

**NORTH HAVEN SELECT BOARD
DECEMBER 1, 2021
5:00 P.M.**

MINUTES

BOARD MEMBERS PRESENT: Bruce Gilman, Patsy Lannon, and Jeremiah MacDonald
BOARD MEMBERS ABSENT: Alex Curtis, Jonathan Demmons
TOWN ADMINISTRATOR: Rick Lattimer
OTHER PERSONS PRESENT: Fire Chief Chris Stone, Mia Colloredo-Mansfeld

- 1. Call to Order 5:00**
- 2. Approval of Minutes of November 17, 2021 – Motion made by Gilman, seconded by Lannon**
Approved 3-0-0
- 3. Public Comment — None**
- 4. Treasurer’s Report**

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #45	in the amount of	\$26,696.00
Payroll Journal #45-A	in the amount of	\$5,000.32
Payroll Journal #46	in the amount of	\$2,073.89
Warrant #46	in the amount of	\$43,001.11
Warrant #46-A	in the amount of	\$33,528.20
Sewer Department Warrant #22	in the amount of	\$5,747.18
Water Department Warrant #22	in the amount of	\$318,534.38
Water Department Warrant #22-A	in the amount of	\$8,414.94

Motion to approve bills, payroll journals, warrants, and journal entries made by Lannon, seconded by Gilman
Approved 3-0-0

- 5. Correspondence** — Letter from Penobscot Island Air regarding discontinued use of passenger service out of Witherspoon’s airstrip in summer 2022. MacDonald asked if Vinalhaven received a similar letter. Vinalhaven did not receive a similar letter.
- 6. Reports**
 - a. Clinic: New generator has been installed
 - b. Fire Department/EMS:
 - Roof repairs underway
 - Chimney repair done
 - Working on an emergency generator
 - c. Floats and Docks: Working to obtain a new camera for the Thoroughfare floats

- d. Legal:
 - ARPA Funding
 - Planning Board – Survey on minimum lot sizes
 - Working to obtain legal advice on short-term rentals
- e. Public Safety Building Update – Awaiting Gartley & Dorsky site analysis
- f. Roads and Bridges:
 - Waiting for Maine DOT to repair First Bridge railing
 - Road Commissioner’s crew continues to work on ditching and road grading
 - MacDonald asked Lattimer to engage with Maine DOT over the maintenance of North Haven’s Ferry Service parking lot
- g. Sewer Department: None
- h. Sheriff’s Department:

Date	Incident	Deputy
11.26.21	911 hang up	Taylor
11.27.21	Car-deer accident	Abbott

- i. Town Office – Holiday Closures
 - The Office will be closed for Christmas from noon on 12.23 until Monday 12.27
- j. Town Properties:
 - Fox Islands Electric Cooperative will put up the holiday lights after Thanksgiving
 - Lattimer and Shields are working on a maintenance plan
 - Community Building
 - Shields has arranged for an energy audit of the Community Building in January
 - We have ordered a curtain to separate the basketball area from the weightlifting/aerobics training area
 - The Road Commissioner’s crew is pulling the stumps on east and north sides of the building
 - New backboards are going up on the outside basketball court
- k. Transfer Station:
 - Spectrum is preparing an analysis to determine the cost of providing internet
 - Lattimer reiterated that the burn pile is for unfinished and raw wood only; no painted wood, plastics, or other products. It is not an area for used furniture drop-offs
 - Lattimer noted that the lower building (redeemables and recycling) needs a new roof
 - We need to clean up the TVs, computers, etc.
- l. Water Department: The water tank painting is done and the tank is back on line

7. Old Business

- a. *COVID-19 Update* — Lattimer reported the Town has no confirmed virus cases. The Clinic continues to conduct contact tracing and test when warranted. Booster shot clinics continue.
- b. *Community Vision Statement & Objectives* — The Visioning process is transitioning from data collection to producing a draft vision statement for the community’s consideration. We will distribute the draft Vision Statement in December.
- c. *Land Use and Shoreland Zone Ordinances* – Mia Colloredo-Mansfeld briefed the Board on the survey results thus far. The majority of respondents favor decreasing the minimum lot sizes. The survey will continue to run through December 15th.

8. New Business

- a. *Fire and EMS Leadership – Summer 2022* — Chief Stone told the Board that he needs assistance with leadership during the summer because so many of his officers are on the water fishing. Consequently, he is often the only officer available during the summer, allowing him no time off. Chief Stone has contacted Rick Johnson, a retired Rockland Fire Department Officer to see if he could serve as acting chief for a few weekends during the summer. Johnson has tentatively agreed to provide coverage for one weekend each month for \$300/weekend, plus lodging. Johnson is also qualified to serve as acting EMS Chief. He could provide that coverage as well at an additional cost.

The Board discussed this concept and expressed its support. Lattimer and Stone will follow up.

- b. *Personnel Policy* — The Board considered a revision to the policy presented by Treasurer Joette DeBlois and Lattimer.

Motion to approved the revised Personnel Policy made by Gilman, seconded by Lannon
Approved 3-0-0

- 9. Other** – MacDonald asked if the Transfer Station crew would be available to work an extra day each week during the winter to make improvements. Lattimer will check.

- 10. Adjournment** — **Motion to adjourn at 6:10 made by Lannon, seconded by Gilman**
Approved 3-0-0