

TOWN OF NORTH HAVEN
SELECT BOARD
JULY 22, 2020
5:00 P.M.

MINUTES

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair), Alex Curtis (joined at 5:07), Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT:

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: David Almy (by phone)

1. Demmons called the Meeting to order at 5:00 pm
2. **Motion to approve the Minutes of July 15, 2020**
Made by MacDonald, seconded by Lannon Approved 4-0-0

3. **Public Comment:** None

4. **Treasurer's Report**

- a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #27	in the amount of	\$25,433.32
Payroll Journal #27-A	in the amount of	\$4,695.40
Warrant #29	in the amount of	\$202,847.69
Warrant #29-A	in the amount of	\$24,330.78

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries
Made by Darling, seconded by MacDonald Approved 4-0-0

5. **Correspondence:** Our insurer, Maine Municipal Association, has issued dividends to towns with “good loss experience and loss prevention programs.” North Haven received a dividend check for \$1,726.

6. **Reports**

- a. Administrator:
 - i. Clinic — COVID-19 (See Old Business, below)
 - ii. Fire Department/EMS — Awaiting development of revised air ambulance regulations
 - iii. Floats and Docks — The ramp to the Town Float in the Thoroughfare needs repair. Lattimer will find someone to make the repairs. Additionally, he will talk with someone about adding better lighting at the top of the ramp.

- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board via Zoom.
- v. Roads & Bridges
 - Maine DOT has confirmed that paving is scheduled for August 10-14, 2020
- vi. Sewer Department — Higgins and Cooper continue to remind users to **flush only human waste and toilet paper**; other materials clog the pumps and the Town may have difficulty finding a firm with time to repair them
- vii. Sheriff’s Department

Date	Incident	Deputy
7.15.20	Traffic stop	Lemoui
7.15.20	Radar detail	Lemoui
7.15.20	Traffic offense	Lemoui
7.16.20	Radar detail	Lemoui
7.16.20	Traffic stop (x 2)	Lemoui
7.16.20	Property check	Lemoui
7.17.20	Property damage	Landers
7.18.20	911 hang-up	Landers
7.19.20	Agency assist	Landers
7.19.20	Shots fired	Landers
7.20.20	Traffic stop (x 4)	Lemoui
7.20.20	Traffic offense (x 5)	Lemoui
7.20.20	911 hang-up & open line	Lemoui
7.20.20	Radar detail	Lemoui

- viii. Town Properties
 - SafetyWorks!, a part of the Maine Department of Labor, may hold our safety inspection in November 2020
 - Position posted for cleaning the Clinic, Clinic Residence, and the Town Office
- ix. Transfer Station
 - TFI in Wheatland, Pennsylvania has received the Town’s order for two new containers. Delivery is expected in September.
 - Lattimer and Cooper are working to find a company to haul away the used motor oil at the Transfer Station
- x. Water Department — The Town’s attorney is reviewing a request for proposals to paint the interior and exterior of the Town’s water tank.

7. Old Business:

- a. *COVID-19, Coronavirus Health Update* — North Haven continues to have no positive COVID-19 test results. The School is developing a plan to address the 2020-2021 school year. Under State guidelines, schools must plan for three contingencies: (1) fully open (with appropriate health precautions); (2) fully remote learning; or (3) a hybrid of in-person and remote learning. Christine Cooper, as one of the School’s

teaching principals, is leading the planning effort. Lattimer has asked her to give the Select Board a short update at next week's meeting.

8. New Business — None

9. Other:

- MacDonald asked about installing signs at the new parking area on the corner of Church and Smith Streets so that people know that area is available
- MacDonald noted that Calderwood employees are parking in the new lot just above Calderwood Hall when that lot was intended for the public. Lannon said the public is not parking along Smith Street as in previous summers because Calderwood Hall is not open for in-store dining
- MacDonald noted some cars seem to be permanently parked on Main Street from the Legion Hall westward to the corner at the bottom of Kent's Hill.

10. Adjournment — Motion to adjourn at 5:29 pm made by Darling, seconded by Lannon
Approved 3-0-0