

**NORTH HAVEN SELECT BOARD
OCTOBER 18, 2023
MINUTES**

BOARD MEMBERS PRESENT: Jeremiah MacDonald, Scot Baribeau, Amilia Campbell (arrived mid-meeting due to a conflict), Jacqueline Curtis, and Bruce Gilman

BOARD MEMBERS ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

ALSO PRESENT: David Almy, Deputy Josh Lemoi, John Ricci, Dennis Millette, Claire Oxford, and Jamien Shields

1. **Call to Order 5:00 pm** at the new Public Safety Building – Shields showed the Board the Town’s new box-style ambulance. Ricci and Millette gave the Board a tour of the new building, noting that construction remains on schedule and on budget. The Board talked about an open house for the community in December.

[Return to the Town Office.]

2. **Public Comment** – None

3. **Treasurer’s Report**

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Warrant #36	in the amount of	\$37,686.13
Warrant #36-A	in the amount of	\$16,688.92
Sewer Department Warrant #21	in the amount of	\$8,889.36
Sewer Department Warrant #22	in the amount of	\$27,786.85
Water Department Warrant #22	in the amount of	\$2,568.26
Water Department Warrant #23	in the amount of	\$34,322.68
Payroll Journal #38	in the amount of	\$44,759.87
Payroll Journal #38-A	in the amount of	\$6,369.80
Payroll Journal #39	in the amount of	\$1,551.49

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries:

Made by Gilman, seconded by Baribeau

Approved 4-0-0

4. **Correspondence** – None

5. **Reports**

- i. Clinic: The Board would like to meet with the Medical Services Board soon.
- ii. Ferry Service: The Ferry Service continues to work on a new rate structure to close the anticipated 18 percent gap in its 2024 budget
- iii. Fire Department/EMS: No update
- iv. Floats & Docks: Thayer’s Y-Knot Boatyard is working on a new float for the Thorofare

- v. Legal: The Town just received a response from the DEP Commissioner on the voter-approved Shoreland Zone Ordinance. She has approved the new ordinance. It will go into effect in November.
- vi. Roads & Bridges: The Road Crew will replace the washed out culvert on North Shore Road
- vii. Sewer Department: No update
- viii. Sheriff’s Department

- Incidents

Date	Incident	Deputy
10.9.23	Traffic hazard	Pinkham
10.11.23	Property damage – accident	Lemoui
10.12.23	Public relations	Lemoui

- Deputy Lemoui briefed the Board about law enforcement matters generally
 - Recommends flashing speed limits signs in front of the school
 - Agreed with Curtis that more “Slow Children” signs are needed
 - Researched speed limits and determined our speed limits are consistent with State law, but we need more signs and ensure consistency in both directions
 - Consider eliminating parking on Kents Hill and on the north side of Main Street in front of the library
 - Consider steps to reduce speeding in the Village during the summer – speed bumps?
 - Notified the Board that he has listed his house for sale and will be taking a mainland position with Knox County Sheriff’s Office once it sells; Josh noted this is best for his family
- ix. Town Properties: The Board noted that the Town might pursue grants to help fund the new North Haven Community Fitness center
- x. Transfer Station: Need to obtain a contractor to install a new metal roof on the redeemables building. The Board noted that the Town staff should visit the Vinalhaven transfer station as VH has a new layout.
- xi. Water Department: The Board reiterated its desire to have Lattimer arrange for Department Manager Glen Marquis to provide a tour of the Water Treatment Plant.

6. Old Business

- a. *Community Priorities Update* – Lattimer gave a brief update on the Town’s three priorities:
 - (1) Access to Housing – Lattimer is meeting monthly with Hannah Itzler, the new Executive Director of North Haven Sustainable Housing. The Town will continue exploring housing options.
 - (2) Workforce Development & Economic Diversification – See Thorofare Waterfront Project, below

(3) Environmental Sustainability & Climate Change Impacts. See Thorofare Waterfront Project, below

- b. *Public Safety Building Update* – See above
- c. *Thorofare Waterfront Project* – Oxford and Lattimer are working with a panel of volunteers to evaluate the proposals for engineering support. The panel will make a recommendation to the Board in November.

7. New Business

- a. *Town House Rent* – The new tenants asked if the Board would reduce the rent from \$1,100 per month to \$950 per month. The Board opted to leave the rent at \$1,100
- b. *Salary Adjustment – Kaitlyn Pierce* – Treasurer DeBlois and Lattimer recommended moving Pierce from Janitor I to Janitor II, increasing her hourly wage to \$26.59.

Motion to set Pierce’s hourly wage at \$26.59 made by Gilman, seconded by MacDonald
Approved 4-0-0

- c. *Paving* – Lattimer and Road Commissioner Angela Martin recommend having the following areas paved, time and funds permitting, when JAB Paving comes out to put the top coat on the new Public Safety Building apron and parking area: Clinic driveway, 125 feet of Golf Course Road, ditches next to Calderwood Hall and the Post Office, the apron at the Transfer Station, over the new culvert on North Shore Road, and the parking lot at Pulpit Harbor.

Motion to approve transferring up to \$50,000 from the Road Repaving Reserve to pave the projects listed above, made by MacDonald, seconded by Baribeau
Approved 4-0-0

8. Other

- Baribeau and Campbell encouraged the Town to explore a maternity leave policy
- Campbell asked that the Road Crew clean up the loose rocks in the road near the Post Office
- Campbell reiterated her request to have the pipes cleaned in the Town fountain so that the water runs out evenly
- Campbell asked that the Town work with Fox Islands Electric Cooperative to address streetlight outages
- Curtis noted she had found some information about the wall in the Village from the 1920s. She will continue her research. MacDonald suggested we get the research done so we can ask voters for funds during the 2024 Town Meeting.

9. Motion to adjourn at 8:36 pm made by Baribeau, seconded by MacDonald

Approved 5-0-0