

**NORTH HAVEN SELECT BOARD  
FEBRUARY 1, 2023  
5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Scot Baribeau, Alex Curtis, , Patsy Lannon, and Jeremiah MacDonald  
BOARD MEMBERS ABSENT: Bruce Gilman  
TOWN ADMINISTRATOR: Rick Lattimer  
OTHER PERSONS PRESENT: Alice Cornwell, Mia Colloredo-Mansfeld

**1. Call to Order 5:00**

**2. Approval of the Minutes January 18, 2023, motion made by Lannon, seconded by Baribeau  
Approved 4-0-0**

**3. Public Comment - None**

**4. Treasurer's Report**

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

Warrant #3	in the amount of	\$10,562.03
Warrant #3-A	in the amount of	\$18,410.62
Payroll Journal #3	in the amount of	\$3,057.48
Payroll Journal #4	in the amount of	\$29,659.91
Payroll Journal #4-A	in the amount of	\$6,398.79
Sewer Department Warrant #1	in the amount of	\$8,143.43
Water Department Warrant #1	in the amount of	\$2,145.20

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries  
Made by Baribeau, seconded by Lannon  
Approved 4-0-0**

**5. Correspondence - None**

**6. Reports**

- i. Clinic: Still working to obtain Mental and Behavioral Health Services
- ii. Ferry Service: The Town is coordinating with the Clinic and the Ferry Service about Medical Priorities. Lattimer will set up a Board workshop to discuss Ferry Services matters in general.
- iii. Fire Department/EMS: (See New Business, below)
- iv. Floats & Docks:
  - The Town will work on a concept for managing moorings in Pulpit Harbor for the Select Board's consideration

- The Town is working to find a new harbormaster for Pulpit Harbor as Deputy Lemoi has said he will not have the ability to continue serving in this capacity
- v. Legal:
  - Planning Board – Ordinances: The Planning Board is close to completing its work on the new Land Use Ordinance and plans to hold the required public hearing in the next few weeks. The Shoreland Zone Ordinance will require more work in the Village area to account for the way in which we have historically used that area. The Planning Board is working with Maine DEP to develop a meaningful ordinance.
  - Short-term rentals – Colloredo-Mansfeld is working on obtaining ordinances from other similar communities.
- vi. Public Safety Building Update: (See below)
- vii. Roads & Bridges: The Town staff is looking into available grants to improve culverts and stream crossings.
- viii. Sewer Department: The Sewer Department is working to add an aluminum sulfate coagulant to the influent in order to help separate solids from liquid waste. Olver Associates is assisting the Town with this process.
- ix. Sheriff’s Department

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
1.23.23	Traffic hazard	Lemoi
1.31.23	Public relations	Lemoi

- x. Town Properties:
  - Town House
    - Drywall, flooring, and doors are complete
    - Cabinets and interior trim and painting are underway
    - Waiting for plumbing and final electrical
- xi. Transfer Station: Lattimer will prepare a request for bids to replace the roof on the lower building (redeemables)
- xii. Water Department: Capacity Development Grant – Ransom Consulting is coordinating work on three projects under the grant: (1) a private well database that will help us determine the availability of groundwater across the island; (2) an analysis of the likelihood of seawater surging into Fresh Pond from the Mill Stream; and (3) an exploration of possible groundwater sites on the southwest side of Fresh Pond. The Board has approved moving forward with a rate increase for the Water Department so the Department in conjunction with developing a capital improvement plan. We expect to present the results of the well survey later this month.

**7. Old Business**

- a. *Public Safety Building* – Town staff are working with Ricci construction on the next steps in the process of constructing the new building. The Town will need to

move the current sand pile and related Road Commissioner materials back into an open space farther from South Shore Road.

- b. *FEMA/BRIC Grant Application* – The Town submitted a \$200,000 grant application for funds to develop a design to improve the Thorofare Waterfront from Brown’s Boatyard to the Casino. Maine’s Emergency Management Agency has favorably reviewed the application; we should find out whether the funds were approved later this summer.
- c. *Community Priorities* – Lattimer is working with Colloredo-Mansfeld and Gabe McPhail to take steps necessary to obtain a Community Action Grant. This grant would help the community take steps to improve our environmental sustainability and climate-change resiliency.

## 8. New Business

- a. *North Haven Inn & Market – Meet new owners.* Laura and David McDougal introduced themselves to the Board and expressed their desire to provide services that benefit the entire community. They will close the store temporarily in February to make needed repairs and changes and reopen as soon as possible.
- b. *Ferry Service Update – Jon Emerson.* Emerson talked with the Board about general issues involving the Maine State Ferry Service including possible lineup changes in Rockland, making sure medical transportation and priorities are effective, and a revisiting of the price structure.
- c. *Box-style Ambulance* – At the EMS Crew Chiefs’ request, the Board considered the opportunity to purchase a 2011 box-style ambulance from Cape Elizabeth. This vehicle has been very well maintained and would provide needed additional space for patient transport and care while underway across the Bay. A new box-style ambulance would cost approximately \$400,000. The ambulance will be available in late summer 2023.

**Motion to purchase a 2011 ambulance from Cape Elizabeth Fire Department through Greenwood Emergency Vehicles for \$55,000 using Ambulance Reserve Funds, made by MacDonald, seconded by Lannon**  
**Approved 4-0-0**

- d. *Island Fellow – 2023-2024.* Colloredo-Mansfeld has been an incredible asset to the Town. Her 2-year fellowship concludes in August 2023. The Town has another opportunity to obtain an island fellow from the Island Institute for \$14,000 per year for two years.

**Motion to authorize Lattimer to apply for another Island Fellow, made by MacDonald, seconded by Lannon**  
**Approved 4-0-0**

- e. *Island Institute ShoreUp Grant.* The Island Institute offers grants up to \$10,000 for the purpose of assisting island and coastal communities in sea-level rise planning. Lattimer recommends the Town apply. The Board concurred.
- f. *EV Charger* – Lattimer reported that the Town is once again working with A Climate to Thrive and an electrician, Hedstrom Electric, to determine if we can qualify for a grant to install an EV charging station outside of the Community Building.
- g. *Certificate of Commitment – Quarterly Sewer Rates in the amount of \$34,067.40*

**Motion to approve the Quarterly Sewer Certificate of Commitment in the amount of \$34,067.40, made by Curtis, seconded by Lannon  
Approved 4-0-0**

- h. *Certificate of Commitment – Quarterly Water Rates in the amount of \$15,079.75*

**Motion to approve the Quarterly Water Certificate of Commitment in the amount of \$15,079.75, made by Baribeau, seconded by Curtis  
Approved 4-0-0**

- i. *Sewer Department – Assistant Superintendent Position.* With Ian Hopkins’s departure, Lattimer recommended hiring another person to assist with Sewer Department operations. Following interviews, Lattimer, Higgins, and Kylie Curtis recommended the Board appoint Victor Hopkins to fill the position. Hopkins will have a starting salary of \$28.50 per hour, increasing to \$30.00 per hour after he has successfully completed State training. The position requires approximately 14 hours per week.

- j. *Executive Session – Motion to enter executive session under Maine Revised Statutes, Title 1, Chapter 13, subchapter 1, section 405.6.C. The purpose of the executive session is to discuss the condition of Town real property and the possible acquisition of an interest in real property by the town. Motion made by Lannon, seconded by Baribeau  
Approved 4-0-0*

**9. Other**

- Lannon noted that bringing redeemable and recyclable materials to the Transfer Station “is a delight.” She thanked all involved for making the area work smoothly.

**10. Adjournment – Motion to adjourn at 7:39 made by Baribeau, seconded by Curtis  
Approved 4-0-0**