

**NORTH HAVEN SELECT BOARD  
MARCH 1, 2023  
5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Scot Baribeau, Bruce Gilman, and Patsy Lannon  
BOARD MEMBERS ABSENT: Alex Curtis, Jeremiah MacDonald  
TOWN ADMINISTRATOR: Rick Lattimer  
OTHER PERSONS PRESENT: Alice Cornwell, Courtney Naliboff, and Jamien Shields

- 1. Call to Order 5:00.** Lannon chaired the meeting as Vice Chair.
- 2. Approval of the Minutes February 15, 2023, motion made by Baribeau, seconded by Gilman**  
**Approved 3-0-0**
- 3. Public Comment - None**
- 4. Treasurer's Report**

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

Warrant #6	in the amount of	\$225,793.99
Warrant #6-A	in the amount of	\$19,798.15
Warrant #7	in the amount of	\$20,381.82
Warrant #7-A	in the amount of	\$19,771.78
Payroll Journal #7	in the amount of	\$2,915.60
Payroll Journal #8	in the amount of	\$26,551.95
Payroll Journal #8-A	in the amount of	\$5,870.20
Sewer Department Warrant #3	in the amount of	\$3,717.40
Sewer Department Warrant #4	in the amount of	\$855.61
Water Department Warrant #3	in the amount of	\$2,240.54
Water Department Warrant #4	in the amount of	\$3,054.59
Water Department Warrant #4-A	in the amount of	\$17,660.72

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries  
Made by Baribeau, seconded by Gilman**  
**Approved 3-0-0**

- 5. Correspondence - None**
- 6. Reports**
  - i. Clinic: Still working to obtain Mental and Behavioral Health Services. Gilman noted that the Town should consider obtaining remote services; Lattimer responded that the idea is to have a professional who could provide both in-person and telehealth services.

- ii. Ferry Service: None
- iii. Fire Department/EMS: None
- iv. Floats & Docks:
  - The Town will work on a concept for managing moorings in Pulpit Harbor for the Select Board’s consideration
  - The Town is working to find a new harbormaster for Pulpit Harbor; both Peter Dragonas and Adam Campbell have expressed interest
- v. Legal:
  - Planning Board – Ordinances: The Planning Board has scheduled a public hearing to obtain comments on both the new Land Use Ordinance and conforming amendments to the Fresh Pond Ordinance on Monday, March 6<sup>th</sup> at 5:00 pm. The Planning Board is waiting for comments from Maine DEP before moving forward with a hearing on the Shoreland Zone Ordinance.
  - Short-term rentals – Coloredo-Mansfeld is working on obtaining ordinances from other similar communities.
- vi. Public Safety Building Update: Site work on the new building will begin soon.
- vii. Roads & Bridges: The Town staff is looking into available grants to improve culverts and stream crossings.
- viii. Sewer Department: The Sewer Department is working to add an aluminum sulfate coagulant to the influent in order to help separate solids from liquid waste. Olver Associates is assisting the Town with this process.
- ix. Sheriff’s Department

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
2.20.23	Property check	Lemoi
2.21.23	Car/Deer accident	Lemoi
2.27.23	Property damage accident	Lemoi
2.27.23	Traffic offense	Lemoi
2.28.23	Vehicle off road	Lemoi
2.28.23	Wellbeing check	Abbott

- x. Town Properties:
  - Town House
    - Drywall, flooring, and doors are complete
    - Cabinets, interior trim, and painting are underway
    - Waiting for plumbing and final electrical
- xi. Transfer Station: Lattimer will prepare a request for bids to replace the roof on the lower building (redeemables)
- xii. Water Department: Capacity Development Grant – Ransom Consulting is coordinating work on three projects under the grant: (1) a private well database that will help us determine the availability of groundwater across the island; (2) an analysis of the likelihood of seawater surging into Fresh Pond from the Mill Stream; and (3) an exploration of possible groundwater sites on the southwest side of Fresh Pond. The Board has approved moving

forward with a rate increase for the Water Department so the Department in conjunction with developing a capital improvement plan. We expect to present the results of the well survey later this month.

**7. Old Business**

a. *Community Priorities*

- Access to Housing: The Town is going to explore grant opportunities with the State to obtain funds to create more housing opportunities
- Economy & the Workforce: The Town has applied for a federal grant to make the Thorofare Waterfront more accessible for multiple uses, and to mitigate the effects of sea level rise.
- Environmental Sustainability & Climate Change Impacts: The Town has applied for a grant to mitigate the effects of sea level rise along the Thorofare Waterfront in the Village. The Town is also working with Colloredo-Mansfeld and Gabe McPhail to take steps necessary to obtain a Community Action Grant. This grant would help the community take steps to improve our environmental sustainability and climate-change resiliency.

**8. New Business**

a. *Town Meeting Warrant*

**Motion to approve the 2023 Town Meeting Warrant made by Gilman,  
seconded by Baribeau Approved 3-0-0**

b. *Sewer and Water Department* – Lattimer recommended the Board approve the development of Capital Improvement Plans for the Sewer and Water Departments. Olver Associates would conduct the work for a total cost of \$45,000. Of this, approximately \$21,000 is already available in the Sewer Department’s Clean Water State Revolving Fund loan balance, meaning this would cost the Sewer Department approximately \$4,000 and the Water Department \$20,000. The Board directed Lattimer to pursue the contract with Olver Associates.

c. *Clinic Office Assistant* – Kathi Lovell has decided to resign from her position as Clinic Assistant effective April 30, 2023. Kathi has done a remarkable job in that position. Lattimer notified the Board that he would be advertising for someone to fill the position and train with Kathi.

**9. Other** – Lannon asked the Town to work with Fox Islands Electric Cooperative to get the trees trimmed away from the power lines, especially along Crabtree Point Road.

**10. Adjournment** – **Motion to adjourn at 6:05 made by Baribeau, seconded by Gilman**  
**Approved 3-0-0**