

**NORTH HAVEN SELECT BOARD
SEPTEMBER 21, 2022
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Scot Baribeau, Alex Curtis, Bruce Gilman, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBERS ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: None

1. Call to Order 5:04

2. Approval of the Minutes of August 17, 2022, August 29, 2022, and September 7, 2022

Motion made by Lannon, seconded by Gilman

Approved 5-0-0

3. Public Comment: None

4. Treasurer's Report

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

Warrant #29	in the amount of	\$40,653.74
Warrant #29-A	in the amount of	\$13,177.16
Warrant #30	in the amount of	\$272,411.82
Warrant #30-A	in the amount of	\$459.72
Payroll Journal #33	in the amount of	\$30,589.96
Payroll Journal #33-A	in the amount of	\$5,597.42
Payroll Journal #34	in the amount of	\$697.32
Sewer Department Warrant #17	in the amount of	\$8,459.22
Water Department Warrant #15	in the amount of	\$8,526.01

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Gilman, seconded by Curtis**

Approved 5-0-0

5. Correspondence – None

6. Reports

- i. Clinic: Jennie McNeil, a psychiatric nurse practitioner visited the island to talk with the Clinic, the school, and Southern Harbor House about the possibility of providing mental and behavioral health services to our community. Lattimer will follow up.
- ii. Ferry Service: MSFS continues to struggle with crew shortages

- iii. Fire Department/EMS: Harold Cooper obtained and installed a new generator; waiting for GRM Plumbing to hook up the propane
- iv. Floats & Docks: The Town will work on a concept for managing moorings in Pulpit Harbor for the Select Board’s consideration.
- v. Legal:
 - Planning Board – Ordinances: The Planning Board is close to completing its work on the new Land Use Ordinance and plans to hold the required public hearing in the next few weeks. The Shoreland Zone Ordinance will require more work in the Village area to account for the way in which we have historically used that area. The Planning Board is working with Maine DEP to develop a meaningful ordinance.
 - Short-term rentals – Coloredo-Mansfeld is working on obtaining ordinances from other similar communities.
- vi. Public Safety Building Update: See below
- vii. Roads & Bridges: The Town staff is looking into available grants to improve culverts and stream crossings.
- viii. Sewer Department: The Sewer Department is working to add an aluminum sulfate coagulant to the influent in order to help separate solids from liquid waste. Olver Associates is assisting the Town with this process.
- ix. Sheriff’s Department

Date	Incident	Deputy
9.8.22	Traffic detail	Lemoi
9.8.22	Traffic offense	Lemoi
9.8.22	Traffic stop (x 2)	Lemoi
9.9.22	911 hangup	Spear
9.12.22	Traffic detail	Lemoi
9.13.22	School visit	Lemoi
9.14.22	Agency assist	Lemoi
9.18.22	Trespassing	Lemoi
9.18.22	Wanted person	Lemoi
9.19.22	Agency assist	Lemoi

- x. Town Properties:
 - Town House
 - Drywall is complete
 - Painting is underway
 - Moving forward with heat pump, plumbing, and flooring
 - Computer Support –Gusco Consulting has reconfigured the Town Office internet system.
- xi. Transfer Station: Lattimer will prepare a request for bids to replace the roof on the lower building (redeemables)
- xii. Water Department: Capacity Development Grant – Ransom coordinating work on three projects under the grant: (1) a private well database that will help us determine the availability of groundwater across the island; (2) an analysis of the likelihood of seawater surging into Fresh Pond from the Mill

Stream; and (3) an exploration of possible groundwater sites on the southwest side of Fresh Pond. The Board would like to move forward with a rate increase for the Water Department so the Department in conjunction with developing a capital improvement plan.

7. Old Business

- a. *Community Vision Statement & Objectives* – We continue to move forward with actions to support the Town’s three Priorities: (1) Access to Housing; (2) Workforce Development & Economic Diversification; and (3) Environmental Sustainability & Climate Change Impacts. On September 20th, the Housing Working Group sponsored an educational discussion at Waterman’s Community Center. Our Economy & the Workforce Consultant, Camoin Associates, will hold public meetings on September 27th & 28th to review the results of our data gathering and analysis and to discuss draft recommendations.
- b. *Public Safety Building* – Ricci Construction and Gartley & Dorsky are working to find ways to reduce the proposed price of the building while ensuring it still meets the Town’s long-term needs. The Board will hold a workshop on Wednesday, September 28th at 5:00 pm to discuss the design and costs with Ricci and Gartley & Dorsky. The Board also discussed how borrowing funds to construct a new building might affect the Town’s ability to move forward with the Priorities identified in the Vision process. Lattimer will come up with a recommended strategy to ensure the Board and voters are aware of all competing interests for Town (taxpayer) money.

8. New Business

- a. *Administrative Assistant* – Three people applied for the position Janice Hopkins currently occupies. Following interviews with Lattimer and the entire office staff, Lattimer recommended Kylie Curtis for the position.

Motion to authorize Lattimer to offer the Administrative Assistant position to Kylie Curtis at \$25 per hour made by Lannon, seconded by Curtis

Approved 5-0-0

- b. *Sewage Treatment Plant* – The cost to add aluminum sulfate to the treatment process is approximately \$6,000. This includes a new chemical feed pump, piping, and related materials.

Motion to authorize the Sewer Department to purchase the necessary equipment and materials to add aluminum sulfate to the treatment process for approximately \$6,000 made by Gilman, seconded by Lannon

Approved 5-0-0

9. Other

- Lannon noted that the burn pile at the Transfer Station contains many items that cannot be burned. Curtis suggested a security camera.

**10. Adjournment – Motion to adjourn at 6:29 pm made by Lannon, seconded by Curtis
Approved 5-0-0**