUTES**

BOARD MEMBERS PRESENT: Jeremiah MacDonald, Scot Baribeau, Amilia Campbell, Bruce Gilman
BOARD MEMBERS ABSENT: Jacqueline Curtis
TOWN ADMINISTRATOR: Rick Lattimer
ALSO PRESENT: Harold Cooper, Chuck Curtis, Pat Curtis, Jesse Davisson, Victor Hopkins, Clair Oxford

- 1. Call to Order 5:00 pm**
- 2. Approval of Minutes of January 31, 2024, and February 7, 2024**

Motion to approve made by Baribeau, seconded by Campbell
Approved 4-0-0

- 3. Public Comment** – Chuck Curtis asked the Board to give him access to the Maine Municipal Association’s attorneys. He also recommended the Town create an online index of municipal records and to digitize those records.
- 4. Treasurer’s Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Warrant #5	in the amount of	\$247,567.13
Warrant #5-A	in the amount of	\$26,490.04
Sewer Department Warrant #3	in the amount of	\$1,302.19
Sewer Department Warrant #4	in the amount of	\$52,041.56
Water Department Warrant #4	in the amount of	\$1,997.35
Payroll Journal #6	in the amount of	\$26,100.13
Payroll Journal #6-A	in the amount of	\$8,625.61
Payroll Journal #7	in the amount of	\$845.35

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries:
Made by MacDonald, seconded by Campbell **Approved 4-0-0**

- 5. Correspondence** – None
- 6. Reports - None**
 - a. Budget – Treasurer DeBlois recommends working with the Select Board on the 2025 Budget beginning in April 2024
 - b. Clinic – Still on track to provide temporary providers until our new provider starts
 - c. Ferry Service – Expect the Ferry Service to announce a hearing for its proposed 18% fare increase
 - d. Fire Department/EMS - None
 - e. Floats & Docks – New float for the Thorofare is done, awaiting installation
 - f. Legal - None
 - g. Roads & Bridges – See road posting below

- h. Sewer Department – Working on draft federal discharge permit
- i. Sheriff’s Department - None
- j. Town Properties – Working with MMA to provide access to an attorney for the Mullin’s Head Park Commission
- k. Transfer Station
 - New container – Awaiting a delivery date
 - Lower Building – Developing an invitation to submit bids to repair roof, etc.
- l. Water Department – Awaiting the draft capital improvement plan

7. Old Business

- a. *Community Priorities Update* – The Town continues to discuss access to housing with North Haven Sustainable Housing. An architect is looking at the old fire station to determine if that space/land could be used for housing. The Thorofare Waterfront Project remains on track to help us with Economic Diversification & Workforce Development. Claire Oxford and Lattimer will set up a meeting with the Environmental Sustainability & Climate Change Impacts Working Group in the next few weeks. Gilman suggested requiring the group to designate a leader or leadership committee and to prioritize their projects and seek approval for funding as appropriate.
- b. *Thorofare Waterfront Project* – Over 70 people met with our engineers, GEI, to discuss the Thorofare over the weekend of 10-12 February. GEI will prepare a summary of the meetings and share their analysis later in the spring. The Town Office will prepare a survey to obtain additional information about how people use the Thorofare Waterfront and to give people a chance to start submitting ideas. Claire Oxford did an incredible job coordinating GEI’s meetings.

8. New Business

- a. *Mullin’s Head Park* – Chuck Curtis renewed his proposal to protect the park by turning over to a third party in a conservation easement that could be enforced against the Town. Curtis also noted that he discovered voters had approved designating the park as a Resource Protection District in a 1978 Town Meeting. Hopkins said he would work to determine whether that Resource Protection District still existed and what type of restrictions it imposed on the use of park lands. The Board talked with the Commission about distributing a survey to determine how people feel about protecting the park from other possible uses in perpetuity and, if appropriate, holding a vote to determine whether to turn over control of the park to a third party. Curtis also said he would work with the Town Office to make sure a survey of the park was properly recorded.
- b. *Road Posting* – Road Commissioner Angela Martin recommends the Board authorize her to post the roads to limit the loads until the underlying ground hardens up.

**Motion to authorize the Road Commissioner to post the roads made by Baribeau,
seconded by Campbell** **Approved 4-0-0**

9. Other

- Baribeau recommends the owners install railings on the granite steps at Narrow Place Beach and behind Waterman’s Community Center.
- Campbell would like the Town to place the Select Board task list on a shared drive, accessible to the Select Board members, and to populate that list in greater detail following Town Meeting.
- Campbell would like the Select Board’s calendar put on a shared drive as well.
- Campbell recommends the Town put out a “Save the Date” notice about the upcoming Town Meeting on March 9, 2024.

**10. Motion to adjourn at 7:03 pm made by Baribeau, seconded by Campbell
Approved 4-0-0**