

**TOWN OF NORTH HAVEN**  
**SELECT BOARD**  
**JANUARY 15, 2020**  
**4:30 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Patsy Lannon, and Jeremiah MacDonald  
BOARD MEMBER(S) ABSENT: Linda Darling (Vice Chair)(Linda participated by telephone but under Maine law cannot vote unless she is present); and Alex Curtis  
TOWN ADMINISTRATOR: Rick Lattimer  
OTHER PERSONS PRESENT: Jon Emerson

1. Demmons called the Meeting to order at 4:36 pm
2. **Motion to approve the Minutes of January 7, 2020**  
**Made by Lannon, seconded by MacDonald**  
**Approved 3-0-0**
3. **Public Comment:** None
4. **Treasurer's Report**
  - a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #2	in the amount of	\$882.00
Warrant #50	in the amount of	\$28,572.63
Warrant #50-A	in the amount of	\$588.46
Warrant #2	in the amount of	\$39,556.35
Warrant #2-A	in the amount of	\$180.96
Sewer Department Warrant #1	in the amount of	\$11,853.86
Water Department Warrant #1	in the amount of	\$23,992.04
Journal Entry	in the amount of	\$151,558.38
5. **Correspondence:** Lattimer noted that Jamien Shields and Josh Ryan are interested in purchasing the North Haven Grange building from the Maine State Grange and have asked Lattimer to send a letter from the Town. Lattimer notified the Board he intended to draft a letter in support and the Board concurred.
6. **Reports**
  - a. Administrator:
    - i. Clinic — None

- ii. Fire Department/EMS
  - EMS air ambulance regulations — EMS Chief Erin Cooper attended a meeting with the State Medical Services Board working group. She reports the working group is taking action to address our concerns. The proposed regulations will need to be reissued, but Chief Cooper is hopeful they will allow Penobscot Island Air to continue fly emergency medical patients off the island.
  - Fire Department — Public Safety Building (See Old Business below)
- iii. Floats and Docks — Brown’s has notified the Town that the Burnt Island float needs to be replaced. Lattimer will work with Brown’s and Y-Not’s to determine which business will build a new float.
- iv. Legal — George and Martha Neale have offered to donate shore land on Fresh Pond to the Town. Tammy Brown continues to work with the Town’s attorney to determine the best way to proceed.
- v. Roads & Bridges — New Smith Street parking area at the top of the hill is done; received permission from Fred Emrich to construct 5 new diagonal parking spaces above Calderwood Hall on Fred’s property
- vi. Sewer Department — None
- vii. Sheriff’s Department

Date	Incident	Deputy
1.6	Escort	Landers
1.7	Vehicle off road	Landers

- viii. Town Properties
  - Colin Bergeron, a tree surgeon, will prepare an estimate to assist the town in trimming back tree limbs and removing diseased or dead trees that impact the Town’s roads and properties
  - Lattimer has arranged for SafetyWorks!, which is part of the Maine Department of Labor, to conduct a courtesy safety inspection of the Town’s facilities on May 20-21, 2020
- ix. Transfer Station — Lattimer and Transfer Station Manager, Peter Cooper, are working on a plan to address hazardous waste disposal and to obtain more containers
- x. Water Department — We received one estimate from Phoenix Tech out of Akron, Ohio: \$120,000 for the interior, another \$56,000 if we wanted the exterior painted as well. Water Department Supervisor Glen Marquis had identified other possible vendors; we are awaiting their estimates. The Town water tank was installed in 1994.

**7. Old Business:**

- a. *Public Safety Building* — Lattimer noted that he has finished drafting a request for proposals (RFP) and has shared the draft with the Fire Chief, EMS Chief, the Road Commissioner, and the Town Attorney to obtain their feedback and comments. The Town will issue the RFP in the next week or so.

- b. *Town Initiatives: Waterfront Access:* Representatives from both Gartley & Dorsky and Prock Marine will visit the island in February to consider expanding waterfront access in the Thorofare and in Pulpit Harbor

**8. New Business:**

- a. *Maine State Ferry Service:* Jon Emerson, the Town's representative to the Ferry Service Advisory Board (FSAB) briefed the Select Board on the FSAB meeting that took place Thursday, January 9<sup>th</sup>. Emerson discussed state legislation proposed by Genevieve McDonald that would require the MSFS to consider acquiring vessels powered by electricity. A hearing on the legislation will be held on Thursday, January 23, 2020 in Augusta. The Board directed Lattimer to send a letter in support of the legislation on the Town's behalf. Emerson also discussed ridership data and the need to obtain more accurate data that can be used in the future to help the MSFS prepare budgets and discuss ticket prices.
- b. *Zoning:* After discussing the Neale's offer to donate about ½ acre of land to the Town along Fresh Pond with the Town's Attorney, the clearest path forward appears to be amending the applicable ordinances to allow the Town to accept a gift smaller than the minimum applicable lot size. Lattimer will talk with the Planning Board about it.
- c. *Legal Representation:* Lattimer asked the Board to authorize him to sign an engagement letter on behalf of the Town with Jensen·Baird·Gardner·Henry, a law firm specializing in municipal land-use issues. The Board concurred.

**9. Other:** None

**10. Adjournment**

**Motion to adjourn at 5:46 pm made by Lannon, seconded by MacDonald**

**Approved 3-0-0**