

**TOWN OF NORTH HAVEN  
SELECT BOARD  
SEPTEMBER 11, 2019  
5:00 P.M.**

**MINUTES**

BOARD MEMBERS PRESENT: Jon Demmons (Chair), Linda Darling (Vice Chair), Alex Curtis (joined at 5:17), Patsy Lannon, and Jeremiah MacDonald

BOARD MEMBER(S) ABSENT: None

TOWN ADMINISTRATOR: Rick Lattimer

OTHER PERSONS PRESENT: Jon Emerson

1. Demmons called the Meeting to order at 5:00 pm
2. **Motion to approve the Minutes of August 28, 2019  
Made by Lannon, seconded by Darling** **Approved 4-0-0**

3. **Public Comment:** None

4. **Treasurer's Report**

a. Approval of Bills, Payroll Journals, Warrants, and Journal Entries:

Payroll Journal #31	in the amount of	\$24,074.91
Payroll Journal #31-A	in the amount of	\$4,264.48
Warrant #32	in the amount of	\$3,455.25
Warrant #32-A	in the amount of	\$20,574.35
Sewer Department Warrant #18	in the amount of	\$6,609.22
Water Department Warrant #18	in the amount of	\$1,241.36
Payroll Journal #32	in the amount of	\$2,971.15
Warrant #33	in the amount of	\$15,376.23
Warrant #33-A	in the amount of	\$2,050.85
Journal Entries	in the amount of	\$4,153,086.29

**Motion to approve Bills, Warrants, Payroll Journals and Journal Entries  
Made by MacDonald, seconded by Lannon** **Approved 4-0-0**

5. **Correspondence:**

- a. Maine DEP - Compliance Initiative Letter. Jim Crowley from Maine DEP recently inspected our sewage treatment plant. He found two minor issues requiring correction. The letter does not require a formal response. Harold Cooper and Scott Higgins are working with Janice Hopkins to take corrective action.
- b. The North Haven Library Board of Trustees thanked the Town for its \$10,000 contribution to the library. This contribution is a regular expenditure approved by the Town's voters at the annual meeting.

**6. Reports:**

a. Administrator:

i. Clinic

- Following up on roof and ceiling work
- Patti Thomas, a nurse practitioner with extensive experience may be interested in serving as a backup at the Clinic. She is currently obtaining her certificate from the State of Maine and will follow up with Lattimer once she is licensed to practice in Maine.

ii. Fire Department/EMS — None

iii. Floats and Docks — Wood Engineering, a contractor studying coastal resiliency at facilities in ten towns in Penobscot Bay for the Maine Department of Marine Resources, will visit the island on September 25<sup>th</sup> to conduct site visits in the Thorofare and Pulpit Harbor

iv. Legal – George and Martha Neale have offered to donate shore land on Fresh Pond to the Town. Tammy Brown continues to work with the Town’s attorney to determine the best way to proceed.

v. Roads & Bridges

- Lattimer is working on agreements for additional parking along Smith Street
- Culvert repair continues
- State DOT has postponed paving until May 2020. The work on Vinalhaven is taking longer than expected and the contractor could not begin on North Haven until the risk of cold weather becomes too great.

vi. Sewer Department

- Maine DEP letter - See Correspondence, above
- The Sewage Treatment Plant needs a new electrical panel for the Muffin Monster (this grinds solid waste). Stevens Electric will perform the work for approximately \$6,500.

vii. Sheriff’s Department

<b>Date</b>	<b>Incident</b>	<b>Deputy</b>
8.28	Paperwork - other agency	Landers
8.30	Criminal mischief	Landers
9.1	Fireworks	Landers
9.5	Animal problem	Walker
9.7	Juvenile problem	Elwell
9.8	Sex offense	Twitchell

viii. Town Properties — See New Business

ix. Transfer Station — Lattimer and Transfer Station Manager, Peter Cooper, are working on a plan to address hazardous waste disposal.

- x. Water Department — Underwater Solutions cleaned and inspected the water tank. The Town is awaiting the firm's report. Demmons noted the need to complete any work required before the weather gets too cold.

**7. Old Business:**

- a. *Summer Meeting to Discuss Town Priorities:* Lattimer updated the Board on the results of the informal survey distributed during the meeting. So far, the Town has received 72 responses, with an improved building for Fire Department/EMS/plow trucks (Public Safety Building) and the airstrip nearly tied for the highest priority. Gartley & Dorsky, the engineering firm out of Rockport, has contacted McFarland Johnson about assigning an airport engineer to consult. Peter Flewelling of Essex Steel has submitted a revised sketch of a smaller, less-expensive building for the Public Safety Building. And Wood Engineering will be out to the island to discuss waterfront access and sea-level rise on Wednesday, September 25<sup>th</sup>. Wood's work is being funded by the State under a grant from NOAA.

**8. New Business:**

- a. *Property Manager* — Jamien Shields applied for the position  
**Motion to appoint Jamien Shields as Property Manager made by MacDonald, seconded by Lannon                      Approved 5-0-0**
- b. *Ferry Service Advisory Board (FSAB) Meeting* — Jon Emerson, North Haven's Ferry Service Advisory Board member, and Lattimer, alternate member, summarized the discussions at the FSAB meeting held on September 5, 2019. Emerson noted that in addition to upcoming ticket price increases, the Ferry Service is considering increasing the cost of parking in Rockland and Lincolnville. This might include seasonal and off-season ticket prices for parking. The Ferry Service also noted that the LIBBY needs a new fast rescue boat (cost ~ \$100,000) and extensive repairs. While the Ferry Service studies whether to repair the LIBBY or obtain a new boat, the Ferry Service will use the ISLAND TRANSPORTER for the Matinicus run.
- c. *Meeting Schedule* — The Board discussed changing meeting times from the current schedule of Wednesdays at 5:00 pm to Tuesdays at 4:30 pm.  
**Motion to meet on Tuesdays at 4:30 pm in the Town Office beginning Tuesday, September 17, 2019 until further notice  
Made by Darling, seconded by MacDonald                      Approved 5-0-0**

**9. Other**

- a. Curtis suggested the Board consider authorizing a small float in Fresh Pond so that recreational fishermen could tie up their boats and more easily access the pond.

**10. Adjournment**

**Motion to adjourn at 6:44 pm made by Darling, seconded by Lannon  
Approved 5-0-0**