

**NORTH HAVEN SELECT BOARD  
MARCH 16, 2022  
5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Scot Baribeau, Alex Curtis, Bruce Gilman, Patsy Lannon, and Jeremiah MacDonald  
BOARD MEMBERS ABSENT: None  
TOWN ADMINISTRATOR: Rick Lattimer  
OTHER PERSONS PRESENT: Andy Zuber

**1. Call to Order 5:03**

**2. Determine Board Chair** – Lannon nominated MacDonald and Curtis seconded. The Board voted 5-0-0 to have MacDonald continue serving as Board chair.

**3. Introduce Andy Zuber:** Lattimer asked Zuber to introduce himself to the Board. Zuber said he was very pleased to have obtained the position and is looking forward to supporting the community. Curtis asked about helping to train the Fire Department on first-aid and other emergency medical issues; Zuber said he wants to help both EMS and the Fire Department, including the idea of joint training.

**4. Approval of Minutes of March 2, 2022 – Motion made by Gilman, seconded by Lannon, Approved 4-0-1 (Baribeau abstained)**

**5. Public Comment:** None

**6. Treasurer's Report**

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

Payroll Journal #9	in the amount of	\$1,567.21
Payroll Journal #10	in the amount of	\$22,016.73
Payroll Journal #10-A	in the amount of	\$5,000.32
Warrant #7	in the amount of	\$18,053.47
Warrant #7-A	in the amount of	\$1,224.72
Warrant #8	in the amount of	\$21,617.64
Warrant #8-A	in the amount of	\$10,228.39
Sewer Department Warrant #4	in the amount of	\$4,632.20
Water Department Warrant #4	in the amount of	\$4,801.55
Water Department Warrant #4-A	in the amount of	\$17,660.72
Monthly Journal Entries	in the amount of	\$13,274.15

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries  
Made by Curtis, seconded by Gilman** **Approved 5-0-0**

**7. Correspondence – None**

**8. Reports**

- i. Clinic: None
- ii. Fire Department/EMS – Harold Cooper obtained and installed a new generator; waiting for GRM Plumbing to hook up the propane
- iii. Floats & Docks: Working to obtain a new camera for the Town floats in the Thoroughfare – Curtis reiterated the Board’s desire to install a camera at the Pulpit Harbor floats as well.
- iv. Legal
  - ARPA Funding – The Town should receive its second tranche of federal funds in May for a total of approximately \$38,000
  - Short-term rentals – Working to obtain legal advice
- v. Public Safety Building Update – Working on a contracting package to solicit proposals
- vi. Roads & Bridges:
  - DOT was out to look at first bridge; maintenance requested
  - Ditching – The Road Crew continues to work on improving ditches
- vii. Sewer Department: None
- viii. Sheriff’s Department

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
3.2.22	Criminal mischief	Lemoi
3.8.22	911 Open line	Lemoi
3.9.22	Agency assist	Lemoi
3.10.22	Traffic offense	Lemoi
3.14.22	Traffic hazard	Lemoi

- ix. Town Properties:
  - Town House – work continues; our insurer has issued the Town a check for \$140,484.41 to cover repairs at the Town House.
  - Maintenance Plan – nearly complete
- x. Transfer Station:
  - Maintenance – New window installed in the lower building
  - Contemplating a fee increase
  - Curtis suggested visiting other transfer stations to see how they operate
- xi. Water Department:
  - Will apply for a Capacity Development Grant
  - Need to consider obtaining funding for capital maintenance
  - Contemplating a rate increase

**7. Old Business**

- a. *COVID-19 Update* – No new cases to report

- b. *Community Vision Statement & Objectives* – McPhail, Colorado-Mansfeld, and Lattimer continue to work on plans to address the three priorities. MacDonald suggested working with the North Haven Development Corporation to advertise the low-interest loans they offer to small businesses.
- c. *Town House Repair* – Repairs continue. The Town has issued invitations for bids asking contractors to bid on work. The Property Manager will apply a shellac spray to the exposed interior to seal in the smoke smell.

## 8. New Business

- a. *Town Appointments* – The Board signed the appointment letters for people appointed to various positions at the March 12, 2022 Town Meeting.
- b. *Woodstove* – The Town received just one bid for the woodstove in the Town House, \$100 from Victor Hopkins.
- c. *Nebo Lodge and The Landing Liquor Licenses* – The Board signed the applications for these two licenses.
- d. *Water Department, Capacity Development Grant* – Lattimer worked with Ransom Engineering to prepare an application for a Capacity Development Grant from Maine’s Drinking Water Program.

**ACTING IN THE CAPACITY OF WATER DEPARTMENT COMMISSIONERS: Motion to authorize the North Haven Water Department to apply for a Capacity Development Grant from the State Drinking Water Program, made by MacDonald, seconded by Lannon. Approved 5-0-0**

- e. *Tax Anticipation Note* – The Town has arranged to borrow \$1.2 million in funds from Androscoggin Bank in anticipation of tax receipts. The Town does this each year.

**Motion to approve the Town’s borrowing \$1.2 million in the form of a Tax Anticipation Note from Androscoggin Bank at an interest rate of 1.99% interest, made by Lannon, seconded by Gilman Approved 5-0-0**

## 9. Other

- MacDonald reminded Lattimer to have the holiday lights taken down and the skating rink put away for the season.
- MacDonald expressed his appreciation for a good town meeting, but suggested making more effort to publicize the meeting next year.
- MacDonald welcomed Scot Baribeau to the Board and recommended he receive the Elected Officials training put on by Maine Municipal Association.

- Curtis suggested working with National Geographic to obtain a briefing about the cruise ships coming through the Thoroughfare and passengers eating at Turner Farm.
- Gilman suggested the Town look into charging an anchorage fee.

**10. Adjournment – Motion to adjourn at 6:28 made by Lannon, seconded by Gilman  
Approved 5-0-0**