

TOWN OF NORTH HAVEN

SELECT BOARD

MARCH 24, 2020

4:30 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair)(Linda participated by telephone and under new law is allowed to vote), Alex Curtis, Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Lorraine Reiser, FNP, Jon Emerson (by telephone)

1. Demmons called the Meeting to order at 4:30 pm

2. Public Comment: None

3. Treasurer’s Report

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #12	in the amount of	\$1,507.50
Warrant #12	in the amount of	\$204,578.39
Warrant #12-A	in the amount of	\$446.43

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by MacDonald seconded by Lannon Approved 5-0-0**

4. Correspondence: The Board received Kenny Corson’s letter respectfully objecting to the Order issued on March 15, 2020

5. Reports

a. Administrator:

i. Clinic — COVID-19 (See Old Business, below)

ii. Fire Department/EMS

- EMS air ambulance regulations — Awaiting new proposed regulations from the State Medical Services Board, which we hope will contain provisions that allow Penobscot Island Air to continue to provide emergency transportation
- Public Safety Building — No update

iii. Floats and Docks

- Pulpit Harbor Float: Y-Knot Boatyard to reattach the ramp and floats in early April, weather permitting

- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board to discuss zoning changes. The meeting will take place at a more appropriate time.
- v. Roads & Bridges
 - Paving is still scheduled for May
 - Street sweeping contract - possibly early May
- vi. Sewer Department — Higgins and Cooper continue to remind users to flush only human waste and toilet paper; other materials clog the pumps and the Town may have difficulty finding a firm with time to repair them
- vii. Sheriff’s Department
 - Possible New Deputy: Lattimer is working to find a house for the new deputy and his family

Date	Incident	Deputy
3.19	ATV problem	Landers
3.20	Property damage	Alcala
3.21	Property check	Walker

- viii. Town Properties — SafetyWorks!, a part of the Maine Department of Labor, will conduct a courtesy safety inspection of the Town’s facilities on May 20-21, 2020. The Town Property Manager is helping to manage this effort for the Town.
- ix. Transfer Station — The Transfer Station will operate normal hours, with measures in place to reduce human-to-human contact. Peter Cooper, Station Manager, will keep track of the types and amounts of trash disposed. The Town will bill customers. The recycle and redeemable areas remain open, but customers will be asked to drop their materials and go. Sarah Cooper and Tim Cooper will sort them.
- x. Water Department — We received one estimate from Phoenix Tech out of Akron, Ohio. Suez Utility Service Company out of Brentwood, NH is also interested and visited the island on Friday, February 28th, to look at the water tank. Lattimer will talk to Suez when time permits.

6. Old Business:

- a. *COVID-19, Coronavirus Health Update* — Lorraine Reiser, one of our Family Nurse Practitioners (FNP) and Local Health Officers, briefed the Board on the virus and the efforts to contain and combat it. The Town continues update its website, participates in regular briefings with Maine CDC and Knox County Emergency Management Agency, holds weekly internal emergency management meetings, and will continue to monitor the situation.
- b. *Town Meeting Follow-up* — The Board tabled its discussion on the March 14th Town Meeting.

7. New Business:

- a. *Nebo Lodge Liquor License* — Nebo Lodge applied for a liquor license. The Board reviewed the application and signed recommending approval.

**Motion to sign Nebo Lodge’s liquor license application recommending approval
Made by Lannon, seconded by MacDonald Approved 5-0-0**

[Note: Darling dropped off the call at this point.]

8. Other:

- Jon Emerson, North Haven’s Maine State Ferry Service Advisory Board Member, briefed the Board on the latest Advisory Board meeting
 - The Ferry Service successfully reduced the propeller noise on the LEE and is confident a similar change can be made to the BURGESS
 - The Ferry Service is still having trouble capturing accurate data on unmet demand (vehicles left behind)
 - Ticket prices will increase in June when the summer seasonal rates go into effect
- COVID-19 and Essential Businesses — Lattimer talked with Berry·Talbot·Royer, the Town’s auditors, about the possibility of advancing money to essential businesses affected by the virus. The auditors said it is permissible to put money on account and draw down those accounts as the need for goods and services arises. Lattimer had Treasurer Joette DeBlois calculate the money the Town typically spends on air service and supplies at the North Haven Grocery.
 - *Penobscot Island Air(PIA)* — Due to the virus and the Town’s efforts to limit its transmission, PIA has experienced a significant reduction in passenger flights and an associated loss in revenue. The Town spent approximately \$13,000 in emergency medical and other transportation via PIA in 2019. The budget for these services in 2020 is \$10,000.

Motion to authorize the Town to place \$10,000 on account at Penobscot Island Air, an amount the Town will draw down as the need for emergency medical transport and other air travel needs arises.

Made by MacDonald, seconded by Lannon. Approved 4-0-0

- *North Haven Grocery* — Due to the virus and the Town’s efforts to limit travel to the island, the North Haven Grocery and Our Place Inn are experiencing significant declines in revenues. The Town spent approximately \$1,500 at the North Haven Grocery and Our Place Inn in 2019.

Motion to authorize the Town to place \$2,000 on account at the North Haven Grocery, an amount the Town will draw down as the need for supplies and services arises.

Made by Lannon, seconded by Curtis Approved 4-0-0

- *Fox Islands Electric* — Curtis suggested Lattimer talk with Fox Islands Electric to determine if there is any way to help businesses and people with their electric bills during the pandemic.

**9. Adjournment — Motion to adjourn at 6:13 pm made by MacDonald, seconded by Curtis
Approved 4-0-0**