

NORTH HAVEN SELECT BOARD
APRIL 20, 2022
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Bruce Gilman, Patsy Lannon, and Jeremiah MacDonald
BOARD MEMBERS ABSENT: Scot Baribeau, Alex Curtis
TOWN ADMINISTRATOR: Rick Lattimer
OTHER PERSONS PRESENT: Mia Colloredo-Mansfeld, Liza Waterman

1. Call to Order 5:00

2. Approval of Minutes of March 16, 2022 – Motion made by Lannon, seconded by MacDonald
Approved 3-0-0

3. Public Comment: None

4. Treasurer’s Report

a. Approval of Bills, Payrolls, Warrants, and Journal Entries:

Sewer Department Warrant #6	in the amount of	\$22,581.87
Water Department Warrant #6	in the amount of	\$30,419.54

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Gilman, seconded by Lannon
Approved 3-0-0

5. Correspondence

- Email from Carol Waterman concerning overcrowding and a failure to follow the rules at the Town float in the Thoroughfare, and concern about the safety chain where fishermen load and unload gear. After discussion, the Board directed the Town to have the tie-up time limits stenciled on the town floats and to publicize the rules regarding boat size and float use.
- Letter from the Maine Lobstermen’s Association asking for financial support. The Board prefers waiting for all five members to be present before discussing MLA’s request.

6. Reports

- i. Clinic: Working to schedule temporary providers to cover vacation periods
- ii. Fire Department/EMS – Harold Cooper obtained and installed a new generator; waiting for GRM Plumbing to hook up the propane
- iii. Floats & Docks: Working to obtain a new camera for the Town floats in the Thoroughfare

- iv. Legal
 - ARPA Funding – The Town should receive its second tranche of federal funds in May for a total of approximately \$38,000
 - Short-term rentals – Working to obtain legal advice
- v. Public Safety Building Update – See below
- vi. Roads & Bridges:
 - DOT was out to look at first bridge; maintenance requested
 - Ditching – The Road Crew continues to work on improving ditches and trimming roadsides
- vii. Sewer Department: None
- viii. Sheriff’s Department

Date	Incident	Deputy
4.6.22	Agency assist	Lemoi
4.7.22	Agency assist	Lemoi
4.12.22	Property damage - accident	Lemoi
4.14.22	Utility problem	Lemoi
4.18.22	Agency assist	Lemoi
4.19.22	Utility problem	Lemoi

- ix. Town Properties:
 - Town House
 - Work continues; our insurer has issued the Town a check for \$140,484.41 to cover repairs at the Town House
 - Shellac coat complete
 - Moving forward with electrical, insulation, heat pump, plumbing, and drywall work
 - Maintenance Plan – nearly complete
- x. Transfer Station:
 - Contemplating a fee increase
 - Peter Cooper asked that the Select Board and the island’s residents be aware of the need to frequently swap out containers to keep up with demand; this will add to the ferry traffic
- xi. Water Department:
 - Applied for a State Capacity Development Grant to study the availability of fresh water, both in Fresh Pond and the island’s underground aquifers; the State will decide during the week of May 2nd
 - Need to consider obtaining funding for capital maintenance
 - Contemplating a rate increase

7. Old Business

- a. *COVID-19 Update* – No new cases to report

- b. *Community Vision Statement & Objectives* – McPhail, Colloredo-Mansfeld, and Lattimer continue to work on plans to address the three priorities. The Housing Working Group has begun meeting to address Priority 1, Access to Housing. The Town issued a request for proposals to hire a consultant to collect data and make recommendations regarding Priority 2, Workforce Development & Economic Diversification. Proposals are due on April 27th. McPhail obtained a Service Provider grant from the State to assist the Town in addressing Priority 3, Environmental Sustainability & Climate Change Impacts. Her obtaining the grant helps to make the Town eligible to receive up to \$50,000 in State funds to address climate issues.
- c. *Public Safety Building* — With the Select Board’s approval, the Town issued a request for prequalification for a construction manager to oversee the design and construction of the Public Safety Building. Responses are due April 29, 2022.

8. New Business

- a. *Community Building – YMCA* — The Board reviewed material prepared by Lattimer and Waterman concerning use of the Community Building and YMCA affiliation.

Motion to authorize the Town Administrator to discuss a process to discontinue the Town’s affiliation with the YMCA and to return to the Board with recommendations on fees, use, maintenance, and rules of conduct, made by Lannon, seconded by Gilman **Approved 3-0-0**

- b. *Knox County Sheriff’s Office – Contract* — The Board signed the previously discussed and approved contract for deputy sheriff’s services.
- c. *School Board – Interim Appointment* — Lattimer briefed the Board on the process for appointing an interim member of the MSAD #7 Board of Directors. The Select Board directed Lattimer to solicit interest in serving on the School Board. The Board will interview interested candidates and make an appointment at their next meeting on Wednesday, May 4, 2022.
- d. *Cell Tower – Lease Agreement* — The Board discussed a lease under which the Town would set out a space for Tilson Infrastructure to erect a cell tower at the Town’s Crabtree Farm (State Pit) property. If built, Tilson would pay the Town \$800 per month to lease the space. If, after the required public hearing, the Planning Board does not approve the tower, then the lease would terminate. Lattimer will arrange for representatives from Tilson to brief the Select Board and the Planning Board. More information will become available as the planning process moves forward. Lattimer emphasized that this is just the first step in the process and no decision has been made to build the tower.

Motion to authorize Lattimer to sign the lease agreement with Tilson on the Town's behalf, made by Gilman, seconded by Lannon Approved 3-0-0

- e. *Certificate of Commitment – 2nd Quarter Sewer - \$33,761.52*

Motion to approve the 2nd Quarter Sewer Department certificate of commitment in the amount of \$33,761.52, made by Lannon, seconded by Gilman Approved 3-0-0

- f. *Certificate of Commitment – 2nd Quarter Water - \$14,860.78*

Motion to approved the 2nd Quarter Water Department certificate of commitment in the amount of \$14,860.78, made by Gilman, seconded by Lannon Approved 3-0-0

- g. *Public Hearing – Proposed Dock* — Lattimer passed Notice of the Public Hearing on a new proposed private pier, ramp, and float in Pulpit Harbor on Wednesday, April 27, 2022 to the Board.

9. Other

- MacDonald asked if the Town had arranged for street sweeping. Lattimer has not yet made arrangements.
- MacDonald asked about the status of the car charging station at the Community Building. Unfortunately, A Climate to Thrive, the organization that will provide the grant, will not advance funds until the Town obtains an estimate for the electrical work. Lattimer has asked three electricians for estimates, multiple times. No estimates have been submitted.
- MacDonald asked about taking down the holiday lights and the possibility of adding more lights next season. The Town will investigate.
- MacDonald asked Lattimer to investigate how the Town should work with property owners to maintain the retaining wall along Main Street in the village.

10. Adjournment – Motion to adjourn at 6:43 made by Lannon, seconded by Gilman Approved 3-0-0