

TOWN OF NORTH HAVEN

SELECT BOARD

APRIL 7, 2020

4:30 P.M.

MINUTES

BOARD MEMBERS PRESENT BY TELEPHONE: Jon Demmons (Chair), Linda Darling (Vice Chair)(Linda participated by telephone and under new law is allowed to vote), Alex Curtis, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: Patsy Lannon

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Sue Ferra, FNP; Erin Cooper, EMS Chief; Shaun Cooper, Fire Chief, Joette DeBlois, Treasurer

1. Demmons called the Meeting to order at 4:32 pm

2. **Motion to approve the Minutes of March 31, 2020**

Made by Lannon, seconded by MacDonald

Approved 4-0-0

3. **Public Comment:** The Town received a note from Hope Hare in which she explained that she agreed that traveling to North Haven at present was not wise and noted that she wished all of us on the island well.

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #14	in the amount of	\$4,915.00
Warrant #14	in the amount of	\$11,868.62
Warrant #14-A	in the amount of	\$1,348.04
Water Department Warrant #7	in the amount of	\$1,268.06

Motion to approve Bills, Warrants, Payroll Journals and Journal Entries

Made by MacDonald seconded by Darling

Approved 4-0-0

5. **Correspondence:** None

6. **Reports**

a. Administrator:

i. Clinic — COVID-19 (See Old Business, below)

ii. Fire Department/EMS

- EMS air ambulance regulations — Awaiting new proposed regulations from the State Medical Services Board, which we hope

- will contain provisions that allow Penobscot Island Air to continue to provide emergency transportation
 - Fire Department — (See New Business, below)
- iii. Floats and Docks
 - Pulpit Harbor Float: Y-Knot Boatyard to reattach the ramp and floats in early April, weather permitting
- iv. Legal — Lattimer and Planning Board Chair, Pat Curtis intend to arrange a joint meeting of the Select Board and the Planning Board to discuss zoning changes. The meeting will take place at a more appropriate time.
- v. Roads & Bridges
 - Paving this spring is now tentative
 - Street sweeping contract - possibly early May
- vi. Sewer Department — Higgins and Cooper continue to remind users to **flush only human waste and toilet paper**; other materials clog the pumps and the Town may have difficulty finding a firm with time to repair them
- vii. Sheriff's Department
 - Possible New Deputy: Lattimer is working to find a house for the new deputy and his family

Date	Incident	Deputy
4.2	Property check	Alcala

- viii. Town Properties — Awaiting word from SafetyWorks!, a part of the Maine Department of Labor, as to whether the May 20-21, 2020 inspection is postponed. The Town Property Manager is helping to manage this effort for the Town.
- ix. Transfer Station — The Transfer Station will operate normal hours, with measures in place to reduce human-to-human contact. Peter Cooper, Station Manager, will keep track of the types and amounts of trash disposed. The Town will bill customers. The recycle and redeemable areas remain open, but customers will be asked to drop their materials and go. Sarah Cooper and Tim Cooper will sort them.
- x. Water Department — We received one estimate from Phoenix Tech out of Akron, Ohio. Suez Utility Service Company out of Brentwood, NH is also interested and visited the island on Friday, February 28th, to look at the water tank. Lattimer will talk to Suez when time permits.

7. Old Business:

- a. *COVID-19, Coronavirus Health Update* — Sue Ferra, one of our Family Nurse Practitioners (FNP) and Local Health Officers, briefed the Board on the virus and the efforts to contain and combat it. The Town continues update its website, participates in regular briefings with Maine CDC and Knox County Emergency Management Agency, holds weekly internal emergency management meetings, and will continue to monitor the situation.

