

TOWN OF NORTH HAVEN

SELECT BOARD

FEBRUARY 3, 2021

4:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair - by phone), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald (by phone)

BOARD MEMBER(S) ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: David Almy (by phone), Courtney Naliboff (by phone)

1. Demmons called the Meeting to order at 4:02 pm
2. **Motion to approve the Minutes of January 27, 2021**
Made by Lannon, seconded by Curtis **Approved 5-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #4	in the amount of	\$26,366.80
Payroll Journal #4-A	in the amount of	\$4,674.10
Warrant #3	in the amount of	\$12,155.09
Warrant #3-A	in the amount of	\$951.12
Sewer Department Warrant #2	in the amount of	\$3,537.82
Water Department Warrant #2	in the amount of	\$711.50

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries

Made by Lannon, seconded by Curtis **Approved 5-0-0**

5. **Correspondence:**

- Letter from Courtney Naliboff concerning the need for a bathroom at the fire station
- Email from Lydia Brown, Executive Director, North Haven Historical Society, concerning materials available on different varieties of apple trees on the island
- Formal complaint of Julie Record concerning vaccine distribution
- Email from Islesboro and Vinalhaven concerning plastics discharge into Penobscot Bay

6. **Reports**

a. Administrator:

- i. Clinic — See COVID-19 update, below
- ii. Fire Department/EMS
 - Working on getting a hot water sink into the building
- iii. Floats and Docks — No update
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges — No update
- vi. Sewer Department — No update
- vii. Sheriff's Department
 - The Town has a longstanding policy against parking on Main Street in advance of a snowstorm. Deputy Lemoi has noted how difficult a time plow truck drivers have maneuvering vehicles around parked cars and will urge people to park elsewhere.

Date	Incident	Deputy
1.28.21	Radar detail	Lemoi
1.28.21	Disabled vehicle	Lemoi
1.28.21	Traffic stop	Lemoi
2.2.21	Utility problem	Lemoi
2.2.21	Alarm	Palmer

- viii. Town Properties
 - The State may conduct a courtesy safety inspection of the Town's departments this fall
- ix. Transfer Station — See the discussion below under Old Business
- x. Water Department
 - Lattimer will work with the CEO to obtain a permit for the new shed at the Pumping Station
 - The Town continues to work toward awarding a contract to paint the interior and exterior of the Standpipe

7. Old Business:

- a. *COVID-19 Update* — No new cases have been reported on the island. The nurse practitioners urge everyone to continue to be vigilant, as the number of new cases across the State continues to climb. The Clinic has the ability to test people who show symptoms or may have been exposed, as well as part of the screening protocol for patients who have upcoming surgical procedures scheduled on the mainland.

EMS Chief Erin Cooper and the Clinic are coordinating with Maine CDC to bring vaccinations to the island. Consistent with the State's priorities, first responders, healthcare workers, and residential care facilities are at the top of the list. Any extra doses are distributed to our elders. As Julie Record noted in her complaint, her parents were not contacted. This was an oversight, not deliberate, and the Clinic hopes to get them vaccinated at the next opportunity.

- b. *Fire Chief Search* — Chief Shaun Cooper has announced his intent not to continue as Fire Chief after Town Meeting. Lattimer has talked with other department officers to determine if any of them are interested. So far, no one has expressed interest. The Town is exploring options to make sure we have someone to lead our Fire Department.

8. New Business

- a. *EMS Bathroom and Shower* — EMS Chief Erin Cooper and Lieutenant Courtney Naliboff have urged the Town to install a bathroom in the fire station. Without a hot water sink (at the very least), the EMS crew has no place to clean up after a call in which the potential exists for COVID-19 or other contamination. Discussions with plumber Glen Marquis reveal that the fastest and least expensive way to install a bathroom is to place it in the bay where the 1937 Dodge fire truck was located. Lattimer noted there are sufficient funds available in the Town Garage (fire station) reserve account to pay for a bathroom. Fire Chief Cooper suggests the Town consult with the Fire Department officers before making the final decision. A meeting with the officers is scheduled for Thursday, February 4th.

**Motion to authorize the Town to install a bathroom in the Fire Station using Town Garage reserve funds subject to further discussions with the Fire Department officers made by Demmons, seconded by MacDonald
Approved 5-0-0**

- b. *Standpipe Painting Contract* — Tabled
- c. *Tax Map Contract* — Each year the Town enters into a contract for maintenance of tax maps.

**Motion to enter into a contract with CAI for the period April 1, 2021 through March 31, 2022 in the amount of \$1,600 for tax map maintenance services made by Demmons, seconded by Darling
Approved 5-0-0**

- d. *Town Initiatives* — Lattimer reviewed the status of 19 activities that involve or affect the Town. These include large, complicated projects like a new or improved Public Safety Building, improved Waterfront Access, and an airstrip, to smaller projects like trimming trees away from the power lines, making repairs to the Clinic, and upgrading our streetlights. Lattimer proposes to phase these various activities so they are manageable both in terms of Town oversight and taxpayer funding.

[Darling had to drop off the call; she was unable to participate in the entire discussion.]

9. Other —None

10. Adjournment — Motion to adjourn at 5:51 pm made by Demmons, seconded by Lannon
Approved 4-0-0