

**NORTH HAVEN SELECT BOARD**  
**NOVEMBER 15, 2023**  
**MINUTES**

BOARD MEMBERS PRESENT: Jeremiah MacDonald, Scot Baribeau, Jacqueline Curtis, and Bruce Gilman  
BOARD MEMBERS ABSENT: Amilia Campbell  
TOWN ADMINISTRATOR: Rick Lattimer  
ALSO PRESENT: Josephine Curtis (via Zoom), Juliet Lamont (via Zoom), Courtney Naliboff, Claire Oxford, and Liza Waterman

- 1. Call to Order 5:00 pm**
- 2. Approval of Minutes of November 1, 2023**

**Motion to approve made by Baribeau, seconded by Gilman**

**Approved 4-0-0**

- 3. Public Comment – None**
- 4. Treasurer’s Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Warrant #39	in the amount of	\$28,514.49
Warrant #39-A	in the amount of	\$11,100.43
Warrant #40	in the amount of	\$245,335.20
Warrant #40-A	in the amount of	\$3,472.61
Sewer Department Warrant #24	in the amount of	\$5,626.31
Water Department Warrant #25	in the amount of	\$1,270.15
Payroll Journal #42	in the amount of	\$26,239.70
Payroll Journal #42-A	in the amount of	\$6,206.28
Payroll Journal #43	in the amount of	\$5,267.50

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries:**

**Made by Baribeau, seconded by Gilman**

**Approved 4-0-0**

- 5. Correspondence – None**
- 6. Reports**
  - a. Clinic: The Board would like to meet with the Medical Services Board soon.
  - b. Ferry Service: The Ferry Service continues to work on a new rate structure to close the anticipated 18 percent gap in its 2024 budget
  - c. Fire Department/EMS: No update
  - d. Floats & Docks: Thayer’s Y-Knot Boatyard is working on a new float for the Thorofare
  - e. Legal: Awaiting a response from the Town’s attorney on a municipality’s ability to regulate firearms
  - f. Roads & Bridges:
    - Road Commissioner Martin is working to update signs around the island.

- g. Sewer Department: No update
- h. Sheriff's Department
  - Incidents

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
11.1.23	911 Hangup	Spear
11.2.23	Radar detail	Lemoi
11.6.23	Radar detail	Lemoi

- i. Town Properties: None
- j. Transfer Station: Need to obtain a contractor to install a new metal roof on the redeemables building. The Board noted that the Town staff should visit the Vinalhaven transfer station as VH has a new layout.
- k. Water Department: The Board reiterated its desire to have Lattimer arrange for Department Manager Glen Marquis to provide a tour of the Water Treatment Plant.

## 7. Old Business

- a. *Community Priorities Update* – Lattimer gave a brief update on the Town's three priorities:
  - (1) Access to Housing – Lattimer is meeting monthly with Hannah Itzler, the new Executive Director of North Haven Sustainable Housing. The Town will continue exploring housing options, focusing initially on the old fire station. Scot Baribeau and Amilia Campbell will represent the Select Board on this working group.
  - (2) Workforce Development & Economic Diversification – See Thorofare Waterfront Project, below
  - (3) Environmental Sustainability & Climate Change Impacts. Oxford and Lattimer have scheduled a meeting of the Priority 3 Working Group for 16 November. Gilman will represent the Select Board on this working group.
- b. *Public Safety Building Update* – Construction remains on time and on budget. The Town will host an open house on 16 December 2023 and potentially a second open house in the summer of 2024.
- c. *Thorofare Waterfront Project* – A panel of volunteers evaluated the proposals for engineering support. See New Business, below.

## 8. New Business

- a. *EMS Donations* – Co-Chief Naliboff shared a draft letter requesting donations to support EMS. She made clear that the Town fully supports EMS; the idea is simply to make potential donors aware of additional equipment that would enhance EMS's ability to serve the community. The Board had no objections to the letter and thanked Naliboff and the rest of the EMS Crew for all they do to support the Town and entire community.

- b. *Community Fitness: Cable Machine* – Liza Waterman reported that Michael Bruno donated a generous \$10,000 toward a new cable machine. The total cost of a new machine including delivery and set up would be between \$12,000 and \$14,000.

**Motion to purchase a new cable machine for North Haven Community Fitness using up to \$14,000 in donation funds, made by Gilman, seconded by Baribeau  
Approved 4-0-0**

[**Note:** Curtis thanked Waterman for all Waterman’s hard work in setting up North Haven Community Fitness.]

- c. *Thorofare Waterfront Project, Evaluation Panel’s Recommendation* – A panel of volunteers and Lattimer evaluated the proposals for engineering support for this project. The panel unanimously recommended the Select Board award the contract to GEI Consultants; Dan Bannon and Leila Pike from GEI’s Portland office would lead the work.

**Motion to select GEI Consultants to provide engineering support for the Thorofare Waterfront Project, made by MacDonald, seconded by Curtis  
Approved 4-0-0**

- d. *Priority 2 Working Group* – The Board discussed constituting this group as distinct from the Thorofare Waterfront Project and decided there would be too much overlap in functions at this point.
- e. *Medical Services Board Appointment, Connor O’Neil* – Alicia Hopkins’s resignation left a vacancy on this Board. The four remaining Medical Service Board members talked with Connor O’Neil and he is interested in serving. The appointment would last until the March 2024 Town Meeting.

**Motion to appoint Connor O’Neil to the Medical Services Board, to serve until the March 2024 Town Meeting, made by MacDonald, seconded by Baribeau  
Approved 4-0-0**

## 9. Other

- MacDonald reminded Lattimer to have an electrician provide an estimate to install a new electrical panel at the Sewage Treatment Plant.
- Curtis asked about having the culvert under David & Roberta Cooper’s driveway replaced so stormwater will run down the Smith Street hill more effectively.
- Curtis asked about having the Road Commissioner effect temporary repairs to the wall in the Village so no one is hurt over the winter.
- Curtis asked if we could record meetings.
- Gilman noted that there is concern in the community about Mullins Head Park. He recommends working with the Mullins Head Park Commission to set up a community discussion followed by a vote on the park’s status. The

Town's attorneys noted there are three options: (1) continue to manage the park as we have done since it was created; (2) enact an ordinance that governs a process for managing the park; or (3) turning the park over to a third-party entity that would manage the park under a conservation easement.

**10. Motion to adjourn at 7:20 pm made by Gilman, seconded by Curtis**

**Approved 4-0-0**