

NORTH HAVEN SELECT BOARD
APRIL 19, 2023
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Scot Baribeau, Amilia Campbell, Jacqueline Curtis, and Jeremiah MacDonald
BOARD MEMBERS ABSENT: Bruce Gilman
TOWN ADMINISTRATOR: Rick Lattimer
OTHER PERSONS PRESENT: Mia Colloredo-Mansfeld, Kenny Corson, Jon Emerson, Carol Waterman

1. Call to Order 5:00.

2. Approval of the Minutes April 5, 2023, motion made by Baribeau, seconded by Campbell
Approved 4-0-0

3. Public Comment

- Corson spoke about the Transfer Station hours and the days on which it is open. He emphasized the high demand for depositing materials on the burn pile in particular. He suggested moving to three days per week earlier in the spring and having someone stationed at the burn pile to enforce the rules. Campbell suggested scheduling a Select Board workshop to discuss the Transfer Station. The Board tentatively set this for April 26th.
- Emerson reported on the most recent Maine State Ferry Service Advisory Board meeting. He said there do not appear to be any immediate plans to discuss an increase in fares or change the lineup procedure in Rockland
- Waterman expressed concern about the Town Floats in the Thoroughfare, particularly the ambiguous nature of the rules, the faded or absent signs regarding tie-up limits (size and time), and crowded nature of the floats. Baribeau and MacDonald agreed to meet Waterman at the floats on Thursday, April 20th to discuss the situation in person.

4. Treasurer's Report

- Approval of Bills, Payrolls, Warrants, and Journal Entries:

Warrant #13	in the amount of	\$210,623.38
Warrant #13-A	in the amount of	\$13,514.92
Warrant #14	in the amount of	\$13,486.71
Warrant #14-A	in the amount of	\$1,660.40
Payroll Journal #14	in the amount of	\$35,281.83
Payroll Journal #14-A	in the amount of	\$6,540.96
Payroll Journal #15	in the amount of	\$4,348.80
Sewer Department Warrant #7	in the amount of	\$30,792.68

Sewer Department Warrant #8	in the amount of	\$8,292.93
Water Department Warrant #7	in the amount of	\$32,077.76
Water Department Warrant #8	in the amount of	\$6,676.07
Journal Entries – March 2023	in the amount of	\$664,480.37

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Baribeau, seconded by Curtis Approved 4-0-0**

5. Correspondence – None

6. Reports

- i. Clinic: Still working to obtain Mental and Behavioral Health Services. Curtis noted that Jennie McNeil might again be interested
- ii. Ferry Service: None
- iii. Fire Department/EMS: None
- iv. Floats & Docks:
 - The Town will work on a concept for managing moorings in Pulpit Harbor for the Select Board’s consideration
 - The Town is working to find a new harbormaster for Pulpit Harbor
- v. Legal:
 - Planning Board – Ordinances: The Planning Board has nearly concluded making minor adjustments to the proposed Land Use Ordinance and conforming amendments to the Fresh Pond Ordinance based on input following the March 6th public hearing. The Planning Board is waiting for comments from Maine DEP before moving forward with a hearing on the Shoreland Zone Ordinance. Following State approval, the Planning Board will hold a public hearing on the proposed Shoreland Zone Ordinance. The next step would then be to hold a special town meeting to allow voters to consider all three ordinances.
- vi. Public Safety Building Update: Site work on the new building has begun. Some ledge will need to be blasted out to make space for the foundation and surrounding drainage.
- vii. Roads & Bridges: The Town staff is looking into available grants to improve culverts and stream crossings with the goal of developing a plan and obtaining money in 2024.
- viii. Sewer Department: The Sewer Department has begun adding an aluminum sulfate coagulant to the influent in order to help separate solids from liquid waste. Olver Associates is assisting the Town with this process. The Board expressed a desire to tour the Wastewater Treatment Plant in the near future.
- ix. Sheriff’s Department

Date	Incident	Deputy
4.7.23	School visit	Lemoi
4.10.23	School visit	Lemoi

4.12.23	School visit	Lemoui
4.15.23	Property damage	Lemoui
4.16.23	911 open line	Palmer
4.18.23	Citizen assist	Lemoui

x. Town Properties:

- Town House
 - Drywall, flooring, and doors are complete
 - Cabinets, interior trim, painting, and plumbing are underway
 - Waiting for final electrical
- Community Building
 - The Board asked about the date for installing the electric vehicle charger
 - Property Manager Shields is looking into obtaining an estimate to replace the roof and siding on the Community Building. Irishspan, the company that will install the roof and siding on the new Public Safety Building may be interested in this work while they are on-island this summer.

xi. Transfer Station: Lattimer will prepare a request for bids to replace the roof on the lower building (redeemables)

xii. Water Department:

- We continue to move forward with Ransom’s water studies
- We are working to replace the sand in the filters

7. Old Business

- *Community Priorities* – Lattimer gave a brief update on all three Priorities: (1) Access to Housing; (2) Workforce Development & Economic Diversification; and (3) Environmental Sustainability & Climate Change Impacts.

8. New Business

- a. *Certificate of Commitment* – **Motion to approve the Sewer Department Commitment in the amount of \$34,967.40, made by Baribeau, seconded by Curtis**
Approved 4-0-0
- b. *Certificate of Commitment* – **Motion to approve the Water Department Commitment in the amount of \$15,540.19, made by Curtis, seconded by Baribeau**
Approved 4-0-0
- c. *Short-term Rental Policy* – Lattimer asked the Board for permission to delay research and implementation of a Short-term Rental Policy. The Town staff is busy with other matters and Lattimer is also concerned that other communities that have pursued policies have developed deep rifts over how to deal with the many questions involved. The Board agreed, but would like to keep this issue on the radar for future consideration.

- d. *Water Department* – Clean Harbors will remove the sand in two of the four Pumping Station filters in the next couple of weeks and replace it with new, sterilized sand. Glen Marquis will then put water in those tanks and wait for healthy bacteria to grow, “ripening” the filter so it will be ready to remove unwanted bacteria. Ripening takes about two weeks. We will then repeat the process with the remaining two filters.
- e. *Island Fellow* – We have selected Claire Oxford to serve as an Island Fellow from September 2023 through August 2025. Colloredo-Mansfeld will work with Oxford to acquaint her with the position.
- f. *Clinic Assistant* – Following interviews, which included representatives from the Medical Services Board, the interview panel unanimously recommends hiring both Alicia Hopkins and Jill Kaufman for the position of Clinic Assistant. Lattimer will work with them and the Clinic staff on an appropriate schedule and training.

Motion to appoint Hopkins and Kaufman as Clinic Assistants, made by Curtis, seconded by MacDonald **Approved 4-0-0**

- g. *EMS Director* – As approved in a previous meeting, Lattimer reported that Vinalhaven has agreed to provide Ryan Nizolek as North Haven’s EMS Director under a contract between the towns for \$500 per month.
- h. *Community Building* – Lattimer asked the Board to consider having Irishspan replace the exterior walls and roof of the Community Building while on-site to do the metal work on the new Public Safety Building. This would require the Board to authorize an exemption from the Town’s Purchasing Policy and to hold a special town meeting to obtain the funds. Lattimer recommended the Board think this over before the next meeting. Irishspan’s estimated price is \$233,108.
- i. *North Haven Community School* – Lattimer noted that the School is working on some student behavior issues and overall school safety concerns, especially in light of recent school shootings across the country. The Board has asked to hold a joint meeting with the School Board soon to discuss these and other matters on which the Town and School might work together.

9. Other

- Baribeau noted the stop sign at Church Street and Main Street has been taken down, probably as a prank.
- Curtis would like to repair, replace, or remove the fence around Brown’s Cemetery. She will contact the adjacent landowners.

- Curtis would like to schedule a meeting with the Mullens Head Park Committee, the Select Board, and the Town's attorney to discuss possible ways to protect the park.
- Curtis recommended inviting Road Commissioner Angela Brown to a Board meeting.
- Baribeau noted that the Town needs to deal with the mooring situation in Pulpit Harbor.
- MacDonald asked to have the Christmas lights taken down. He also reminded Lattimer to arrange to have the cemeteries mowed.
- Campbell reiterated the need to work with the community to keep the roadsides clean. She also suggested creating a Recycling/Redeemable Collection Center outside of the Transfer Station

**10. Adjournment – Motion to adjourn at 7:27 made by Baribeau, seconded by Campbell
Approved 4-0-0**